



REGULAR SESSION

Ron Sellers
District 1
Member

Ron Hirst
District 2
Chair

Daniel P. Friesen
District 3
Vice-Chair

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

A G E N D A

**Reno County's Annex Conference Room,
125 W. 1st Avenue, Hutchinson
Tuesday, September 14, 2021, 9:00 AM**

- I. Call to Order**
- II. Pledge of Allegiance to the American Flag and Prayer**
- III. Welcome and Announcements by Commission Chair**
- IV. Public Comment on Items not on the Agenda**
Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.
- V. Determine Additions or Revisions to the Agenda**
- VI. Consent Agenda**
 - VI.A Vouchers (bills or payments owed by the county or related taxing units).
 - VI.B Minutes of BOCC meetings.
 - VI.C Designate voting delegate and alternate for the Kansas Association of Counties (KAC) annual conference on October 18, 2021.
 - VI.D Set a date and time for County Canvass of the 2021 General City/School Election.
- VII. Business Items**
 - VII.A Resolution regarding American Rescue Plan Act (ARPA) Fiscal Recovery Funds.
 - VII.B Discussion of extending the local disaster declaration seven (7) days to expire on September 21, 2021.
 - VII.C **Tabled from 5/25/2021:** Planning Case #2020-09 - A request by the Reno County Planning Commission for a series of text amendments to the April 2016 Edition of the Reno County Zoning Regulations regarding Commercial Wind Energy Conversion Systems (CWECS).
 - VII.D Planning Case #2021-09 - A request by E & E Legacy Farms, Inc., (Applicant: Ark Valley Electric Cooperative Association, Inc.) for a conditional use permit to establish a one-megawatt AC/1.4-megawatt DC single axis tracking solar system (solar farm) on land zoned AG - Agricultural Land District. The property is located on the south side of E. 108th Avenue, approximately 825 feet east of the intersection of N. Sunrise Road and E. 108th Avenue.
 - VII.E Horizons Mental Health Quarterly Report.
 - VII.F Gas Collection and Control System (GCCS) Expansion at the Reno County Landfill.
 - VII.G Information Technology Annual Update.

- VIII. County Administrator Report**
 - VIII.A Monthly Department Reports.
 - VIII.B Financial Reports.
- IX. County Commission Report/Comments**
- X. Adjournment**



AGENDA ITEM

AGENDA ITEM #VI.B

AGENDA DATE: September 14, 2021

PRESENTED BY: Cindy Martin

AGENDA TOPIC:
Minutes of BOCC meetings

SUMMARY & BACKGROUND OF TOPIC:
None

ALL OPTIONS:
Approve both dates by Board and signed by Chairman

RECOMMENDATION / REQUEST:
Approval of August 24th and August 31st final minutes requesting the Chairman to sign

POLICY / FISCAL IMPACT:
None

August 24, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session with Chairman Ron Hirst, Commissioner Daniel Friesen and Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Steve Gill, Turon Community Church.

Health Department Director Karla Nichols gave a COVID-19 update on numbers. There have been 8,554 cases of which 330 are active cases, 145 deaths and our 14-day positive test rate was 17.51 percent and is a higher percent than Sedgwick County's. 27,795 Reno County residents have received one dose of the vaccine which was 44.1 percent of the population. Back to school immunizations were the big push. She explained the booster dose was a supplemental dose given to those whose immune response has weakened over time. The dose would be available around September 20th, 2021, the same time that the flu shots become available. She explained the additional dose was to be administered at least 28-days after the second dose and recommended for those immunocompromised people due to health conditions or medical treatments. She did clarify that if you had a Pfizer vaccine the booster should be Pfizer and the same with Moderna. She spoke about the guidance from KDHE on options provided to schools. She said get vaccinated, get a COVID test if you are ill, follow a treatment plan and stressed the mitigating measures the community could do to help keep them healthy.

Hutchinson Regional Medical Center Vice President and Chief Business Development Officer Chuck Welch gave an overview of the number of patients in the hospital stating that the hospitals dashboard for COVID was up and live and they are posting vaccinated/unvaccinated numbers. He spoke about the nursing shortage effecting our community. He said the use of monoclonal antibodies was a good option if it is administered early. The hospital is at capacity at this time with the staffing shortage condition they have and noted that they are trying to rectify the shortage situation.

Mrs. Nichols stated Hutchinson Clinic Lead Physician Scott Pauly was the medical consultant expert assisting the Health

Department on COVID issues. Dr. Pauly explained about the Health Department partnering with medical consultants on issues regarding COVID and other medical diseases. He stated that we have great care facilities in Reno County with the clinics and hospital and explained the monoclonal antibodies treatment. He then discussed schools, how they are coping with COVID and the collection of data.

The Board had a few questions for Health Officer Karen Hammersmith about the number of students quarantined and risks of that quarantine. She also explained the Health Officers position with isolation and quarantines since it was one of the mitigating ways to control a virus. The school districts could use the Stay-N-Play guidance options from KDHE to work with your Health Department or they could go follow their own decisions. She said with the updated guidance for COVID-19 prevention, which wanted to keep kids in school, it was recommended to do universal masking for staff, students, and visitors regardless of vaccine status, and she stated that many of the school districts were working with the Health Department.

Commissioner Hirst thanked The Health Department and their medical partners for their hours of hard work and all they do for the community.

Commissioner Friesen had two requests; one was to move item 12 up on the consent agenda, but the Board wanted to continue with the current agenda as it stands. The second request was a motion to make an agenda item for a future meeting placing it under new business item 9A. **Mr. Sellers moved, seconded by Mr. Hirst,** to approve the amended agenda. The motion was approved by a roll call vote of 3-0.

County Administrator Randy Partington requested to table current agenda business items 9A by Interim Chief Bobby White for the purchase of a new Fire District No. 3 brush truck for a total not to exceed the cost of \$130,000 and declare the used 1996 fire brush truck as surplus to be sold to another Reno County fire district. The new cab and chassis will be purchased from Allen Samuels at a cost of \$44,950; and contracting with Emergency Fire Equipment to build and outfit the truck at a cost of \$83,175.28 by Chief Bobby White. Business item 9B for the purchase of a used 2000 Central States pumper truck from Rice County for Reno County Fire District No. 6 at not to exceed cost of \$45,000; and declare the 1985 Peirce Pumper truck as surplus to be sold on PurpleWave.

Mr. Sellers moved, seconded by Mr. Friesen, to approve the Consent Agenda consisting of items 6A through 6D which consisted of the Accounts Payable Ledger for claims payable on August 20th, 2021, totaling \$1,149,208.64 and August 27th, 2021, totaling \$505,304.86 as submitted. **Resolution 2021-16: A RESOLUTION AUTHORIZING THE DIRECTOR OF ACCOUNTS AND REPORTS TO WAIVE THE REQUIREMENTS OF K.S.A. 75-1120a. Resolution 2021-17: A RESOLUTION 2021-17 PROHIBITING THE USE OF ENGINE BRAKING ON PORTIONS OF NORTH PLUM STREET AND EAST 56TH AVENUE** as presented by staff. Next on the consent agenda was minutes of meetings for July 27th and August 10th, 2021, for the Chairman to sign. The motion was approved by a roll call vote of 3-0. Mr. Friesen thanked the efforts of the northeast group near the 56th round-a-bout (George, Brad, and Theron) for coming in. He said he appreciated their work with the 30 plus signatures on a petition they gathered and the work by this commission to solve the situation with engine braking in that area.

At 10:05 Mr. Sellers moved, seconded by Mr. Friesen, to open the budget hearing for the purpose of hearing and answering objections relating to the proposed use of all funds and the amount of ad valorem tax for the 2022 County Budget. The motion was approved by a roll call vote of 3-0.

At 10:08 There were no comments from the public.

At 10:12 Mr. Sellers, seconded by Mr. Friesen, closed the Public Hearing on the 2022 County Budget as presented in the agenda. The motion was approved by a roll call vote of 3-0.

Commissioner Sellers commented that the budget discussions were very constructive, talking with departments for two days and coming up with a budget that was fair to taxpayers. The Board agreed with Mr. Sellers comments. Mr. Friesen asked about two points from the budget.

Mr. Partington gave explanation of the tech plan from the Register of Deeds and a plan for the District Attorney to reduce paper use. The Register of Deeds (ROD) did provide a report using \$50,000 from her tech fund and requesting a part-time employee. In discussions with the IT department, it was decided to use IT staff for the position using funds from the General Fund and other line-item adjustments instead of the ROD tech fund. The IT person would be a records management position, digitizing records within the ROD and 5th floor. The ROD would use a part-time employee for customer service within her office.

Commissioner Sellers agreed with the use of an IT staff person for digitizing instead of having a dedicated person in the county departments.

Commissioner Friesen agreed with using IT, and asked if the District Attorney, the Register of Deeds, and the IT Department could provide a summary of digitization work and the percentage completed. The other budget request was an increase request from The City of Hutchinson or the collaborative Emergency Communications Department and noted that the increase requests did not go through the committee per agreement between the city and county. Mr. Partington stated that Mr. O'Sullivan had reached out to the City of Hutchinson to straighten out following the agreement. Mr. Hirst agreed with Mr. Friesen on the non-payment of agreement. Mr. Partington recommended working with the city with the modules, transferring funds of \$50,000 into another line item until the agreement is followed, and paying for the few in place.

The District Attorney discussed using less paper but stated it would be very hard for his department to go paperless, but he would try to reduce paper where they could. They have requirements that require paperwork but noted that traffic is paperless.

At 10:15 Mr. Sellers moved, seconded by Mr. Hirst, to approve adopting the County 2022 Budget as presented in agenda. The motion was approved by a roll call vote of 3-0.

At 10:20 Mr. Sellers moved, seconded by Mr. Friesen, to open the Revenue Neutral Rate hearing for the 2022 Special Districts Budgets for the purpose of answering objections of taxpayers relating to the Revenue Neutral Rate. The motion was approved by a roll call vote of 3-0.

At 10:23 There were no comments from the public.

At 10:28 Mr. Friesen moved, seconded by Mr. Sellers, to close the Public Hearing. The motion was approved by a roll call vote of 3-0.

At 10:28 Mr. Friesen moved, seconded by Mr. Sellers, to open the budget hearing for the purpose of hearing and answering objections relating to the proposed use of all funds and the amount of ad valorem tax for the 2022 Special Districts Budgets. The motion was approved by a roll call vote of 3-0.

At 10:29 there were no comments from the public.

At 10:30 Mr. Friesen moved, seconded by Mr. Sellers, to close the Public Hearing. The motion was approved by a roll call vote 3-0.

Mr. Friesen moved, seconded by Mr. Sellers, to approve **Resolution 2021-18: A RESOLUTION TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE FOR ALL RENO COUNTY FIRE DISTRICTS AND FOR CERTAIN SERWER DISTRICTS.** The motion was approved by a roll call vote of 3-0.

Mr. Sellers moved, seconded by Mr. Friesen, to approve the adoption of the Special Districts 2022 Budget as presented. The motion was approved by a roll call vote of 3-0.

At 10:30 the meeting recessed for five minutes.

At 10:35 the meeting reconvened with all Commissioners, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

Human Resources Director Helen Foster met with the Board to recommend a 2021-2022 Health, Dental, and Supplemental Insurance health plan provider with Benefits Management LLC/ProviDR's Care Network. She introduced Benefits Committee member Detective Sergeant Keaton Berger and USI Benefits Broker Rick Beins. She said October 1st, 2021, was the start of the new plan year ending September 30, 2022. USI negotiated the whole benefits package rates with Blue Cross Blue Shield and mirroring the same benefits for employees and went out to market. Mrs. Foster said that the provider encouraged offering a non-qualifying High Deductible Plan that would not be eligible for an HSA account and spoke about raising the stop loss. The market came back with a provider Benefits Management LLC/ProviDR Care Network for doctors and pharmacies. There was a bid that came in at a 3.22 percent from the current plan saving the county and employees three percent across the board. She said the committee also recommended Delta Dental for the counties dental plan and would keep the county would be keeping Vision Care Direct. We will have only one enrollment plan period not two different dates. They were also adding a new benefit option to make it more enticing, long-term care and critical illness. **Mr. Sellers moved, seconded by Mr. Friesen,** to approve the 2021-2022 Health, Dental and Supplemental Insurance provider as recommended by Mrs. Foster and consultant. The motion was approved by a roll call vote of 3-0.

Mr. Beins briefly reviewed the Benefits Management employee rates along with pros and cons of changing the current insurance provider. He spoke about reserve funds being adequate or growing, county savings, and stop losses. He spoke about the Fair Market Health and supplemental insurance. There was an added 3rd option: non-qualified high deductible health plan with the Fair Market Health added to the plan. **Mr. Sellers moved, seconded by Mr. Friesen,** to approve staff and managements proposal to implement the new rate schedules for employees and county as outlined by Mrs. Foster. The motion was approved by a roll call vote of 3-0.

Mr. Friesen moved, seconded by Mr. Sellers, to approve the recommendation of the Benefits Committee to add a 3rd plan option, the Non-Qualified High Deductible Health Plan with the option for utilizing the Fair Market Health. The motion was approved by a roll call vote of 3-0.

Mr. Sellers moved, seconded by Mr. Friesen, to recommend moving our dental plan to Delta Dental as our provider. The motion was approved by a roll call vote of 3-0.

Mr. Friesen moved, seconded by Mr. Sellers, to approve recommendation to add Critical Illness and Long-Term Care option to the supplemental insurance package as outlined by Mrs. Foster. The motion was approved by a roll call vote of 3-0.

The Board thanked the Benefits Committee and the County Administrator for their assistance on the insurance packages.

Mr. Friesen made a motion, seconded by Mr. Sellers, to take from the table the CWECS zoning regulations recommended by the County Planning Commission and place it on the September 14th, 2021, agenda, and direct staff to reconcile final thoughts of the commissioners into a proposed final draft of those regulations as well as draft any other appropriate resolutions that may be desired by a majority of this commission. The motion was approved by a roll call vote of 3-0.

Mr. Sellers moved, seconded by Mr. Friesen to not allow any public comments in the discussion on the September 14th agenda meeting since they have all had written, verbal, and emailed documents from pros and cons regarding the wind energy regulations. The public was welcome to submit comments and questions before that date. The motion was approved by a roll call vote 3-0.

At 11:10 County Administrator Randy Partington stated he would be meeting with Public Works Director Don Brittain regarding sewer rates for Sewer District 201 and 202 in September recommending they move more of the bond cost to be a user fee. He commented that some users paid amounts on their property tax and user fees. He said there would be meetings next week for Directors to meet with The Arnold Group to discuss the pay study and job descriptions.

Commissioner Friesen commented on a request to add a compression sign near K61 and commented that he will be touring the hospital this Friday. Eagle Radio let him know it was hard to produce the meeting on their radio station and stated that we are working on this.

Commissioner Sellers said he was at third Thursday and handed out literature on three versus five commissioners. He said that most people were not aware of the election and noted that it may be difficult to get the word out before November. He was excited about the bridge south of Nickerson being opened back up. He asked for an explanation from Mr. Friesen about having 4 percent less population, since Mr. Friesen thought we were growing economically. The Chamber of Commerce manager said 52 percent of all U.S. counties lost population.

Commissioner Hirst commented that in his opinion if the state of Kansas wanted to attract young families, they would have to streamline the issue of childcare facilities, making sure they are safe but not overregulate them, costing these facilities so much money to comply that most can not afford to hire qualified help. He agreed with the Chamber to attract people we need more childcare. He did agree that the Nickerson bridge was nicely done and the 43rd Street Bridge is also coming along.

At 11:25 Mr. O'Sullivan requested a motion to recess into executive session with the Board's legal counsel on a privileged legal matter, that being the authority of the Health Officer to issue quarantine/isolation orders and the Health Officers authority to pursue mitigation of the spread of contagious/infectious diseases. He further stated that he expected the executive session to last not more than thirty-five minutes with no formal decision expected. He further requested District Attorney Tom Stanton and County Administrator Randy Partington to be present for the executive session. **Mr. Sellers moved, seconded by Mr. Friesen,** to approve the motion as requested. The motion was approved by a roll call vote of 3-0.

At 12:00 p.m. the meeting returned to the regular session and adjourned until 9:00 a.m. Tuesday, August 31st, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

August 31, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session with Chairman Ron Hirst, Commissioner Daniel Friesen and Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Ron Kyker, Countryside Baptist Church.

There were no public comments or additions to the agenda.

Mr. Friesen moved, seconded by Mr. Sellers, to approve the Consent Agenda consisting of items 6A which consisted of the Accounts Payable Ledger for claims payable on September 3rd, 2021, totaling \$289,317.19 as presented by staff. The motion was approved by a roll call vote of 3-0.

Fire District #3 Interim Chief Bobby White met with the Board along with Emergency Management Director Adam Weishaar to recommend approval for the purchase of a new brush truck for a total not to exceed cost of \$130,000 and declare the used 1996 fire brush truck as surplus to be sold to another Reno County fire district. The new cab and chassis will be purchased from Allen Samuels at a cost of \$44,950, and contracting with Emergency Fire Equipment, a small operation in Eureka, KS that they have used in the past, to build and outfit the truck at a cost of \$83,175.28. He stated vehicles were on a replacement plan and they like to keep them for at least twenty-five years. He said this new truck has a similar layout and he said they would use their Capital Equipment Fund for the purchase. Interim Chief Bobby White recommended approval for the purchase of a used 2000 Central States pumper truck from Rice County for Reno County Fire District No.6 at a not to exceed cost of \$45,000 and declare the 1985 Peirce Pumper truck as surplus to be sold on PurpleWave Auction. **Mr. Friesen moved, seconded by Mr. Sellers,** to approve both purchases and surplus outlined by Interim Chief White. The motion was approved by a roll call vote of 3-0.

Mr. Sellers moved, seconded by Mr. Friesen, to approve the nomination of Ron Hirst as a voting delegate to the Kansas Workers Risk Cooperative for Counties (KWORCC) annual meeting to be held in conjunction with the Kansas Association of Counties (KAC) annual

conference on October 18, 2021. The motion was approved by a roll call vote of 3-0.

Mr. Sellers moved, seconded by Mr. Hirst, to approve the nomination of Daniel Friesen as a voting alternate to the Kansas Workers Risk Cooperative for Counties (KWORCC) annual meeting to be held in conjunction with the Kansas Association of Counties (KAC) annual conference on October 18, 2021. The motion was approved by a roll call vote of 3-0.

Next item was to consider nominating members to serve on the KWORCC Board of Trustees. By consensus, the Board deferred to South Central District's Cowley County representative Wayne Wilt.

County Administrator Randy Partington addressed the Board stating that he, County Counselor Joe O'Sullivan, United Way Executive Director Lisa Gleason, and Hutchinson Community Foundation President and CEO Aubrey Patterson, who are all part of the ARPA Task Force, are working on a possible joint resolution between the City of Hutchinson and Reno County regarding the distribution of the American Rescue Plan Act fiscal recovery funds. He would be presenting a draft of a resolution next week. The county will be receiving a one-time amount of \$12,042.00.

Mr. Sellers clarified that the document suggests no final decisions with the funds will be made until the ARPA group makes their final presentation to the Commission and stated that The County Commission has the final say on how any monies are expended. Mr. Partington said that was correct, and the Task Force is collecting community input which was strongly recommended by the US Treasury. The Task Force was planning sixty meetings before September 30, 2021, and said they will make a presentation to the Board by late October or early November.

Community Foundation President and CEO Aubrey Patterson was in the audience and spoke about gathering the ideas from the meetings then Leadcom consultants will take the data and look for patterns to show what the priorities are. Rallyreno.org wanted to get involved with a facilitator to host a meeting. There were many partners, organizations and people working together on this project.

The Board made some suggestions on how to reach out and get more people involved with the ARPA's Task Force meetings. They were in support of the drafted resolution efforts.

Mr. Friesen requested the County Administrator make changes to the agenda to include the process of department approvals for agenda items.

County Commission reports:

Commissioner Friesen gave clarification on Mr. Sellers question of Economic growth in the community when the population was declining. Mr. Friesen sees positives with economic growth and gave a few examples. He spoke about his hospital visit commenting on the new ICU wing along with finding fully equipped areas of the hospital that were dark from no available staff to run them. He appreciated speaking with the administrators on difficult issues and appreciated their view on the pandemic and he noted that the hospital did not mandate staff take vaccines.

Commissioner Sellers was concerned with stabilizing the population since there was a 4 percent loss and stating that we could not afford to continue to go in that direction because population was a critical factor for the future. He would also like to see the process agenda changes made that Mr. Friesen suggested. He commented the hospital staffing was a nationwide issue and thought it may be a long-term problem from COVID burnout for those nurse positions. He mentioned speaking with the sound coordinator regarding Channel 7 not being able to understand the presenters. Last was thanking Public Works Director Don Brittain for being ahead of schedule on the opening tomorrow of the 43rd Avenue bridge.

Commissioner Hirst mentioned housing that created opportunity for people to come to Reno County. He suggested looking at other areas such as H.A.B.I.T. for manufacturing businesses to attract those people and giving other areas consideration for housing. He was very concerned with childcare facilities especially one that closed recently stating he felt the legislature was overregulating at the state level causing the closures. He commented on the hospital and their dedicated staff.

At 9:50 the meeting recessed for five minutes.

The meeting reconvened with all Commissioners, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, present.

At 9:55 Mr. Hirst requested a motion for the Board to recess into executive session for 20 minutes for the purpose of a discussion with the County Administrator Randy Partington on a

matter concerning non-elected personnel for which the employees have an expectation of privacy. Mr. Friesen requested the time not to exceed 30 minutes. This is an informational discussion which will not require a decision by the Board. **Mr. Sellers seconded the motion.** The motion was approved by a roll call vote of 3-0.

At 10:20 a.m. the meeting returned to regular session and adjourned for the day until 9:00 a.m. Tuesday, September 7th, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date



AGENDA ITEM

AGENDA ITEM #VI.C

AGENDA DATE: September 14, 2021

PRESENTED BY: Randy Partington, County Administration

AGENDA TOPIC:

Designate voting delegate and alternate for the Kansas Association of Counties (KAC) annual conference on October 18, 2021.

SUMMARY & BACKGROUND OF TOPIC:

Each KAC member county shall be allowed one vote, which shall be cast by a chosen delegate designated for the county. Any county elected or appointed official may be selected as the county's voting delegate. It is recommended the member county also appoint two alternates. In the past several years, Reno County has elected to appoint one delegate and one alternate.

ALL OPTIONS:

- Appoint Ron Hirst as delegate and Daniel Friesen as alternate.
- Appoint an official or employee as the delegate; and appoint an official or employee as the alternate.
- Decline appointing a delegate and/or alternate; thereby declining any votes from Reno County for KAC.

RECOMMENDATION / REQUEST:

Designate Ron Hirst as Voting Delegate and Daniel Friesen as alternate.

POLICY / FISCAL IMPACT:

There is no policy or fiscal impact.



KANSAS
ASSOCIATION OF
COUNTIES

To: Boards of County Commissioners/Supervisors
All KAC Kansas County Members

CC: Clerks and Administrators/Managers

From: Bruce Chladny, Executive Director *Bruce A. Chladny*

Subject: Certification of Voting Delegate and Alternates
46th Annual KAC Conference & Exhibition

Date: August 27, 2021

The 46th Annual Kansas Association of Counties Conference & Exhibition is fast approaching! This year's conference will be held Monday-Wednesday, October 18-20, 2021, at the Sheraton Overland Park Convention Center in Overland Park, Kansas. The business meeting for the Association, at which time all official business is conducted, will start at 7:30 a.m., Tuesday morning, October 19, 2021.

Enclosed please find the Certification of Voting Delegate form for the upcoming conference. **To comply with KAC Bylaws that require the form to be eligible to cast your vote, KAC needs your completed form (and/or any changes or alterations) returned to our office by no later than Monday, October 4, 2021.** We strongly urge you to designate both a voting delegate, along with a first and second alternate. Only those listed on the certified form will be able to vote for their county, NO exceptions. If your designations change, you must file a **revised** form by no later than **October 4, 2021**. Your vote is important! Your county voting delegate will vote on the Kansas Association of Counties Bylaws proposed revisions and the Legislative Policy for 2022.

Voting credentials can be picked up during registration starting on Monday, October 18 at 9 a.m. Voting delegates/alternates must register for the annual conference to be entitled to vote. If you have any questions, please contact me at 785.272.2585 or by email: chladny@kansascounties.org.

Please visit the KAC website, www.kansascounties.org to find all the latest information on our 46th Annual KAC Conference & Exhibition.

Enclosure (1)

CERTIFICATION OF VOTING DELEGATE
Kansas Association of Counties
46th Annual Conference & Exhibition

Purpose:

The Bylaws of the Kansas Association of Counties provide that the county voting delegate be selected and certified in the following manner:

"Each member county shall be allowed one vote, which shall be cast by a chosen delegate designated for the county. Any county elected or appointed official may be selected as the county's voting delegate. The member county shall also appoint two alternates, specifying the order of such alternates, should the voting delegate be unavailable to attend the meeting. Delegates and alternates shall be certified to the KAC at least seven days before the meeting."

Please complete this form and return it at your earliest convenience to:

Kansas Association of Counties
715 SW 10th Ave.
Topeka, KS 66612

If you have any questions please contact:

Betty Oliva
oliva@kansascounties.org
785.272.2585

For voting delegates to be certified, your response (and/or any changes or alterations to this form) must be received no later than Monday, October 4, 2021.

Date: _____, 2021

I, _____, County Clerk of

_____ County do hereby certify that the following officers have been designated as the voting delegate and alternates for the KAC 46th Annual Conference & Exhibition.

Delegate _____ Position _____

1st Alternate _____ Position _____

2nd Alternate _____ Position _____

Signed: _____
County Clerk



AGENDA ITEM

**AGENDA
ITEM #VI.D**

AGENDA DATE: September 14, 2021

PRESENTED BY: Jenna Fager, Deputy County Clerk

AGENDA TOPIC:

Set a date and time for County Canvass of the 2021 General City/School Election.

SUMMARY & BACKGROUND OF TOPIC:

As per K.S.A. 25-3104, The county election officer shall present the original returns, together with the ballots, books and any other records of the election, for the purpose of canvass, to the county board of canvassers at any time between 8 a.m. and 10 a.m. on the Monday next following any election held on a Tuesday, except that the county election officer may move the canvass to any business day not later than 13 days following any election.

ALL OPTIONS:

The options for canvassing dates for the General Election are Monday, November 8th through Monday, November 15th, between the hours of 8:00am -10:00am at the Reno County Courthouse Annex Conference Room. The Clerks Office requests the Canvassing take place on Tuesday, November 9th, 2021 at 8:30 a.m. in the Reno County Annex Conference Room.

RECOMMENDATION / REQUEST:

BOCC to set a date and time to Canvass the November 2, 2021 General City/School Election. The Clerks Office requests the Canvassing take place on Tuesday, November 9th, 2021 at 8:30 a.m. in the Reno County Annex Conference Room.

POLICY / FISCAL IMPACT:

None



AGENDA ITEM

**AGENDA
ITEM
#VII.A**

AGENDA DATE: September 14, 2021

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:

Resolution regarding American Rescue Plan Act (ARPA) Fiscal Recovery Funds.

SUMMARY & BACKGROUND OF TOPIC:

The ARPA Resolution was initially brought up to Commissioner Sellers and myself at an ARPA Taskforce meeting in July. The taskforce has been working the past few months and will continue to puttogether public meetings with the purpose listed below.

“To help engage as many voices as possible, a task force of representatives (the ARPA Taskforce) from organizations serving Reno County, along with elected officials and public officials, have formulated a bold plan of conducting approximately 60 community listening sessions throughout Hutchinson and Reno County to determine how residents would prioritize spending American Rescue Plan Act Fiscal Recovery Funds earmarked for Reno County.”

At the last commission meeting, a draft Resolution was discussed by the county commission with the option of a Joint Resolution that was dependent on the City of Hutchinson agreeing to the same. At the Tuesday, September 7, 2021, Hutchinson City Council meeting, the council consented to the city viewing a Resolution. County Counselor Joe O'Sullivan and City Attorney Paul Brown discussed the Resolutions and agreed to prepare two individual Resolutions that are similar in nature to support the efforts of the Reno County ARPA Taskforce.

ALL OPTIONS:

- Approve Resolution No. 2021-19
- Deny Resolution No. 2021-19

RECOMMENDATION / REQUEST:

Approve Resolution No. 2021-19, a Resolution of intent with respect to the distribution of American Rescue Plan Act Fiscal Recovery Funds.

POLICY / FISCAL IMPACT:

The adoption of this Resolution does not bind the county to any expenditure or policy change, but it does delay the expenditures of any ARPA funds until the commission has received the ARPA Taskforce's report. The report is expected to be received later this fall.

RENO COUNTY RESOLUTION NO. 2021- 19

A RESOLUTION OF INTENT WITH RESPECT TO THE DISTRIBUTION OF AMERICAN RESCUE PLAN ACT FISCAL RECOVERY FUNDS

WHEREAS, the Treasurer of the United States has awarded Twelve Million Forty Two Thousand Three Hundred Eighty Five Dollars (\$12,042,385.00) of American Rescue Plan Act: Fiscal Recovery Funds to Reno County, Kansas; and

WHEREAS, the Department of the Treasury has identified the following funding objectives for said funds:

1. To support urgent Covid-19 response efforts to decrease spread of the virus and bring the pandemic under control.
2. To replace lost public sector revenue to strengthen support for vital public services and to help retain jobs.
3. To support immediate economic stabilization for households and businesses.
4. To address systemic public health and economic challenges that contributed to the unequal impact of the pandemic on certain populations; and

WHEREAS, the four (4) eligible use categories for ARPA Fiscal Recovery Funds are:

1. Support public health expenditures and address negative economic impacts.
2. Replace lost public sector revenues.
3. Provide premium pay for essential workers.

4. Invest in water, sewer and broadband infrastructure; and

WHEREAS, the interim final rule issued by the Department of the Treasury with respect to State and Local Fiscal Recovery Funds includes the following provision:

“Treasury urges State, territorial, Tribal and local governments to engage their constituents and communities in developing plans to use these payments, given the scale of funding and its potential to catalyze broader economic recovery and rebuilding.”; and

WHEREAS, this Board of County Commissioners is aware that the ARPA Taskforce has been created consisting of representatives from the Hutchinson Community Foundation, Reno County United Way, Hutchinson/Reno County Chamber of Commerce, Hutchinson Recreation Commission, StartUp Hutch, NAACP Hutchinson Unit 4032, Young Professionals of Reno County, and Leadership Reno County, whose stated purpose is:

“To help engage as many voices as possible, a task force of representatives (the ARPA Taskforce) from organizations serving Reno County, along with elected officials and public officials, have formulated a bold plan of conducting approximately 60 community listening sessions throughout Hutchinson and Reno County to determine how residents would prioritize spending American Rescue Plan Act Fiscal Recovery Funds earmarked for Reno County.”

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that this Board is appreciative of the offer by the ARPA Taskforce to conduct numerous public meetings throughout Reno County to provide Reno County residents information regarding the ARPA and to seek their opinions and recommendations as to the distribution of ARPA Fiscal Rescue Funding.

BE IT FURTHER RESOLVED that it is the intent of this Board of County Commissioners to receive, review and to provide due consideration of all of the recommendations submitted by the ARPA Taskforce prior to this Board making any decision on the prioritization and distribution of ARPA Fiscal Recovery Funds.

BE IT FURTHER RESOLVED that subject to federally established criteria for eligibility, this Board of County Commissioners shall exercise in its sole discretion the authority to prioritize and distribute ARPA Fiscal Recovery Funds and shall not be bound by any recommendations made by the ARPA Taskforce.

ADOPTED in regular session this 14th day of September, 2021.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

RON HIRST, Chairman

DANIEL FRIESEN, Member

RON SELLERS, Member

ATTEST:

Reno County Clerk

8/31/21



AGENDA ITEM

**AGENDA
ITEM
#VII.B**

AGENDA DATE: September 14, 2021

PRESENTED BY: Emergency Management Director Adam Weishaar

AGENDA TOPIC:

Discussion of extending the local disaster declaration seven (7) days to expire on September 21, 2021.

SUMMARY & BACKGROUND OF TOPIC:

Reno County Chairman, Ron Hirst signed a local disaster declaration on Wednesday, September 8, 2021 and it is set to expire on Tuesday, September 14, 2021. With an increased number of positive cases, a local disaster declaration will allow the county to request resources from the state. A local disaster declaration does NOT implement and COVID related restrictions on the community.

ALL OPTIONS:

1. Approve and sign a seven (7) day extension to the local disaster declaration
2. Do not approve an extension to the local disaster declaration

RECOMMENDATION / REQUEST:

Approve and sign a seven (7) day extension to local disaster declaration

POLICY / FISCAL IMPACT:

There will not be a policy or fiscal impact.

RENO COUNTY RESOLUTION NO. 2021-__

**A RESOLUTION RENEWING A PROCLAMATION OF A STATE OF LOCAL
DISASTER EMERGENCY FOR RENO COUNTY, KANSAS**

WHEREAS, on the **8th day of September 2021**, the Board of Commissioners of Reno County, Kansas finds a local health emergency due to COVID-19 as having caused, or eminently threatening to cause severe damage, injury or loss of life or property in disaster proportion in Reno County, Kansas; and

WHEREAS, such conditions have created obstructions which endanger health, safety and welfare of persons and property within the border of Reno County, Kansas

WHEREAS, this Board of County Commissioners determines it necessary to extend said proclamation for an additional seven (7) days.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Reno County, Kansas that under and by virtue of the authority vested in it by K.S.A. 48-932, does hereby PROCLAIM that a State of Local Disaster Emergency exists within Reno County, Kansas.

BE IT FURTHER RESOLVED that this Board has all rights, powers, and authority to perform such functions as are vested in it by and through the provisions of the Kansas Emergency Preparedness Act of 1975.

BE IT FURTHER RESOLVED that this resolution shall remain in effect for a period of seven (7) days from and after September 14, 2021, unless terminated earlier or renewed by consent of the governing body.

ADOPTED by the board of Reno County Commissioners this **14th day of September 2021**.

BOARD OF COUNTY COMMISSIONERS
RENO COUNTY, KANSAS

Ron Hirst
Chairperson

Ron Sellers
Member

Daniel Friesen
Member

Attest:

Donna Patton, County Clerk



AGENDA ITEM

**AGENDA
ITEM
#VII.C**

AGENDA DATE: September 14, 2021

PRESENTED BY: Board of County Commissioners

AGENDA TOPIC:

Tabled from 5/25/2021: Planning Case #2020-09 - A request by the Reno County Planning Commission for a series of text amendments to the April 2016 Edition of the Reno County Zoning Regulations regarding Commercial Wind Energy Conversion Systems (CWECS).

SUMMARY & BACKGROUND OF TOPIC:

Planning Case #2020-09 was presented to the Board of County Commissioners (BOCC) on February 9, 2021. The BOCC entered into a Work Study Session later that day and the minutes of said meeting are attached.

- During the BOCC's [regular agenda session on February 23, 2021](#), the BOCC accepted public comments regarding the CWECS proposed regulations.
- On [March 9, 2021 during the BOCC's regular agenda session](#), the CWECS proposed regulations were tabled until April 13, 2021.
- During the BOCC's [regular agenda session on April 13, 2021](#), the CWECS proposed regulations were tabled until May 25, 2021.
- During the BOCC's [regular agenda session on May 25, 2021](#), the CWECS proposed regulations were tabled until further notice.
- During their regular agenda session on August 24, 2021, the BOCC approved placing the CWECS proposed regulations on the September 14, 2021 agenda. The BOCC further established public comments would not be accepted during their discussion of said item on September 14th. They welcomed the public to submit comments and questions before September 14th.

ALL OPTIONS:

- Approve the Commercial Wind Energy Conversion Systems Regulations as recommended by the Planning Commission.
- Approve the Commercial Wind Energy Conversion Systems Regulations as edited with changes show on the February 9, 2021 edition.
- Further revise the Commercial Wind Energy Conversion Systems Regulations from the February 9, 2021 edition.
- Table the amendments to study the document further.

- Table the amendments and refer them back to the Planning Commission for further study or to have specific questions answered.
- Deny the amendments as submitted by the Planning Commission. Denying the amendments will require the entire public hearing process to begin again if the County Commissioners still request new regulations.
- Additional Moratorium Option
 - Motion to table indefinitely the Planning Commission's recommendations in Case No. 2020-09.
 - Direct staff to draft for Board consideration and approval a Moratorium prohibiting CWECs applications for a period of one-year.
 - Direct the Planning Commission and planning staff to draft and provide notice of a public hearing for a separate zoning regulation text amendment, prohibiting CWECs within the zoned area of the County.

RECOMMENDATION / REQUEST:

POLICY / FISCAL IMPACT:

N/A



AGENDA REQUEST AGENDA ITEM #7F on the 02-09-2021 Agenda

INFORMATION: Planning Case #2020-09 – A request by the Reno County Planning Commission for a series of text amendments to the April 2016 Edition of the Reno County Zoning Regulations regarding Commercial Wind Energy Conversion Systems.
(From and Issue)

PRESENTED BY: Don Brittain – Public Works Director and Mark Vonachen – County Planner II

AGENDA DATE: 2/9/2021

BACKGROUND The text amendments under consideration are as follows:

Amending the Table of Contents page by adding Article 23, Commercial Wind Energy Conversion Systems (CWECS) Regulations to the April, 2016 Reno County Zoning Regulations.

Amending Article 15-105(14) of the April, 2016 Reno County Zoning Regulations in its entirety and substituting therefore a reference to a new Article 23 pertaining to commercial wind energy conversion systems (CWECS).

Adding Article 23 to the April, 2016 Reno County Zoning Regulations, pertaining to Commercial Wind Energy Conversion Systems (CWECS).

In December of 2019 the County Commissioners directed staff to begin the public hearing process of zoning the rest of southeast Reno County. The County Commissioners also requested staff and the Planning Commission to review the current commercial wind regulations and determine if updated regulations were necessary. If updated regulations were necessary, the County Commissioners gave specific direction to not create regulations so restrictive it effectively prohibits commercial wind in the County. Any regulations that are perceived in doing such will not be adopted.

On April 6, 2020, the rest of southeast county was zoned by the County Commissioners.

On May 21, 2020 the Planning Commission formally adopted an Order outlining the procedure they will follow to consider adopting new commercial wind regulations.

On June 18, 2020 the Planning Commission held a public meeting in order to receive input from the public on whether the current commercial wind regulations need updating and if so what content should be considered in the regulations. It is noted that there is no statutory requirement to hold such a meeting. The Planning Commission requested public input in this procedure that was outside of a public hearing process. At the end of this meeting, the Planning Commission directed staff to provide a draft copy of new commercial wind regulations. A sub-committee consisting of Don Brittain, Director of Public Works, Russ Goertzen, Planning Commission Chairman, and Mark Vonachen, County Planner II was formed to write the draft.

On July 23, 2020, the Planning Commission reviewed the first draft of the regulations and requested changes.

On August 20, 2020 the Planning Commission reviewed the second draft of the regulations and requested additional changes. At the end of the meeting the Planning Commission set a public hearing date for September 17, 2020 at the Kansas State Fairgrounds.

On September 17, 2020 the Planning Commission held a public hearing on the draft regulations. The Planning Commission closed the public hearing portion of the meeting and continued the case to the next month to review all submitted public information and public comments.

At a special meeting date of October 13, 2020 and the regular meeting date of November 19, 2020 the Planning Commission reviewed all of the submitted documents and public comments. The Planning Commission made several changes to the public hearing draft regulations at these meetings.

At the December 17, 2020 meeting, the Planning Commission reviewed the draft document and made some minor changes. At the end of the meeting, the Planning Commission recommended approval of the three draft documents by a 5-1 vote.

On January 19, 2021, the County Commissioners held a study session with staff to gather more information on the recommended amendments passed by the Planning Commission.

ALTERNATIVE

The County Commissioners have several options with this request:

- Approve the amendments as submitted by the Planning Commission.
- Approve the amendments with changes.
- Table the amendments to study the documents further.
- Table the amendments and refer them back to the Planning Commission for further study or to have specific questions answered.
- Deny the amendments as submitted by the Planning Commission. Denying the amendments will require the entire public hearing process to begin again if the County Commissioners still request new regulations.

RECOMMENDATION Consideration of the Planning Commission recommendation.

FISCAL IMPACT N/A

**Zoning Regulations
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Reno County, Kansas**

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<u>Amendment</u>	<u>Resolution</u>	<u>Approval Date</u>
Add Article 23		

Proposed text amendment to Article 15-105(14)

Additions are underlined. Deletions are struck through

14. A Commercial Wind Energy Conversion System shall be subject to the provision of the following:
Article 23.

A. ~~Wind Energy Conversion System shall meet the following setback requirements:~~

(1) ~~No turbines shall be located closer than 500 feet from public roads, measured from the nearest edge of the right of way or public road easement, or the total height of the turbine plus 50 feet, whichever is greater. No turbines shall be located closer than 500 feet from property lines of any property not included in the CUP, or the total height of the turbine plus 50 feet, whichever is greater. No turbine shall be located closer than the length of the blade plus 50 feet to a property line which abuts other property included in the CUP or under the same general lease agreement for the Wind Energy Conversion System.~~

(2) ~~For property where the residential structure is on land that is leased and owned by the same owner, turbines shall be located no closer than the total height of the turbine plus 50 feet from a common agricultural / residential accessory structure.~~

(3) ~~No turbine shall be located closer than 1,000 feet from a non-participating residential structure.~~

~~For the purposes of the above requirements, a "participating residential structure" means a residential structure on the same land under lease or contract with a wind company; and a "non-participating residential structure" means a residential structure on land not under lease or contract with a wind company.~~

B. ~~Maintaining continuous liability insurance coverage in an amount not less than \$1,000,000.00 with the County named as an additional insured. In lieu of such coverage the permit holder may provide an indemnification agreement satisfactory to the County.~~

Sections:**23-101 Purpose and Intent****23-102 Applicability****23-103 Definitions****23-104 Circumstances Requiring Application of the CWECS****23-105 Content of a Development Plan and Plan of Operation****23-106 Documents, Plans, Studies, Reports, Other Permits****23-107 Additional Required Topics to be Included in Submittals****23-108 Special Regulations Applicable for a Conditional Use Permit for a CWECS****23-109 Agreements and Requirements****23-110 Requirements for a Zoning Permit****23-111 Construction Requirements****DRAFT****1/29/21****23-101 Purpose and Intent:**

The purpose of this Article is to ensure a regulatory means of facilitating wind energy development of a Commercial Wind Energy Conversion System within the unincorporated portion of Reno County having zoning jurisdiction by providing reasonable requirements for the submittal of proposals for the establishment of a CWECS to provide adequate information to the officials of Reno County charged with the responsibility to review said proposals.

To the extent there are conflicts between the requirements of Article 23 and other provisions of the Reno County Zoning Regulations, it is intended that the requirements of Article 23 shall control the interpretation of the Zoning Regulations.

23-102 Applicability:

All CWECS development within this Article, as described herein, shall comply with the standards and procedures of this Article and those required for a Conditional Use Permit as stated in Articles 8 and 15. It shall be understood the "timeline" restrictions in Articles 8 and 15 are not applicable to a CWECS project because of the overall time for the development and construction.

Placement of a small Wind Energy Conversion System shall be permitted as an accessory use as defined in Article 9-102(4) and Article 9-103(4) of the Zoning Regulations.

Article 20-104(2) of the Zoning Regulations shall not be used to modify, adjust, or change any requirement under Article 23.

23-103 Definitions:

1. Commercial Wind Energy Conversion System means an electrical generating facility that operates by converting the kinetic energy of wind into electrical energy and is comprised of one or more turbines and accessory facilities, including but not limited to, ancillary operational meteorological towers, overhead and underground communication and electrical transmission lines, transformers, substations, roads, administrative and operations buildings, turbines, supervisory control and data acquisition (SCADA) facilities, and other associated facilities. The energy may be used on-site or distributed into the electrical grid. A CWECS is further defined as producing 100kW of electricity or greater.

2. Participating landowner means an individual, a group of individuals, a trust, or other entity owning real property who or which has signed a lease agreement with the owner or operator of a commercial wind energy conversion system project for the placement of turbines, other project components on the real property, or otherwise agrees to participate in the wind energy project.
3. Non-participating landowner means an individual, group of individuals, a trust, or other entity owning real property who or which has not signed a lease agreement with the owner or operator of a commercial wind energy conversion system project for the placement of turbines or other project components on the real property.
4. Qualified third-party company means an independent individual or entity that is not owned by, operated by, or a subsidiary of the current owner or subsequent owners of a CWECS or a property owner within the project boundary, who is qualified to perform the required analysis.
5. A turbine means the total structural components used to convert the wind's kinetic energy into electrical energy.
6. The total height of the turbine means measuring from the elevation of the ground surface at the base of the turbine up to the height of the turbine measured at the highest point of the blade system during its rotation.
7. Accessory building shall have the same meaning as defined in Article 1-104(4) of the Zoning Regulations.
8. Principal building shall mean a primary residential structure. A principal residential structure shall not include a guest house or buildings whose purpose is to store equipment, commodities, or animals.

23-104 Circumstances Requiring Application of the CWECS Article:

The following circumstances require application of this Article and sets standards and procedures within the designated Article:

1. An application for a Conditional Use Permit for a CWECS; or
2. An application for a conditional use permit for an expansion of a CWECS beyond the area previously approved by a conditional use permit.
3. Each application for a conditional use permit shall include a written agreement by the Applicant to reimburse the County for all unusual and extraordinary expenses incurred by the County to process the application and conduct the public hearing.

23-105 Content of a Development Plan and Plan of Operation:

The information listed below shall be submitted with the conditional use permit application. It shall be the duty of the Zoning Administrator to determine when a conditional use permit application is complete and ready to schedule for a public hearing. All information listed below shall be submitted prior to the Planning

Commission making a recommendation. The Planning Commission or Board of County Commissioners may require additional information not listed below.

1. A project map drawn at a scale of not less than 1" = 2,000' showing the additional information as outlined in this Article 23-105 including the following:
 - A. All development plan requirements under Article 8-103 of the Zoning Regulations.
 - B. Project boundary and the total acreage.
 - C. The center point of each turbine and MET tower with Latitude/Longitude Coordinates.
 - D. The location of the operation and maintenance facility of the project or any other facility to serve the project.
 - E. The location of any temporary assembly areas or other areas used for the construction of the CWECS.
 - F. All public roads, access roads, and temporary access roads serving the project.
 - G. The project shall indicate compliance with all requirements contained in Article 23.
 - H. A secondary project map drawn at a scaled of not greater than 1" = 600' that shows each individual turbine site, and which also includes all other relevant information required by this Article.
 - I. Land identified as a special flood hazard area.
 - J. Land identified by the Kansas Department of Wildlife, Parks, and Tourism or U.S. Fish and Wildlife Service as a wetland, native vegetation area, wildlife habitat, or critical species habitat worthy of special consideration or protection.
 - K. All required setbacks and requirements around land uses as described in Article 23.
2. A general project introduction and plan of operation that describes the total number of proposed turbines, alternate turbine sites, total height of the turbines from the ground to the tip of the blade, meteorological towers, operation and maintenance facility, temporary construction sites, number of participating property owners, total acreage of the project, miles of new access roads, anticipated construction schedule, and other relevant information as deemed appropriate by the applicant or as required by county staff, the Planning Commission, or Board of County Commissioners.

23-106 Documents, Plans, Studies, Reports, Other Permits:

The information listed below shall be submitted with the conditional use permit application and used to evaluate compliance with the Zoning Regulations. The Planning Commission or Board of County Commissioners may require additional information not listed in Article 23-106 or conduct separate studies for the purpose of evaluating the proposed conditional use permit. Payment for the information cost may be negotiated in the Development Agreement.

1. Documentation acceptable to the County that the Applicant has signed lease agreements currently in effect to use the land in the manner requested. The Applicant may redact sensitive financial or confidential information.
2. List of adjacent property owners within the then current minimum zoning regulation requirement of the subject property boundary proposed to receive a turbine(s), MET tower(s), the operation and maintenance facility, or a temporary use associated with the project. The list of adjacent property owners shall be from the subject property boundary, not from the lease area. The list of adjacent property owners shall be sent electronically, be in an Excel Spreadsheet format and contain the property owner's name, mailing address of the owner, physical address of the property, and parcel identification number (PIN).
3. An expected economic impact report to the County which assumes the proposed project is approved and constructed as proposed on the conditional use permit application. The report shall be prepared by an independent third-party company or four-year college institution.
4. An acoustic study prepared by an independent third-party company. The study shall include maps and charts that indicate the anticipated sound level expected at each principal building and explain the methodology used to compute the anticipated sound levels.
5. A shadow flicker study prepared by an independent third-party company. The study shall include maps and charts that indicate the anticipated amount of shadow flicker expected at each principal building and explains the methodology used to compute the anticipated shadow flicker. The study shall show the anticipated number of hours per year a principal building will receive shadow flicker, the time of day, and time of year.
6. A written document from the Kansas Department of Wildlife, Parks, and Tourism (KDWPT) or its successor indicating the applicant has contacted the agency regarding the proposed CWECS. The document should state KDWPT has been contacted by the applicant regarding the proposal and has reviewed or is currently reviewing the proposal for any concerns regarding the operations of KDWPT.
7. All setback, noise or shadow flicker waivers are to be executed by all owners of an affected parcel. All such waivers shall be notarized and submitted with the conditional use permit application.
8. A report shall be conducted by a third-party company on existing environment concerns and filed with the conditional use permit application. The report should include, but not be limited to, information regarding:
 - A. Wildlife habitats, native prairie grass, and vegetation information relevant to the project site.
 - B. An avian study to include all types of Eagles, Whooping Cranes, and other sensitive species as affected by the project. The plan should include a discussion on bird migration and the potential for bird strikes.
 - C. Flora - vegetation species, threatened species (officially listed), critical habitat and habitat conditions for such species relevant to the project site.
 - D. Fauna - species, habitat assessment, threatened species (officially listed), migratory species, critical habitat, and habitat conditions for such species.

- E. Geo-conservation - sites of geo-conservation significance listed on the state or national database.
- F. Special flood hazard areas.

23-107 Additional Required Topics to be Included in Submittals:

In addition to the requirements of Article 8, an application for a CWECS project shall address specific issues related with the project that include, but are not limited to, the following:

1. In addition to strict conformance to all performance standards and development plan requirements as detailed in the Reno County Zoning Regulations, the development plan shall address the following:
 - A. The "boundary" of the project shall be the properties included within the "leased lands" on which the CWECS is proposed to be constructed. The specific siting of individual components of the CWECS, including turbines, supporting structures, and all other aspects which entail a complete CWECS as recognized within the industry, may be included conceptually within the development plan and are permitted to be moved and adjusted as necessary during the design and construction process without modifications to the approved development plan, so long as new lands are not added to the original "boundary" of the CWECS and the relocation conforms to all requirements of Article 23. Any relocation of individual components contrary to the approved site plan shall be identified on a revised site plan and submitted to the Public Works Department – Planning and Zoning Division for review and approval.
 - B. All setback designations herein, when referenced as 'total height', shall mean "Total Tip Height", which is the total height of the turbine measured at the highest point of the blade system during its rotation, or with respect to any other structure including a meteorological tower, its total height. All horizontal setbacks shall be measured from the center point of the turbine to the edge point from which the setback is required.
2. Setbacks:
 - A. No turbine shall be located closer than 2,000 feet or four times the height of the turbine whichever is greater from a participating or non-participating principal building. A principal building landowner may waive the setback requirement. No waiver shall result in a setback of less than the height of the turbine plus 50 feet.
 - B. No turbine shall be located closer than the total height of the turbine plus 50 feet from an accessory building, property line, or road right-of-way line.
 - C. A private airstrip is defined as a location that is registered with the Kansas Department of Transportation and Federal Aviation Administration, appears on aeronautical charts, and has a landing surface(es) which is/are maintained and capable of providing a safe landing for aircraft. All such requirements must be in effect at the time a conditional use permit application is accepted by the county staff as being complete.
 - D. Setbacks from a public airport and/or private airstrip shall be two (2) nautical miles, calculated as 12,160 feet, from the approach ends of the runway and then by 1.5 nautical miles, calculated as 9,120 feet from the upwind and downwind sides of the runway.

- E. A private airport/private airstrip owner may waive the setback requirement for a parcel identified in Article 23-107(2)(E). All other requirements in Article 23 shall be enforced.
 - F. No turbine may be located within any recorded easement. The applicant shall consult with the owner of an easement to eliminate any blanket easements on tracts of land and to establish a defined legal description for the easement.
 - G. Properties owned or managed by the Kansas Department of Wildlife, Parks, and Tourism (KDWPT) or any wildlife refuge owned or managed by the United States of America tend to concentrate wildlife to an area due to the habitat enhancements conducted on a property. These lands are important wildlife migration corridors and migration staging areas. To avoid disruption of these areas, no turbine shall be located within three (3) miles of a parcel owned or managed by the Kansas Department of Wildlife, Parks, and Tourism or the United States of America. Compliance with all other setback requirements is required. KDWPT or the United States of America may issue a waiver of this requirement for any parcel within the three-mile requirement.
 - H. In order to provide for an incorporated city to extend its corporate boundary and increase its tax base, no turbine shall be located within one mile of an incorporated city boundary at the time a conditional use permit application is accepted by county staff as being complete. A city's extra-territorial zoning jurisdiction (ETJ) is not recognized as a city's official corporate boundary.
 - I. If during construction a turbine site is determined to be adversely impacted after discovered environmental or other factors legally preventing its use, the applicant shall have the right to relocate a turbine on the parcel. The relocated turbine shall still comply with all applicable requirements of Article 23 and all conditions of approval associated with the conditional use permit.
3. Noise:
- A. An acoustic assessment analysis and map prepared by a third-party company shall be required with a conditional use permit application. The acoustic study shall analyze the expected audible noise level on a one (1) hour continuous sound level in decibels (Leq) basis at each primary occupied residential structure within the project boundary and explain the methodology used to achieve the results of the study.
 - B. To assist in minimizing noise generated by the turbine, the applicant should consider using turbine blades that are equipped with Low Noise Trailing Edge (LNTE) technology and blade serrations or other available noise reduction technology.
 - C. The maximum received sound level shall not be more than 45 decibels (dBA) one (1) hour Leq at every participating and non-participating principal building and be measured at the nearest wall of the principal building. A principal building shall not include an accessory structure or guest house as defined by the Reno County Zoning Regulations.
 - D. A participating or non-participating landowner may waive the decibel levels exceeding the requirements of this section.

4. Shadow Flicker:
 - A. Shadow flicker analysis and map prepared by a third-party company shall be required with a conditional use permit application. The shadow flicker study shall analyze the expected annual number of hours and the specific times the shadow flicker is expected to occur at each principal building within the project boundary and explain the methodology used to achieve the results of the study.
 - B. To minimize the effects of shadow flicker, the applicant shall utilize the data from the shadow flicker report to assist landowners in reducing the number of hours of shadow flicker to the minimum requirement of the zoning regulations. The applicant and landowner shall collaborate and decide the best means to reducing the amount of shadow flicker.
 - C. The maximum number of shadow flicker hours per year a participating or non-participating principal building shall receive is 30.
 - D. A participating or non-participating landowner may waive the shadow flicker limit requirement.

5. Communication Lines:
 - A. Communication lines and power collection lines are to be installed underground in the area covered by the CUP with use of directional boring, horizontal drilling, micro-tunneling, vibrating plowing, narrow trench ditching and other techniques in the construction of facilities. Such processes are intended to result in the least amount of disruption and damage as possible to the surface soil and natural features. Said lines are to be located under or at the edge of turbine access roads. When conditions on-site are found to make installation of underground supporting lines impractical or infeasible, for example the presence of existing underground lines or pipelines that conflict with such type of construction, above ground transmission lines may be used only in public rights-of-way, easements or other legal documents dedicated for such purposes.
 - B. The applicant shall contact the Reno County Emergency Management Director to coordinate meetings with other local emergency service personnel to develop a plan to address any potential interruptions in 911 calls being blocked due to the construction of turbines. The applicant shall submit a written report detailing the plan to mitigate any potential interruption in services.
 - C. Any installation of above ground or below ground communication lines or power collection lines within a Special Flood Hazard Area will require a floodplain development permit.

6. Rotor Blades:
 - A. The lowest point of the rotor blades shall be at least 50 feet above ground level at the base of each turbine.
 - B. Rotor blades shall be painted a non-reflective neutral color such as white or grey. The rotor blades shall be painted the same color as the turbine and nacelle.
 - C. Rotor blades shall not display company names, markings, or advertising logos.

7. Lubricants and Hazardous Materials:

All lubricants and/or hazardous materials to be located on the premises in connection with the CWECS facility shall be kept and transported in accordance with all state and Federal regulations.

8. Lighting:

- A. Lighting of the turbines shall utilize the current Aircraft Detection Lighting System (ADLS) or other similar or advanced technology.
- B. Any other lighting requirements on the turbines shall comply with, but not exceed, the minimum FAA requirements.
- C. White strobe lights on the turbines or any other aspect of the project are prohibited.
- D. Lights associated with the operation and maintenance facility, or other aspects of the project shall be directed so as not to shine directly on any adjacent property line or public road.
- E. Security and safety lighting shall be designed to shield the glare onto a property or public road.

9. Turbines and Nacelles:

- A. Structures for turbines shall be self-supporting tubular towers painted a neutral color such as a white or grey. The structure shall be painted the same color as the rotor blades.
- B. Lattice structures or other types of design are prohibited.
- C. A turbine and nacelle shall not display any advertising except for identification of the manufacturer. Any signs, flags, streamers, or similar items are prohibited. Other warning signs, placards, or required signs by a government agency are excluded from this prohibition.
- D. To aid in preventing unauthorized climbing of the turbine, all ladder rungs or other potential climbing assistance objects shall be removed up to 15 feet above the ground surface.
- E. Telecommunication antennas or other type of antennas used for transmission of radio signals not associated with a CWECS are prohibited.

10. Operation Requirements:

- A. The CWECS, and its associated facilities, shall not be operated so as to cause microwave, television, radio, telecommunication, or navigation interference contrary to Federal Communications Commission (FCC) regulations or other laws to occupied structures existing as of the date of the CUP approval. In the event the CWECS and its associated facilities or its operations cause such interference, the applicant shall take timely measures necessary to correct the problem.
- B. Documentation shall be submitted by the applicant indicating compliance with minimum FCC Regulations.

11. Ice Throw:

An ice throw analysis and map prepared by a third-party company shall be required with a conditional use permit application. The ice throw study shall analyze the conditions which may cause ice to be thrown off an in-motion turbine blade and toward an occupied structure within the project boundary. The study should explain the methodology used in evaluating the risk of damage to occupied principal buildings. Also included in the study should be the manufacturer's setback distances related to in-motion ice throws and the type of ice monitoring sensors and devices installed in each turbine and the potential maximum distance ice could be thrown from an in-motion turbine blade.

12. Soil Erosion, Sediment Control, Stormwater Runoff, and Wetlands:

The Applicant shall develop a Soil Erosion, Sediment Control and Stormwater Runoff Plan. The Plan shall address what type of erosion control measures will be implemented during each phase of the project. The Plan shall address the following concerns:

- A. Grading.
- B. Construction and drainage of access roads and turbine pads.
- C. Necessary soil information.
- D. Design features to maintain downstream water quality.
- E. Re-vegetation of disturbed area to ensure slope stability.
- F. Restoration of the site after temporary project activities have ended.
- G. Creation of a new wetland area that is equal to or greater than any wetland area that is filled in or destroyed.
- H. Disposal or storage of excavated materials.
- I. Protecting exposed soil.
- J. Stabilizing restored material and removal of silt fences or barriers when the area is stabilized.
- K. Maintenance of erosion control measures throughout the life of the project.

If required, the Applicant shall obtain an erosion control permit for the project from the Kansas Department of Health and Environment (KDHE). The approved erosion control permit shall be submitted prior to the issuance of a zoning permit. The measures listed above shall be the minimum required under the issued KDHE permit.

13. Special Flood Hazard Areas:

- A. If required, the Applicant shall obtain a floodplain development permit from the Kansas Department of Agriculture – Division of Water Resources, for any development identified as being located in a special flood hazard area. Such development could include, but not be limited to, the placement of a turbine,

construction of a road, location of electrical lines under a stream, or location of a building.

- B. Prior to starting construction activities, the applicant shall obtain a local floodplain development permit for all construction in the special flood hazard area prior to the issuance of a zoning permit or for any portion of the project not requiring a zoning permit.
- C. To the extent feasible, the design of the CWECS project should have a minimal impact of land identified as within a special flood hazard area. It is expected of the applicant to locate all turbines and buildings out of the special flood hazard area so the project will have a minimum impact on the special flood hazard area.

23-108 Special Regulations Applicable for a Conditional Use Permit for a CWECS:

The timeline restrictions in Article 8 and Article 15 are not applicable to a CWECS project because of the overall length of time necessary for the development and construction of the project. With respect to a CWECS project approved after the adoption of this section:

1. For all Conditional Use Permits approved for a CWECS project, a zoning permit shall be applied for within two (2) years of the approved CUP. Approval of the CUP is effective (the "EFFECTIVE DATE") when the County Commissioners' Resolution approving the same is published in the official county newspaper. If construction of the project cannot be commenced within that two (2) year period, the applicant may obtain a single one-year extension upon the submission of a written report to the Board of County Commissioners describing the reason(s) for the delay and the plan for commencing construction within the one-year extension period. The one-year extension must be approved prior to the expiration of the original two-year period.
2. For all Conditional Use Permits approved for a CWECS project, such permit shall be permitted to continue, as-long-as all conditions placed on the permit are met. However, if the CWECS project construction has not commenced within two (2) years following approval of the CUP or any extension thereof as aforesaid, the CUP shall have expired, and the development plan is forfeited. In such event, the Applicant will not be permitted to pursue the Development Plan until a new application is submitted, a new public hearing held, and a new CUP is approved.

23-109 Agreements and Requirements:

Prior to the issuance of the zoning permits, the Applicant of the CWECS and the Board of County Commissioners shall enter into a Development Agreement with respect to the subject matters outlined below under such terms and conditions acceptable to the Board of County Commissioners. A Development Agreement shall be executed by the Applicant and the Board of County Commissioners within 120 days following the EFFECTIVE DATE or the CUP approval will have terminated at the discretion of the Board of County Commissioners. This list of agreements and specific requirements can be supplemented or removed by mutual agreement of both parties.

The following subject matters may be addressed, in the discretion of the County Commissioners, in a Development Agreement or series of Development Agreements and shall not be considered exclusive of all such matters:

1. A Road Maintenance, Repair, and Replacement Agreement.

The Road Maintenance Agreement may include, but shall not be limited to, such topics as:

- A. Designation of the public roads used for transportation routes for construction and maintenance of the CWECS shall be included within the mandatory Road Maintenance Agreement specified in these Regulations.
- B. The applicant shall receive an Oversized/Overweight permit from the Reno County Public Works Department for transporting CWECS components that are over the legal weight, width, or length limit. A proposed route shall be submitted on the Oversized/Overweight Permit for transportation routes by the applicant. The transportation route shall be approved by the Public Works Department by signature on the permit form.
- C. Applicant shall construct the smallest number of turbine access roads as reasonably feasible. Access roads shall be low profile roads so farming equipment can cross them. Where an access road crosses a stream or drainageway, it shall be designed and constructed so runoff from the upper portions of the watershed can readily flow to the lower portion of the watershed. Where an access road crosses a stream or drainage way identified as a Special Flood Hazard Area, the applicant shall obtain a floodplain development permit from the state and county.

2. A Decommissioning Agreement with the Board of County Commissioners pertaining to CWECS improvements.

The Decommission Agreement may include, but shall not be limited to, such topics as:

- A. Removal of the turbine and nacelle.
- B. Removal of a portion of the concrete base down to a minimum of four feet below ground surface.
- C. Replacing the two bottom feet with subsoil composed of sand, silt, and clay materials and the top two feet with topsoil suitable for agriculture purposes.
- D. Removal of access roads.
- E. Re-seeding of disturbed areas.
- F. Timeline for removal.
- G. Removal of electrical equipment.
- H. Recognition of a landowner's right to request access roads be left intact.
- I. Recognition of a landowner's right to be satisfied with the decommission efforts of the applicant or a hired contractor.
- J. A discussion of circumstances which may require the decommissioning of a turbine(s).

3. An Indemnification Agreement:

An Indemnification Agreement with the County throughout the life of the project and a policy of general liability insurance with policy limits satisfactory to the Board of County Commissioners which identifies the County as an additional insured.

4. A Dispute and Mitigation Agreement:

A Dispute and Mitigation Agreement procedure and resolution process by which the Developer shall address complaints by landowners or other affected parties regarding the project from construction to operation and throughout the life of the project.

5. A Bird Strike and Reporting Agreement:

A Bird Strike and Reporting Agreement may be established and include an annual report submitted to the County Commissioners indicating all reported bird strikes related to the project.

6. Professional Certification Agreement:

A written certification by a licensed and qualified professional engineer, approved by the County, that each turbine location complies with all setback requirements.

7. A Payment In lieu of Tax Agreement (PILOT):

An agreement which adequately compensates the County for governmental services provided in the project boundary during a ten-year period of tax exemption.

8. Fire Safety and Rescue Plan:

The Plan shall be reviewed by the Emergency Management Director. Within the Plan, the applicant shall identify the potential fire risk associated with the project, including both prescribed burning and non-prescribed burning (natural or accidental). The Plan shall address fire within the project boundary, fire escaping from the site, and the effects of a fire originating from outside the site. The plan shall demonstrate how the CWECS and equipment are protected from fire.

23-110 Requirements for Zoning Permit:

If applicable, the following requirements shall be met to obtain a zoning permit from the County:

1. No zoning permit application shall be accepted by the County until all required agreements listed under Article 23-109 between the Applicant and the County have been properly executed by the Applicant and the County.
2. A zoning permit shall be required for the construction of each turbine and building within the approved CWECS accompanied by the payment of all fees as established by the County. Construction shall be permitted to begin as outlined in the Development Agreement.
3. A Stormwater Pollution Prevention Plan (SWPP) and NPDES permit from the Kansas Department of Health and Environment shall be finalized and submitted prior to the issuance of a zoning permit and the start of construction.

4. Filing and maintaining a current FAA Determination of No-Hazard to Air Navigation document verifying each turbine, when constructed according to the approved development plan, will not constitute a hazard to aircraft.
5. Oversized/overweight permit from the Public Works Department.
6. Wastewater and well permits from the Health Department.
7. U.S. Army Corps of Engineers Section 404 permit.
8. Kansas Department of Agriculture – Division of Water Resources stream obstruction and floodplain fill permit.
9. The application for a zoning permit shall include, but not be limited to, a site plan showing the following information:
 - A. The location of the structure or turbine and any other onsite facilities such as a control room or transformer on a survey prepared by a registered land surveyor showing the distance from the property lines. The floodplain boundary (where applicable) should also be located on the survey. The survey showing the turbine location submitted with the CUP application may be used provided the location of the turbine has not been re-located from the approved development plan.
 - B. The turbine number and megawatt capacity.
 - C. The location of above ground and below ground transmission lines.
 - D. The location of the interior access road.
 - E. An outline of any proposed site preparation activities involving removal of vegetation, excavation of soil, locations of soil stockpile, and restoration plans for the site after construction concludes.
 - F. The approved state and local floodplain development permits (where applicable).

23-111 Construction Requirements:

1. The CWECS Applicant shall inform all employees, contractors and others involved in the construction of the CWECS project of the terms and conditions of the approved Conditional Use Permit. Violations of the conditions associated with the Conditional Use Permit are the responsibility of the CWECS Applicant, not the landowner.
2. The County retains the authority to enter into a contract with a structural engineering firm licensed by the State of Kansas Board of Technical Professions to offer engineering services to the County as defined by the Development Agreement. Documentation regarding each approved permit or inspection shall be filed with the Zoning Administrator. Payment for the costs incurred by the County from the engineering firm shall be negotiated through the Development Agreement.
3. Confirmation from an engineering company the turbines comply with the development plan, the zoning regulations, and the conditions associated with the approved Conditional Use Permit.

4. Prior to the start of, and continuously throughout construction and site restoration, the CWECS Applicant shall designate a field representative responsible for overseeing compliance with the conditions of the CUP. The field representative shall be accessible by telephone and email as needed by the Zoning Administrator or his designee. The field representative shall provide an address, phone number, and emergency phone number to the Zoning Administrator. The CWECS Applicant shall notify the Zoning Administrator should a change be made in the field representative.

5. Any off-site construction needs outside of the permitted CWECS Conditional Use Permit shall comply with all applicable Zoning and Subdivision Regulations.

6. The CWECS Applicant, or its construction company, shall disturb or clear a site only to the extent necessary to assure suitable access for construction, safe operation, and maintenance of the CWECS. The contractor shall minimize the removal of trees and shall not remove groves of trees or hedgerows (shelter belts) without approval of the affected landowner. During site clearance and construction, silt fences and other temporary erosion controls, as required by the KDHE erosion control permit, shall be installed, and left in place until new vegetation covers the ground around the turbines.

7. Cleanup:

The CWECS Applicant, or its construction company, shall remove all waste, scrap, and temporary erosion control measures that are the product of construction, operation, restoration, and maintenance from the site and properly dispose of it upon completion of each turbine.

8. Operation & Maintenance:

The CWECS Applicant shall file the following information with the Zoning Administrator:

- A. Operation and maintenance requirements (including the frequency of maintenance activities) for the turbines and transmission lines.
- B. The required width of transmission line easements and any necessary restrictions on land use development, buildings, and access within the easement.
- C. Any restrictions on participating property owner land uses, height of buildings, or location of building.

9. Transfer of Ownership:

If ownership of the CWECS is transferred from the CWECS Applicant identified in the original permitting documents to any entity, the new owner shall be responsible and accountable for the terms and conditions of the approved Conditional Use Permit, the Development Agreement, other applicable agreements, the zoning permit requirements, and all applicable requirements of the Zoning and Subdivision Regulations. Notice of such transfer and acknowledgement by the new owner of compliance obligations shall be provided to the Zoning Administrator and the Board of County Commissioners.

Sections:**23-101 Purpose and Intent****23-102 Applicability****23-103 Definitions****23-104 Circumstances Requiring Application of the CWECS****23-105 Content of a Development Plan and Plan of Operation****23-106 Documents, Plans, Studies, Reports, Other Permits****23-107 Additional Required Topics to be Included in Submittals****23-108 Special Regulations Applicable for a Conditional Use Permit for a CWECS****23-109 Agreements and Requirements****23-110 Requirements for a Zoning Permit****23-111 Construction Requirements****23-101 Purpose and Intent:**

The purpose of this Article is to ensure a regulatory means of facilitating wind energy development of a Commercial Wind Energy Conversion System within the unincorporated portion of Reno County having zoning jurisdiction by providing reasonable requirements for the submittal of proposals for the establishment of a CWECS to provide adequate information to the officials of Reno County charged with the responsibility to review said proposals.

~~To the extent there are conflicts between the requirements of Article 23 and other provisions of the Reno County Zoning Regulations, it is intended that the requirements of Article 23 shall control the interpretation of the Zoning Regulations.~~

23-102 Applicability:

All CWECS development within this Article, as described herein, shall comply with the standards and procedures of this Article and those required for a Conditional Use Permit as stated in Articles 8 and 15. It shall be understood the "timeline" restrictions in Articles 8 and 15 are not applicable to a CWECS project because of the overall time for the development and construction.

Placement of a small Wind Energy Conversion System shall be permitted as an accessory use as defined in Article 9-102(4) and Article 9-103(4) of the Zoning Regulations.

Article 20-104(2) of the Zoning Regulations shall not be used to modify, adjust, or change any requirement under Article 23.

23-103 Definitions:

1. Commercial Wind Energy Conversion System means an electrical generating facility that operates by converting the kinetic energy of wind into electrical energy and is comprised of one or more turbines and accessory facilities, including but not limited to, ancillary operational meteorological towers, overhead and underground communication and electrical transmission lines, transformers, substations, roads, administrative and operations buildings, turbines, supervisory control and data acquisition (SCADA) facilities, and other associated facilities. The energy may be used on-site or distributed into the electrical grid. A CWECS is further defined as producing 100kW of electricity or greater.
2. Participating landowner means an individual, a group of individuals, a trust, or other entity owning real property who or which has signed a lease agreement with the owner or operator of a commercial

wind energy conversion system project for the placement of turbines, other project components on the real property, or otherwise agrees to participate in the wind energy project.

3. Non-participating landowner means an individual, group of individuals, a trust, or other entity owning real property who or which has not signed a lease agreement with the owner or operator of a commercial wind energy conversion system project for the placement of turbines or other project components on the real property.
4. Qualified third-party company means an independent individual or entity that is not owned by, operated by, or a subsidiary of the current owner or subsequent owners of a CWECS or a property owner within the project boundary, who is qualified to perform the required analysis **and is agreed upon by the applicant and county commission.**
5. A turbine means the total structural components used to convert the wind's kinetic energy into electrical energy.
6. The total height of the turbine means measuring from the elevation of the ground surface at the base of the turbine up to the height of the turbine measured at the highest point of the blade system during its rotation.
7. Accessory building shall have the same meaning as defined in Article 1-104(4) of the Zoning Regulations.
8. Principal building shall mean a primary residential structure. A principal residential structure shall not include a guest house or buildings whose purpose is to store equipment, commodities, or animals.

23-104 Circumstances Requiring Application of the CWECS Article:

The following circumstances require application of this Article and sets standards and procedures within the designated Article:

1. An application for a Conditional Use Permit for a CWECS; or
2. An application for a conditional use permit for an expansion of a CWECS beyond the area previously approved by a conditional use permit.
3. Each application for a conditional use permit shall include a written agreement by the Applicant to reimburse the County for all unusual and extraordinary expenses incurred by the County to process the application and conduct the public hearing.

23-105 Content of a Development Plan and Plan of Operation:

The information listed below shall be submitted with the conditional use permit application. It shall be the duty of the Zoning Administrator to determine when a conditional use permit application is complete and ready to schedule for a public hearing. All information listed below shall be submitted prior to the Planning Commission making a recommendation. The Planning Commission or Board of County Commissioners may require additional information not listed below.

1. A project map drawn at a scale of not less than 1" = 2,000' showing the additional information as outlined in this Article 23-105 including the following:

- A. All development plan requirements under Article 8-103 of the Zoning Regulations.
 - B. Project boundary and the total acreage.
 - C. The center point of each turbine and MET tower with Latitude/Longitude Coordinates.
 - D. The location of the operation and maintenance facility of the project or any other facility to serve the project.
 - E. The location of any temporary assembly areas or other areas used for the construction of the CWECS.
 - F. All public roads, access roads, and temporary access roads serving the project.
 - G. The project shall indicate compliance with all requirements contained in Article 23.
 - H. A secondary project map drawn at a scaled of not greater than 1" = 600' that shows each individual turbine site, and which also includes all other relevant information required by this Article.
 - I. Land identified as a special flood hazard area.
 - J. Land identified by the Kansas Department of Wildlife, Parks, and Tourism, or U.S. Department of Agriculture, U.S. Fish and Wildlife Service as a wetland, native vegetation area, wildlife habitat, or critical species habitat worthy of special consideration or protection.
 - K. All required setbacks and requirements around land uses as described in Article 23.
2. A general project introduction and plan of operation that describes the total number of proposed turbines, alternate turbine sites, total height of the turbines from the ground to the tip of the blade, meteorological towers, operation and maintenance facility, temporary construction sites, number of participating property owners, total acreage of the project, miles of new access roads, anticipated construction schedule, and other relevant information as deemed appropriate by the applicant or as required by county staff, the Planning Commission, or Board of County Commissioners.

23-106 Documents, Plans, Studies, Reports, Other Permits:

The information listed below shall be submitted with the conditional use permit application and used to evaluate compliance with the Zoning Regulations. The Planning Commission or Board of County Commissioners may require additional information not listed in Article 23-106 or conduct separate studies for the purpose of evaluating the proposed conditional use permit. Payment for the information cost may be negotiated in the Development Agreement.

- 1. Documentation acceptable to the County that the Applicant has signed lease agreements currently in effect to use the land in the manner requested. The Applicant may redact sensitive financial or confidential information.
- 2. List of adjacent property owners within the then current minimum zoning regulation requirement of the subject property boundary proposed to receive a turbine(s), MET tower(s), the operation and maintenance facility, or a temporary use associated with the project. The list of adjacent property owners shall be from the subject property boundary, not from the lease area. The list of adjacent

property owners shall be sent electronically, be in an Excel Spreadsheet format and contain the property owner's name, mailing address of the owner, physical address of the property, and parcel identification number (PIN).

3. An expected economic impact report to the County which assumes the proposed project is approved and constructed as proposed on the conditional use permit application. The report shall be prepared by an independent third-party company or four-year college institution.
4. An acoustic study prepared by an independent third-party company. The study shall include maps and charts that indicate the anticipated sound level expected at each principal building and explain the methodology used to compute the anticipated sound levels.
5. A shadow flicker study prepared by an independent third-party company. The study shall include maps and charts that indicate the anticipated amount of shadow flicker expected at each principal building and explains the methodology used to compute the anticipated shadow flicker. The study shall show the anticipated number of hours per year a principal building will receive shadow flicker, the time of day, and time of year.
6. A written document from the Kansas Department of Wildlife, Parks, and Tourism (KDWPT) or its successor indicating the applicant has contacted the agency regarding the proposed CWECS. The document should state KDWPT has been contacted by the applicant regarding the proposal and has reviewed or is currently reviewing the proposal for any concerns regarding the operations of KDWPT.
7. All setback, noise or shadow flicker waivers are to be executed by all owners of an affected parcel. All such waivers shall be notarized and submitted with the conditional use permit application.
8. A report shall be conducted by a third-party company on existing environment concerns and filed with the conditional use permit application. The report should include, but not be limited to, information regarding:
 - A. Wildlife habitats, native prairie grass, and vegetation information relevant to the project site.
 - B. An avian study to include all types of Eagles, Whooping Cranes, and other sensitive species as affected by the project. The plan should include a discussion on bird migration and the potential for bird strikes.
 - C. Flora - vegetation species, threatened species (officially listed), critical habitat and habitat conditions for such species relevant to the project site.
 - D. Fauna - species, habitat assessment, threatened species (officially listed), migratory species, critical habitat, and habitat conditions for such species.
 - E. Geo-conservation - sites of geo-conservation significance listed on the state or national database.
 - F. Special flood hazard areas **and wetland areas identified on the FSA Wetland Map.**

23-107 Additional Required Topics to be Included in Submittals:

In addition to the requirements of Article 8, an application for a CWECS project shall address specific issues related with the project that include, but are not limited to, the following:

1. In addition to strict conformance to all performance standards and development plan requirements as detailed in the Reno County Zoning Regulations, the development plan shall address the following:
 - A. The "boundary" of the project shall be the properties included within the "leased lands" on which the CWECS is proposed to be constructed. The specific siting of individual components of the CWECS, including turbines, supporting structures, and all other aspects which entail a complete CWECS as recognized within the industry, may be included conceptually within the development plan and are permitted to be moved and adjusted as necessary during the design and construction process without modifications to the approved development plan, so long as new lands are not added to the original "boundary" of the CWECS and the relocation conforms to all requirements of Article 23. Any relocation of individual components contrary to the approved site plan shall be identified on a revised site plan and submitted to the Public Works Department – Planning and Zoning Division for review and approval.
 - B. All setback designations herein, when referenced as 'total height', shall mean "Total Tip Height", which is the total height of the turbine measured at the highest point of the blade system during its rotation, or with respect to any other structure including a meteorological tower, its total height. All horizontal setbacks shall be measured from the center point of the turbine to the edge point from which the setback is required.
2. Setbacks:
 - A. No turbine shall be located closer than ~~2,000~~ ~~3,000~~ ~~2,500 feet~~ or ~~four-six five~~ times the height of the turbine whichever is greater from a participating or non-participating principal building. A principal building landowner may waive the setback requirement. No waiver shall result in a setback of less than the height of the turbine plus 50 feet.
 - B. No turbine shall be located closer than the total height of the turbine plus 50 feet from an accessory building, property line, or road right-of-way line.
 - C. A private airstrip is defined as a location that is registered with the Kansas Department of Transportation and Federal Aviation Administration, appears on aeronautical charts, and has a landing surface(es) which is/are maintained and capable of providing a safe landing for aircraft. All such requirements must be in effect at the time a conditional use permit application is accepted by the county staff as being complete.
 - D. Setbacks from a public airport and/or private airstrip shall be two (2) nautical miles, calculated as 12,160 feet, from the approach ends of the runway and then by 1.5 nautical miles, calculated as 9,120 feet from the upwind and downwind sides of the runway.
 - E. A private airport/private airstrip owner may waive the setback requirement for a parcel identified in Article 23-107(2)(~~E~~)(D). All other requirements in Article 23 shall be enforced.
 - F. No turbine may be located within any recorded easement. The applicant shall consult with the owner of an easement to eliminate any blanket easements on tracts of land and to establish a defined legal description for the easement.

- G. Properties owned or managed by the Kansas Department of Wildlife, Parks, and Tourism (KDWPT) or any wildlife refuge owned or managed by the United States of America tend to concentrate wildlife to an area due to the habitat enhancements conducted on a property. These

lands are important wildlife migration corridors and migration staging areas. To avoid disruption of these areas, no turbine shall be located within three (3) miles of a parcel owned or managed by the Kansas Department of Wildlife, Parks, and Tourism or the United States of America. Compliance with all other setback requirements is required.

- H. **No** turbine shall be located within one mile of an incorporated city boundary at the time a conditional use permit application is accepted by county staff as being complete.

- I. If during construction a turbine site is determined to be adversely impacted after discovered environmental or other factors legally preventing its use, the applicant shall have the right to relocate a turbine on the parcel. The relocated turbine shall still comply with all applicable requirements of Article 23 and all conditions of approval associated with the conditional use permit.

3. Noise:

- A. An acoustic assessment analysis and map prepared by a third-party company shall be required with a conditional use permit application. The acoustic study shall analyze the expected audible noise level on a one (1) hour continuous sound level in decibels (Leq) basis at each primary occupied residential structure within the project boundary and explain the methodology used to achieve the results of the study.

- B. To assist in minimizing noise generated by the turbine, the applicant **shall use** turbine blades that are equipped with Low Noise Trailing Edge (LNTE) technology and blade serrations or other available noise reduction technology.

- C. The maximum received sound level shall not be more than 45 decibels(dBA) one (1) hour Leq at every participating and non-participating principal building and be measured at the nearest wall of the principal building. A principal building shall not include an accessory structure or guest house as defined by the Reno County Zoning Regulations. **[45 decibels during the day sunrise to sunset and 40 decibels during the night]**

- D. A participating or non-participating landowner may waive the decibel levels exceeding the requirements of this section.

4. Shadow Flicker:

- A. Shadow flicker analysis and map prepared by a third-party company shall be required with a conditional use permit application. The shadow flicker study shall analyze the expected annual number of hours and the specific times the shadow flicker is expected to occur at each principal building within the project boundary and explain the methodology used to achieve the results of the study.

- B. To minimize the effects of shadow flicker, the applicant shall utilize the data from the shadow flicker report to assist landowners in reducing the number of hours of shadow flicker to the minimum requirement of the zoning regulations. The applicant and landowner shall collaborate and decide the best means to reducing the amount of shadow flicker.

- C. The maximum number of shadow flicker hours per year a participating or non-participating principal building shall receive is 30 **and a maximum of 20 minutes per day.**
- D. A participating or non-participating landowner may waive the shadow flicker limit requirement.
5. Communication Lines:
- A. Communication lines and power collection lines are to be installed underground in the area covered by the CUP with use of directional boring, horizontal drilling, micro-tunneling, vibrating plowing, narrow trench ditching and other techniques in the construction of facilities. Such processes are intended to result in the least amount of disruption and damage as possible to the surface soil and natural features. Said lines are to be located under or at the edge of turbine access roads. When conditions on-site are found to make installation of underground supporting lines impractical or infeasible, for example the presence of existing underground lines or pipelines that conflict with such type of construction, above ground transmission lines may be used only in public rights-of-way, easements or other legal documents dedicated for such purposes.
- B. The applicant shall contact the Reno County Emergency Management Director to coordinate meetings with other local emergency service personnel to develop a plan to address any potential interruptions in 911 calls being blocked due to the construction of turbines. The applicant shall submit a written report detailing the plan to mitigate any potential interruption in services.
- C. Any installation of above ground or below ground communication lines or power collection lines within a Special Flood Hazard Area will require a floodplain development permit.
6. Rotor Blades:
- A. The lowest point of the rotor blades shall be at least 50 feet above ground level at the base of each turbine.
- B. Rotor blades shall be painted a non-reflective neutral color such as white or grey. The rotor blades shall be painted the same color as the turbine and nacelle.
- C. Rotor blades shall not display company names, markings, or advertising logos.
7. Lubricants and Hazardous Materials:
- All lubricants and/or hazardous materials to be located on the premises in connection with the CWECS facility shall be kept and transported in accordance with all state and Federal regulations.
8. Lighting:
- A. Lighting of the turbines shall utilize the current Aircraft Detection Lighting System (ADLS) or other similar or advanced technology.
- B. Any other lighting requirements on the turbines shall comply with, but not exceed, the minimum FAA requirements.

- C. White strobe lights on the turbines or any other aspect of the project are prohibited.
 - D. Lights associated with the operation and maintenance facility, or other aspects of the project shall be directed so as not to shine directly on any adjacent property line or public road.
 - E. Security and safety lighting shall be designed to shield the glare onto a property or public road.
9. Turbines and Nacelles:
- A. Structures for turbines shall be self-supporting tubular towers painted a neutral color such as a white or grey. The structure shall be painted the same color as the rotor blades.
 - B. Lattice structures or other types of design are prohibited.
 - C. A turbine and nacelle shall not display any advertising except for identification of the manufacturer. Any signs, flags, streamers, or similar items are prohibited. Other warning signs, placards, or required signs by a government agency are excluded from this prohibition.
 - D. To aid in preventing unauthorized climbing of the turbine, all ladder rungs or other potential climbing assistance objects shall be removed up to 15 feet above the ground surface.
 - E. Telecommunication antennas or other type of antennas used for transmission of radio signals not associated with a CWECS are prohibited.
10. Operation Requirements:
- A. The CWECS, and its associated facilities, shall not be operated so as to cause microwave, television, radio, telecommunication, or navigation interference contrary to Federal Communications Commission (FCC) regulations or other laws to occupied structures existing as of the date of the CUP approval. In the event the CWECS and its associated facilities or its operations cause such interference, the applicant shall take timely measures necessary to correct the problem.
 - B. Documentation shall be submitted by the applicant indicating compliance with minimum FCC Regulations.
11. Ice/Blade Debris Throw:
- An ice throw analysis and map prepared by a third-party company shall be required with a conditional use permit application. The ice throw study shall analyze the conditions which may cause ice or blade debris to be thrown off an in-motion turbine blade and toward an occupied structure within the project boundary. The study should explain the methodology used in evaluating the risk of damage to occupied principal buildings. Also included in the study should be the manufacturer's setback distances related to in-motion ice or blade debris throws and the type of ice monitoring sensors and devices installed in each turbine and the potential maximum distance ice or blade debris could be thrown from an in-motion turbine blade.

12. Soil Erosion, Sediment Control, Stormwater Runoff, and Wetlands:

The Applicant shall develop a Soil Erosion, Sediment Control and Stormwater Runoff Plan. The Plan shall address what type of erosion control measures will be implemented during each phase of the project. The Plan shall address the following concerns:

- A. Grading.
- B. Construction and drainage of access roads and turbine pads.
- C. Necessary soil information.
- D. Design features to maintain downstream water quality.
- E. Re-vegetation of disturbed area to ensure slope stability.
- F. Restoration of the site after temporary project activities have ended.
- G. Creation of a new wetland area that is equal to or greater than any wetland area that is filled in or destroyed.
- H. Disposal or storage of excavated materials.
- I. Protecting exposed soil.
- J. Stabilizing restored material and removal of silt fences or barriers when the area is stabilized.
- K. Maintenance of erosion control measures throughout the life of the project.

If required, the Applicant shall obtain an erosion control permit for the project from the Kansas Department of Health and Environment (KDHE). The approved erosion control permit shall be submitted prior to the issuance of a zoning permit. The measures listed above shall be the minimum required under the issued KDHE permit.

13. Special Flood Hazard Areas:

- A. If required, the Applicant shall obtain a floodplain development permit from the Kansas Department of Agriculture – Division of Water Resources, for any development identified as being located in a special flood hazard area. Such development could include, but not be limited to, the placement of a turbine, construction of a road, location of electrical lines under a stream, or location of a building.
- B. Prior to starting construction activities, the applicant shall obtain a local floodplain development permit for all construction in the special flood hazard area prior to the issuance of a zoning permit or for any portion of the project not requiring a zoning permit.
- C. To the extent feasible, the design of the CWECS project should have a minimal impact of land identified as within a special flood hazard area. It is expected of the applicant to locate all turbines and buildings out of the special flood hazard area so the project will have a minimum impact on the special flood hazard area.

23-108 Special Regulations Applicable for a Conditional Use Permit for a CWECS:

The timeline restrictions in Article 8 and Article 15 are not applicable to a CWECS project because of the overall length of time necessary for the development and construction of the project. With respect to a CWECS project approved after the adoption of this section:

1. For all Conditional Use Permits approved for a CWECS project, a zoning permit shall be applied for within two (2) years of the approved CUP. Approval of the CUP is effective (the “EFFECTIVE DATE”) when the County Commissioners’ Resolution approving the same is published in the official county newspaper. If construction of the project cannot be commenced within that two (2) year period, the applicant may obtain a single one-year extension upon the submission of a written report to the Board of County Commissioners describing the reason(s) for the delay and the plan for commencing construction within the one-year extension period. The one-year extension must be approved prior to the expiration of the original two-year period.
2. For all Conditional Use Permits approved for a CWECS project, such permit shall be permitted to continue, as-long-as all conditions placed on the permit are met. However, if the CWECS project construction has not commenced within two (2) years following approval of the CUP or any extension thereof as aforesaid, the CUP shall have expired, and the development plan is forfeited. In such event, the Applicant will not be permitted to pursue the Development Plan until a new application is submitted, a new public hearing held, and a new CUP is approved.

23-109 Agreements and Requirements:

Prior to the issuance of the zoning permits, the Applicant of the CWECS and the Board of County Commissioners shall enter into a Development Agreement with respect to the subject matters outlined below under such terms and conditions acceptable to the Board of County Commissioners. A Development Agreement shall be executed by the Applicant and the Board of County Commissioners within 120 days following the EFFECTIVE DATE or the CUP approval will have terminated at the discretion of the Board of County Commissioners. This list of agreements and specific requirements can be supplemented or removed by mutual agreement of both parties.

The following subject matters may be addressed, in the discretion of the County Commissioners, in a Development Agreement or series of Development Agreements and shall not be considered exclusive of all such matters:

1. A Road Maintenance, Repair, and Replacement Agreement.

The Road Maintenance Agreement may include, but shall not be limited to, such topics as:

- A. Designation of the public roads used for transportation routes for construction and maintenance of the CWECS shall be included within the mandatory Road Maintenance Agreement specified in these Regulations.
- B. The applicant shall receive an Oversized/Overweight permit from the Reno County Public Works Department for transporting CWECS components that are over the legal weight, width, or length limit. A proposed route shall be submitted on the Oversized/Overweight Permit for transportation routes by the applicant. The transportation route shall be approved by the Public Works Department by signature on the permit form.

- C. Applicant shall construct the smallest number of turbine access roads as reasonably feasible. Access roads shall be low profile roads so farming equipment can cross them. Where an access road crosses a stream or drainageway, it shall be designed and constructed so runoff from the upper portions of the watershed can readily flow to the lower portion of the watershed. Where an access road crosses a stream or drainage way identified as a Special Flood Hazard Area, the applicant shall obtain a floodplain development permit from the state and county.
2. A Decommissioning Agreement with the Board of County Commissioners pertaining to CWECS improvements.

The Decommission Agreement may include, but shall not be limited to, such topics as:

- A. Removal of the turbine and nacelle.
- B. Removal of a portion of the concrete base down to a minimum of four feet below ground surface.
- C. Replacing the two bottom feet with subsoil composed of sand, silt, and clay materials and the top two feet with topsoil suitable for agriculture purposes.
- D. Removal of access roads.
- E. Re-seeding of disturbed areas.
- F. Timeline for removal.
- G. Removal of electrical equipment.
- H. Recognition of a landowner's right to request access roads be left intact.
- I. Recognition of a landowner's right to be satisfied with the decommission efforts of the applicant or a hired contractor.
- J. **Additional** circumstances which may require the decommissioning of a turbine(s).
3. An Indemnification Agreement:

An Indemnification Agreement with the County throughout the life of the project and a policy of general liability insurance with policy limits satisfactory to the Board of County Commissioners which identifies the County as an additional insured.

4. A Dispute and Mitigation Agreement:

A Dispute and Mitigation Agreement procedure and resolution process by which the Developer shall address complaints by landowners or other affected parties regarding the project from construction to operation and throughout the life of the project.

5. A Bird Strike and Reporting Agreement:

A Bird Strike and Reporting Agreement may be established and include an annual report submitted to the County Commissioners indicating all reported bird strikes related to the project.

6. Professional Certification Agreement:

A written certification by a licensed and qualified professional engineer, approved by the County, that each turbine location complies with all setback requirements.

7. A Payment In lieu of Tax Agreement (PILOT):

An agreement which adequately compensates the County for governmental services provided in the project boundary during a ten-year period of tax exemption.

8. Fire Safety, Rescue, and Hazardous Material Plan:

The Plan shall be reviewed by the Emergency Management Director. Within the Plan, the applicant shall identify the potential fire risk associated with the project, including both prescribed burning and non-prescribed burning (natural or accidental). The Plan shall address fire within the project boundary, fire escaping from the site, and the effects of a fire originating from outside the site. The plan shall demonstrate how the CWECS equipment, environment, and private properties are protected from fire and hazardous materials.

9. Surety Agreement:

The applicant shall provide appropriate surety for the life of the project satisfactory to the Board of County Commissioners.

10. Transfer of Ownership:

If ownership of the CWECS is transferred from the CWECS Applicant identified in the original permitting documents to any entity, the new owner shall be responsible and accountable for the terms and conditions of the approved Conditional Use Permit, the Development Agreement, other applicable agreements, the zoning permit requirements, and all applicable requirements of the Zoning and Subdivision Regulations. Notice of such transfer and acknowledgement by the new owner of compliance obligations shall be provided to the Zoning Administrator and the Board of County Commissioners.

23-110 Requirements for Zoning Permit:

If applicable, the following requirements shall be met to obtain a zoning permit from the County:

1. No zoning permit application shall be accepted by the County until all required agreements listed under Article 23-109 between the Applicant and the County have been properly executed by the Applicant and the County.
2. A zoning permit shall be required for the construction of each turbine and building within the approved CWECS accompanied by the payment of all fees as established by the County. Construction shall be permitted to begin as outlined in the Development Agreement.

3. A Stormwater Pollution Prevention Plan (SWPP) and NPDES permit from the Kansas Department of Health and Environment shall be finalized and submitted prior to the issuance of a zoning permit and the start of construction.
4. Filing and maintaining a current FAA Determination of No-Hazard to Air Navigation document verifying each turbine, when constructed according to the approved development plan, will not constitute a hazard to aircraft.
5. Oversized/overweight permit from the Public Works Department.
6. Wastewater and well permits from the Health Department.
7. U.S. Army Corps of Engineers Section 404 permit.
8. Kansas Department of Agriculture – Division of Water Resources stream obstruction and floodplain fill permit.
9. The application for a zoning permit shall include, but not be limited to, a site plan showing the following information:
 - A. The location of the structure or turbine and any other onsite facilities such as a control room or transformer on a survey prepared by a registered land surveyor showing the distance from the property lines. The floodplain boundary (where applicable) should also be located on the survey. The survey showing the turbine location submitted with the CUP application may be used provided the location of the turbine has not been re-located from the approved development plan.
 - B. The turbine number and megawatt capacity.
 - C. The location of above ground and below ground transmission lines.
 - D. The location of the interior access road.
 - E. An outline of any proposed site preparation activities involving removal of vegetation, excavation of soil, locations of soil stockpile, and restoration plans for the site after construction concludes.
 - F. The approved state and local floodplain development permits (where applicable).

23-111 Construction Requirements:

1. The CWECS Applicant shall inform all employees, contractors and others involved in the construction of the CWECS project of the terms and conditions of the approved Conditional Use Permit. Violations of the conditions associated with the Conditional Use Permit are the responsibility of the CWECS Applicant, not the landowner.
2. The County retains the authority to enter into a contract with a structural engineering firm licensed by the State of Kansas Board of Technical Professions to offer engineering services to the County as defined by the Development Agreement. Documentation regarding each approved permit or inspection shall be filed with the Zoning Administrator. Payment for the costs incurred by the County from the engineering firm shall be negotiated through the Development Agreement.

3. Confirmation from an engineering company the turbines comply with the development plan, the zoning regulations, and the conditions associated with the approved Conditional Use Permit.
4. Prior to the start of, and continuously throughout construction and site restoration, the CWECS Applicant shall designate a field representative responsible for overseeing compliance with the conditions of the CUP. The field representative shall be accessible by telephone and email as needed by the Zoning Administrator or his designee. The field representative shall provide an address, phone number, and emergency phone number to the Zoning Administrator. The CWECS Applicant shall notify the Zoning Administrator should a change be made in the field representative.
5. Any off-site construction needs outside of the permitted CWECS Conditional Use Permit shall comply with all applicable Zoning and Subdivision Regulations.
6. The CWECS Applicant, or its construction company, shall disturb or clear a site only to the extent necessary to assure suitable access for construction, safe operation, and maintenance of the CWECS. The contractor shall minimize the removal of trees and shall not remove groves of trees or hedgerows (shelter belts) without approval of the affected landowner. During site clearance and construction, silt fences and other temporary erosion controls, as required by the KDHE erosion control permit, shall be installed, and left in place until new vegetation covers the ground around the turbines.
7. Cleanup:

The CWECS Applicant, or its construction company, shall remove all waste, scrap, and temporary erosion control measures that are the product of construction, operation, restoration, and maintenance from the site and properly dispose of it upon completion of each turbine.
8. Operation & Maintenance:

The CWECS Applicant shall file the following information with the Zoning Administrator:
 - A. Operation and maintenance requirements (including the frequency of maintenance activities) for the turbines and transmission lines.
 - B. The required width of transmission line easements and any necessary restrictions on land use development, buildings, and access within the easement.
 - C. Any restrictions on participating property owner land uses, height of buildings, or location of building.

~~9. Transfer of Ownership:~~

~~If ownership of the CWECS is transferred from the CWECS Applicant identified in the original permitting documents to any entity, the new owner shall be responsible and accountable for the terms and conditions of the approved Conditional Use Permit, the Development Agreement, other applicable agreements, the zoning permit requirements, and all applicable requirements of the Zoning and Subdivision Regulations. Notice of such transfer and acknowledgement by the new owner of compliance obligations shall be provided to the Zoning Administrator and the Board of County Commissioner~~

February 9, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held an afternoon work study session with Chairman Ron Hirst, Commissioner Daniel Friesen, Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present. Public Works Director Don Brittain and County Planner II Mark Vonachen were also in attendance at the 1:30 p.m. session in the Commission Chambers.

This study session was to discuss the amendment to the table of contents page for the April 2016 Zoning Regulations, adding Article 23 with Sections 23-101 through 23-111, for Commercial Wind Energy Conversion System (CWECS) Regulations that was presented this morning. Amending Article 15-105 (14) in its entirety and substituting therefore a reference to a new Article 23 pertaining to CWECS. Adding Article 23 pertaining to CWECS. Background was given from December 2019 to January 19, 2020 where the County Commissioners held a study session with staff to gather more information on the recommended amendments passed by the Planning Commission with a vote of 5-1. The County Commission had several options from approving the amendments as submitted by Planning Commission to denying the amendments. If denied, the amendments will require the entire public hearing process to begin again if the County Commissioners still request new regulations.

Chairman Hirst asked to go page by page.

Mr. Sellers stated there were three controversial issues, which were spacing, sound and flicker. He said Mr. Hirst had previously pointed out eight proposed regulations. Mr. Sellers thought the Commission could agree on those eight that may need to be altered in the CWECS. He asked to get those items out of the way first before discussing the controversial issues. Mr. Hirst commented that the goal was to protect citizens and also have an opportunity to have wind energy. Mr. Friesen clarified what was being reviewed today was the minimum requirements necessary to start the application process. County Counselor Joe O'Sullivan commented at this stage it would be staff to red line changes to the proposal as the consensus directs and then bring it back to the Commission. At this point it does not go back to the Planning Commission until you decide.

The following were the suggested items to be altered:

1. 23-2, 4: and is agreed upon by applicant and the county commission.
2. 23-5, F: special flood, hazards, and FSA wetlands area map
3. 23-6, E: (E) should change to (D)
4. 23-6, H: delete the last sentence, keeping the middle part. (by consensus they agreed)
5. 23-6, Noise, B: ~~should consider using~~ change to shall use
6. 23-11, J: additional circumstances instead of A discussion of
7. Rewrite 23-12,8: Fire Safety and Rescue Plan, adding Hazardous Material Plan, then last sentence of paragraph add "and including a hazardous material plan."
8. 23-12, add 9: to have appropriate assured agreement related to deregulating equipment.

The Board had a large discussion on articles and sections making red line changes for staff. By consensus, the Board agreed on 3,000 feet from the property for a tower. They deleted flicker and noise was discussed for 40 dec or 45 dec. The Board had a very large discussion on the Southeast area of Reno County, zoned versus not zoned areas and wind energy in general.

At 4:05 p.m. the meeting adjourned until the agenda session on February 23, 2021.

Approved:



 Chair, Board of Reno County Commissioners

(ATTEST)



 Reno County Clerk
 cm

4-27-2021
 Date



AGENDA ITEM

**AGENDA
ITEM
#VII.D**

AGENDA DATE: September 14, 2021

PRESENTED BY: Mark Vonachen, County Planner II

AGENDA TOPIC:

Planning Case #2021-09 - A request by E & E Legacy Farms, Inc., (Applicant: Ark Valley Electric Cooperative Association, Inc.) for a conditional use permit to establish a one-megawatt AC/1.4-megawatt DC single axis tracking solar system (solar farm) on land zoned AG - Agricultural Land District. The property is located on the south side of E. 108th Avenue, approximately 825 feet east of the intersection of N. Sunrise Road and E. 108th Avenue.

SUMMARY & BACKGROUND OF TOPIC:

The proposal is to construct a one-megawatt solar farm for the benefit of Ark Valley Electric Cooperative customers. The solar farm consists of 3,500 arrays located on a proposed 8.6-acre tract of land. The project will receive a professional engineered stamp from a civil professional engineer and an electrical professional engineered stamp. The project is expected to last at least 25 years and may be renewed for a longer period of time.

The Planning Commission recommended approval of the request by a 5-0 vote based on the nine factors. The Planning Commission attached nine conditions of approval.

ALL OPTIONS:

The County Commissioners may:

Approve of the request as recommended by the Planning Commission.

Deny the request.

Table the request.

Refer back to the Planning Commission the request and ask for clarification.

Staff recommends the County Commissioners approve of the request as recommended by the Planning Commission.

RECOMMENDATION / REQUEST:

Consideration of the Planning Commission recommendation.

POLICY / FISCAL IMPACT:

No impact.



REZONING/CONDITIONAL USE PERMIT APPLICATION

This is an application for change of zoning classification (rezoning) or for a Conditional Use Permit. The form must be completed and filed at the office of the Zoning Administrator in accordance with directions on the accompanying instruction sheet.

AN INCOMPLETE APPLICATION CANNOT BE ACCEPTED.

1. Name of applicant or applicants (owner(s) and/or their agent(s)). All owners of all property requested to be rezoned must be listed in this form.

A. Applicant/Owner E. & E Legacy Farm, LLC (Gilbert Schroeder)

Mailing Address 6915 E. 108th Ave., Inman, KS 67546

Phone 620-755-3010 Email schrofarm@gmail.com

B. Agent Ark Valley Electric Cooperative Assoc., Inc. (Jackie Holmberg)

Mailing Address PO Box 1246, Hutchinson, KS 67504

Phone 620-662-6661 Email jholmberg@arkvalley.com

(Use separate sheet if necessary for names of additional owners/applicants.)

2. The applicant hereby requests

 A change of zoning from to .

 x A Conditional Use for the following: The proposed project will be a 1,000 kW single access solar array.

3. The property is legally described as (Lot and Block or Metes and Bounds)

A TRACT IN THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 22 SOUTH, RANGE 5 WEST OF THE SIXTH PRINCIPAL MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER; THENCE N89°47'40"E, ON SECTION LINE, A DISTANCE OF 444.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N89°47'40"E, A DISTANCE OF 500.00 FEET TO THE WEST LINE OF A TRACT AS DESCRIBED IN BOOK 90DM, PAGE 839; THENCE S0°21'14"E, ON SAID WEST LINE, A DISTANCE OF 408.38 FEET TO THE SOUTH LINE SAID TRACT; THENCE CONTINUING S0°21'14"E, A DISTANCE OF 341.62 FEET; THENCE S89°47'40"W, A DISTANCE OF 500.00 FEET; THENCE N0°21'14"W, A DISTANCE OF 750.00 FEET TO THE POINT OF BEGINNING; TRACT CONTAINS 8.609 ACRES. SUBJECT TO THE NORTH 30 FEET FOR ROAD RIGHT OF WAY AND ANY OTHER EASEMENTS OF RECORD; ALL IN RENO COUNTY, KANSAS.



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4. This property address is: 6911 East 108th Ave., Inman, KS 67522

The general location is (use appropriate section):

A. At the _____ (NW, NE, SW or SE) corner of _____ (Road) and _____ (Road) or,

B. On the S (N, S, E, W) side of E 108th Ave (Road) between N Sunrise Rd (Road) and N Willison Rd (Road).

5. I request this change in zoning for the following reasons (Do not include reference to proposed uses for a rezoning.) Attach a separate sheet if necessary.

Solar project savings will directly benefit Ark Valley members for 25 plus years

Project does not fall in the definition of Commercial Solar Farm because the energy will not be sold

Location was chosen due to the remoteness and the least amount of impact on surrounding area

Power will be absorbed into Ark Valley's line and will not have the ability to be pushed to the market.

8-acre site will never be expanded

No visual impedance for area residences.

Project was negotiated with other Kansas electric cooperatives to improve pricing for all rural members through the use of economies of scale.

The solar farm will be constructed on the least amount of ground possible. To minimize the loss of farmland, the current landowner will farm any land that is not utilized for the solar farm.



6. I (We), the applicant(s), acknowledge receipt of the instruction sheet explaining the method of submitting this application. I (We) realize that this application cannot be processed unless it is completely filled in; is accompanied by an ownership list as required in the instruction sheet; and is accompanied by the appropriate fee.

E+E Legacy Farm LLC Gilbert Schraeder
(Owner) (Owner)

By Jessie Holmberg By _____
Authorized Agent (if any) Authorized Agent (if any)

OFFICE USE ONLY:

Received by the Zoning Administrator, at 4:15 (A.M.) (P.M.) on this 8th day of July,
2021, together with the appropriate fee of \$300.

Mark Vorobets / County Planner II
Name and Title



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Project Description: Medora Solar Farm

The site will consist of a 1 MW AC/1.4 MW DC single axis tracking solar system. This project will be constructed by Today's Power, Inc., on behalf of Ark Valley Electric Cooperative. The site will encompass approximately 8 acres of land. Ark Valley Electric will own the land and Today's Power, Inc., will own, operate and maintain the solar array.

This project will receive a PE stamp from a civil PE and an electrical PE during the engineering design phase. The array will consist of 3,500 tier one solar modules. These are light-absorbing modules that produce little or no glare. Six strip inverters convert direct current (DC) to alternating current (AC) or "usable electricity". The solar array will produce power at a low voltage of 480. Then this voltage will be stepped up from 480 to 7200 volts with a distribution transformer that Ark Valley Electric will supply. After that this power will be pushed on to the Ark Valley distribution grid and will help with peak shaving and energy savings.

The solar farm's proposed location will require limited site grading. Silt fencing will be used as directed by the engineered civil plans. The perimeter of the site, like cooperative substations, will be surrounded by a 6-foot chain link fence with three-strand barbed-wire. The ground underneath the panels will be revitalized with native seeds, preserving the natural landscape and prosperity of the region. The gravel-paved entrance road will lead up to the concrete transformer pad.

Throughout the construction phase, there will be restricted traffic, including up to ten material deliveries via regular semi-trucks, passenger trucks on-site for up to six weeks. Parking during construction will be within the site location. After completion, the site will be monitored remotely and will operate nearly autonomously. It is anticipated that an employee in a passenger vehicle will visit the site twice each month.

The project will have minimal impact to the land during construction and use. At the end of the project term of 25 plus years, the equipment will be removed leaving little evidence the project ever existed. Post construction, during use the site will not make any noticeable noise, and there will no nighttime lighting. This site will have all buried utility lines going to it. The site will meet all federal and state requirements and all electrical requirements by the NESC and NEC.



NO.	DATE	REVISIONS
1		PRELIMINARY SITE PLAN
2		
3		
4		

MEDORA SOLAR
 APACHE ROAD
 MEDORA, KANSAS

**PRELIMINARY
 SITE PLAN**

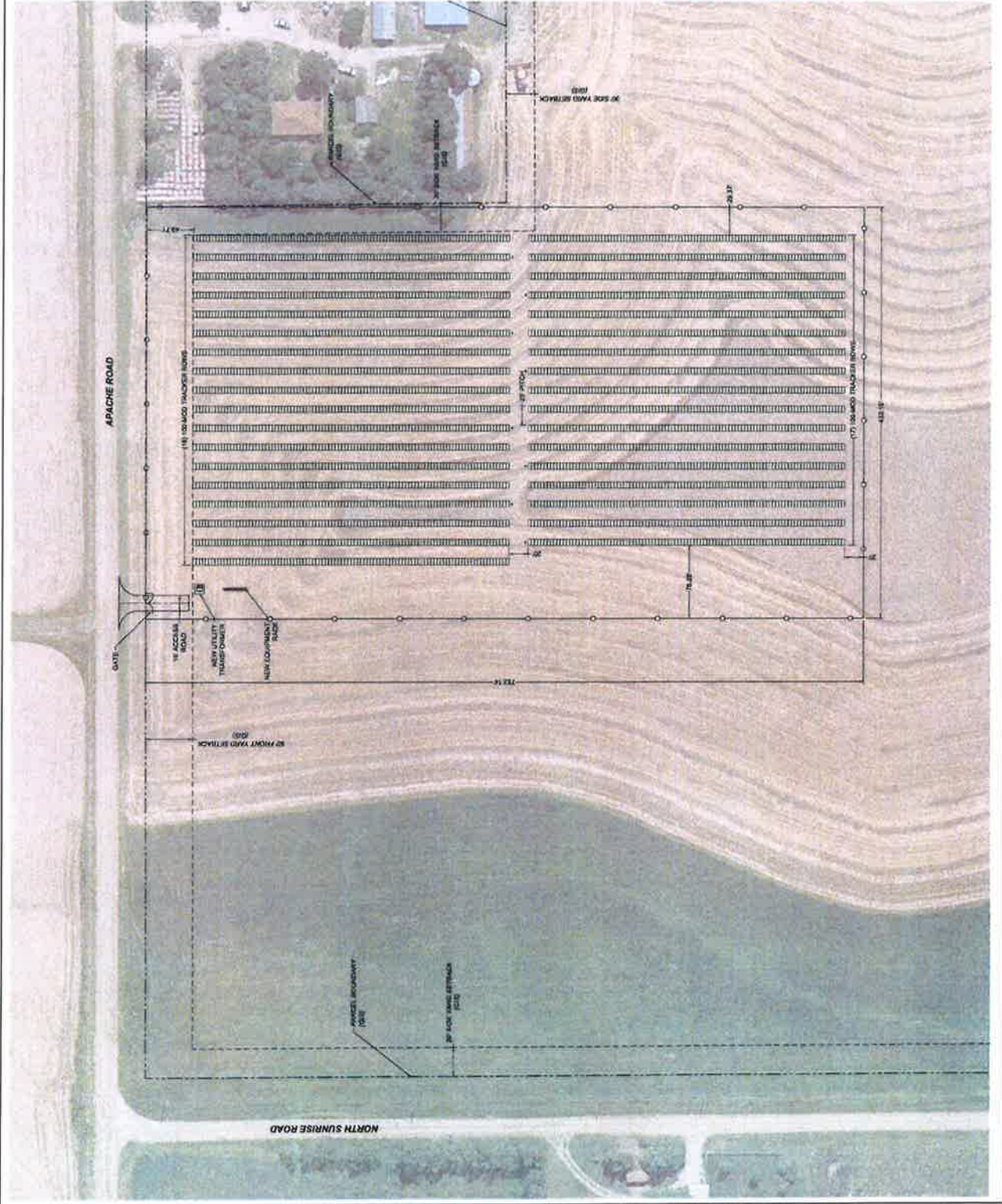
PROJECT NUMBER: #####

DATE: 2/2/2021
 SHEET: 0



PROJECT SPECIFICATIONS	
TOTAL DC POWER (MW @ STC)	1,417.500
TOTAL AC POWER (MW)	1,000.000
DC/AC RATIO	1.4175
MAXIMUM DC SYSTEM VOLTAGE	1500VDC
INVERTER OUTPUT	10.128MW
PI MODULE STRING LENGTH	275
TOTAL STRING QUANTITY	114
TOTAL MODULE QUANTITY	31,638
MODULE MAKE/MANUFACTURER	LONG SOLAR
MODULE MOUNTING STRUCTURE	TRACK AND TILT TRACKER

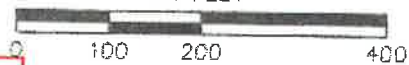
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 RENO COUNTY
 PUBLIC WORKS DEPARTMENT



DURR ENGINEERING, LLC

SURVEYING, PLANNING, & DEVELOPMENT
 525 HOWARD STREET
 HUTCHINSON, KS 67501
 PHONE: 620-663-9613

GRAPHIC SCALE
 IN FEET



1" = 200'

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LEGEND

- △ SECTION CORNER FOUND
- 1/2" X 24" REBAR SET

NE COR
 SEC. 1,
 T 22 S,
 R 5 W,
 1/2" BAR
 FD. FROM
 REFS.

108TH AVENUE

2649.12' N89°47'40"E

N 1/4 COR
 SEC. 1,
 T 22 S,
 R 5 W,
 5/8" BAR
 FD. FROM
 REFS.

SUNRISE ROAD

5279.31' S0°21'14"E

30' ROW

33' ROW



TRACT NE 1/4
1-22-5
8.609 AC

444.00'

500.00'

1705.12'

750.00' N0°21'14"W

750.00' S0°21'14"E

408.38'

341.62'

500.00' S89°47'40"W

S 1/4 COR
 SEC. 1,
 T 22 S,
 R 5 W,
 CONC MON
 FD. FROM
 REFS.



REGISTERED LAND SURVEYOR

NOTES:

- 1) NO TITLE WORK PROVIDED TO SURVEYOR PRIOR TO SURVEY
- 2) SECTION CORNER TIES TO BE SENT TO COUNTY ENGINEER'S OFFICE AND KANSAS STATE HISTORICAL SOCIETY

I, DUNCAN W. DURR, DO HEREBY CERTIFY THE HEREON SURVEY TO BE A TRUE AND ACCURATE REPRESENTATION OF THE CONDITIONS FOUND ON THE DATE HEREON WRITTEN.

CLIENT: AV

DRAWN: DURR

PROJECT: 21057

SHEET: 1 OF: 1

A TRACT IN THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 22 SOUTH, RANGE 5 WEST OF THE SIXTH PRINCIPAL MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
 COMMENCING AT THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER; THENCE N89°47'40"E, ON SECTION LINE, A DISTANCE OF 444.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N89°47'40"E, A DISTANCE OF 500.00 FEET TO THE WEST LINE OF A TRACT AS DESCRIBED IN BOOK 90DM, PAGE 839; THENCE S0°21'14"E, ON SAID WEST LINE, A DISTANCE OF 408.38 FEET TO THE SOUTH LINE SAID TRACT; THENCE CONTINUING S0°21'14"E, A DISTANCE OF 341.62 FEET; THENCE S89°47'40"W, A DISTANCE OF 500.00 FEET; THENCE N0°21'14"W, A DISTANCE OF 750.00 FEET TO THE POINT OF BEGINNING; TRACT CONTAINS 8.609 ACRES, SUBJECT TO THE NORTH 30 FEET FOR ROAD RIGHT OF WAY AND ANY OTHER EASEMENTS OF RECORD; ALL IN RENO COUNTY, KANSAS.

STATE: KANSAS

COUNTY: RENO

SEC: 1

TWP: 22 S

R: 5 W

DATE: 5/12/2021

Property Ownership/Zoning Map
Case #2021-09

McPherson County

7

108TH

6

R-1

AG

AG

1

R-1

3

AG

AG

5

SUNRISE

Proposed site of
conditional use permit

AG

2

4

AG

AG

Legend

- Street Centerline
- Property
- Notification Area
- Surrounding_Properties
- Parcels



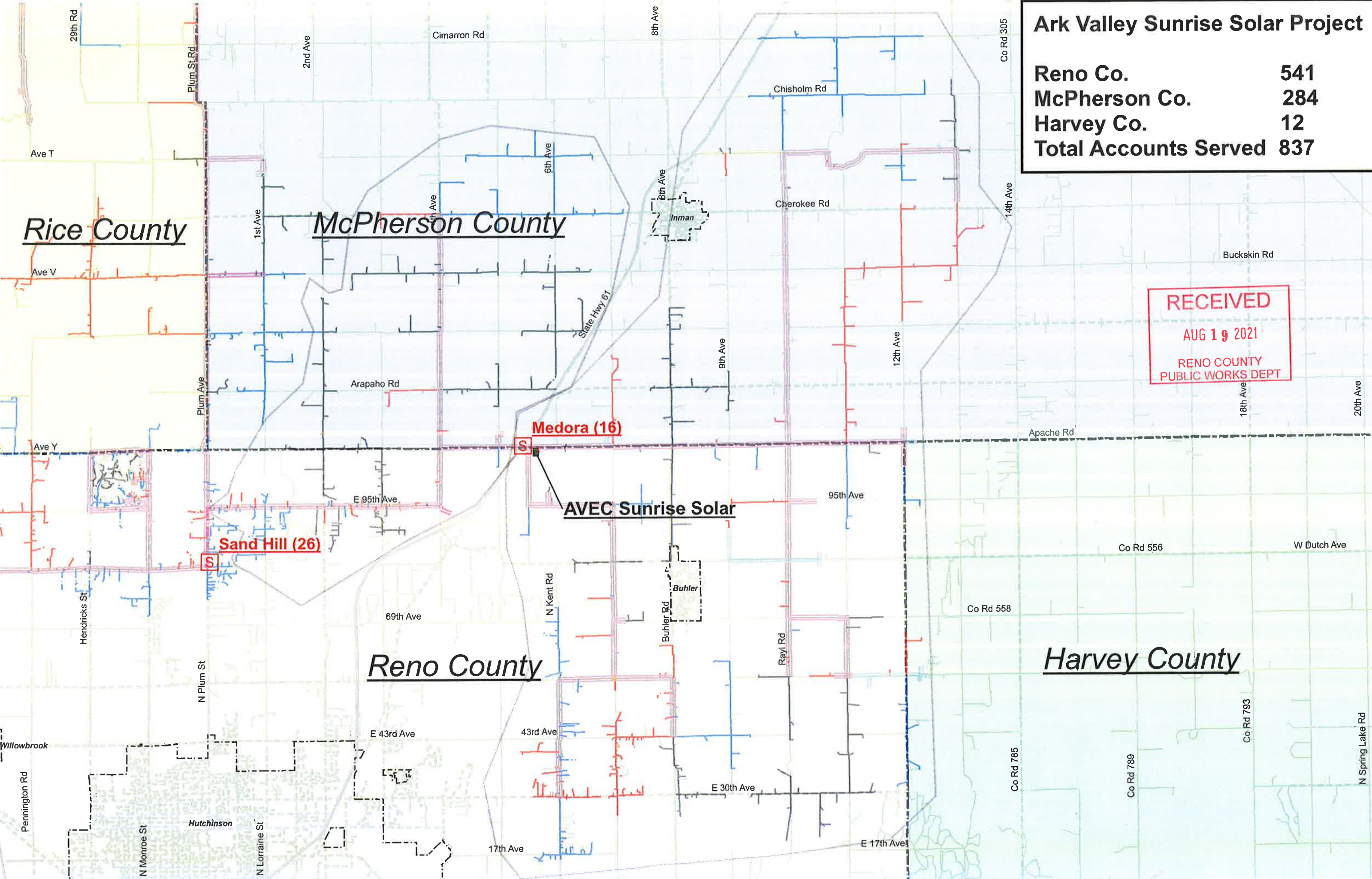
E and E Legacy Farm, LLC
 Property Ownership List
 Case #2021-09

A	B	C	D	E
PO#	PIN	OWNER	OWNER ADDRESS	PROPERTY ADDRESS
1			C/O SCHROEDER, GILBERT 6915 E 108TH AVE INMAN, KS 67546	00000 E 108TH AVE, Buhler, KS 67522
2	02101000000001000	E & E LEGACY FARM, LLC	C/O SCHROEDER, GILBERT 6915 E 108TH AVE INMAN, KS 67546	00000 E 108TH AVE, Buhler, KS 67522
3	02101000000001000	E & E LEGACY FARM, LLC	6915 E 108TH AVE INMAN, KS 67546	6915 E 108TH AVE, Buhler, KS 67522
4	02101000000002000	SCHROEDER, GILBERT J	6915 E 108TH AVE INMAN, KS 67546	00000 N SUNRISE RD, Buhler, KS 67522
5	02101000000003000	SCHROEDER, GILBERT J	PO BOX 63 INMAN, KS 67546-0063	00000 N SUNRISE RD, Buhler, KS 67522
6	02101000000004000	WICKEY, MARLYS	10503 N SUNRISE RD INMAN, KS 67546	10503 N SUNRISE RD, Buhler, KS 67522
7	02101000000004010	SIEMENS, BLAIR A & MELISSA A	10630 N. PRAIRIE LAKE ROAD MOUNDRIDGE, KS 67107	Unavailable
8	N/A - McPherson County	SCHROEDER, RICHARD & LUWANDA		

Ark Valley Sunrise Solar Project

Reno Co.	541
McPherson Co.	284
Harvey Co.	12
Total Accounts Served	837

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AUG 19 2021
RENO COUNTY
PUBLIC WORKS DEPT





Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976

Don Brittain, Director

Date: August 30, 2021

To: Reno County Board of County Commissioners

From: Mark Vonachen, CFM – County Planner II

Subject: Case #2021-09 – E & E Legacy Farm, LLC (Gilbert Schroeder) (Applicant: Ark Valley Electric Cooperative Association, Inc.) Legal Description: Approximately 8.60 acres of land located in the NE ¼ - Section 1 – T22S, R5W in Medora Township and further described as part of PIN# 0210100000001000. The parcel is located on the south side of E. 108th Avenue, approximately 825 feet east of the intersection of N. Sunrise Road and E. 108th Avenue. The parcel does not have a physical address at this time.

Who: Owner: E & E Legacy Farm, LLC (Gilbert Schroeder)
6917 E. 108th Avenue, Inman, KS 67546

What: This is a conditional use permit request to establish a solar farm on a portion of a parcel. The floodplain designation for the property is Zone X which is an area of minimal flood hazard (no floodplain).

Why: The parcel is currently zoned AG – Agricultural Land District. The owner requests a conditional use permit on the above identified parcel for the purpose of establishing a solar farm. All proposed land use activities other than agricultural and single-family residential require a conditional use permit.

This report and recommendation were prepared prior to the public hearing.

BACKGROUND

The applicant requests a conditional use for the purpose of establishing a single axis tracking solar system (solar farm) on a portion of the parcel described above. If approved, the applicant will proceed with purchasing the 8.6-acre parcel from E & E Legacy Farm, LLC. A company by the name of Today's Power, Inc. will own, operate, and maintain the solar array.

The solar farm will be developed according to the submitted site plan and consist of two sections of solar arrays. The first section nearest E. 108th Avenue will consist of 18 rows of solar arrays. Each

row will contain 100 arrays. The second section will contain 17 rows of solar arrays with each row containing 100 arrays. The project consists of a grand total of 3,500 arrays.

The project will be designed in such a way as to receive a professional engineered stamp. The electricity produced from the project will be sent to a distribution transformer that Ark Valley will supply. After the electricity is converted to usable electricity, the power will be sent to the Ark Valley distribution grid and will help Ark Valley customers with peak shaving and energy cost savings.

The project is designed to provide customer savings for at least 25 years. The power generated from the project is designed to only benefit the customers of Ark Valley. The power will not have the ability to be distributed to other markets.

If approved, the project site will require limited site grading. The 8.6-acre parcel will be secured by a six-foot chain link fence with three strands of barbed wire on top. After construction, the ground underneath will be seeded. An entryway on the west side of the parcel will provide access to the site.

During the construction phase of the project, semi-trucks and passenger trucks will be delivering materials to the site. This is expected to last up to six weeks. After construction is complete, the site will be monitored remotely. It is anticipated, one employee will visit the site twice a month to check the operations of the site. Routine maintenance or repairs may necessitate additional visits.

At the end of the 25 years the applicant states the equipment will be removed leaving hardly any evidence the project ever existed. The project will not make any noticeable noise and there will be no outside lights. Buried utility lines will service the project. The project will comply with all electrical requirements by the National Electric Safety Code (NESC) and the National Electric Code (NEC).

**SUMMARY OF RELATED REQUIREMENTS FOR:
A SOLAR FARM IN AN AG ZONING DISTRICT**

1. **Land Use Category**

This parcel is currently zoned AG – Agricultural Land District. All proposed land uses that are neither agricultural nor single family residential in nature require an approved conditional use permit.

2. **Yard Requirements – Article 13**

Any new building 120 square feet or greater shall meet the following minimum setbacks:

Front Yard: 50' from the road right of way

Side Yard: 30' from the east and west property lines

Rear Yard: 30' from the south property line

The zoning regulations do not provide specific setback requirements for solar arrays.

The submitted site plan indicates the solar arrays will maintain the following setbacks:

Front: 49.71'
 Side: 29.37' (east); 76.28' (west)
 Rear: 20'

The Planning Commission/Governing Body have the option to accept these setback distances or modify the setback distances to something more acceptable.

Staff recommends the Planning Commission accept the proposed setbacks as shown on the submitted site plan.

3. **Performance Standards – Article 9**

The following performance standards are found under Article 9-104 and are relevant to the issuance of a conditional use permit for a solar farm:

- No smoke, radiation, vibration or concussion, or heat shall be produced that is perceptible outside a building, and no dust, fly ash, or gas that is toxic, caustic or obviously injurious to humans or property shall be produced.
- No emission of air contaminants from any source within the boundaries of any lot or tract shall exceed emission rates established by the Kansas Secretary of Health and Environment pursuant to K.S.A. 65-3001 et seq., or amendments thereto, and any administrative regulations adopted thereunder.
- No activity shall be permitted that creates any off-site electrical disturbance.

4. **Parking, Paving, and Loading Requirements – Articles 10 & 11**

Designation of parking stalls is not required for a solar farm.

There is adequate space on the parcel to park vehicles.

During the construction phase of the project, the applicant states all construction vehicles will park with the parcel boundaries. Parking is not permitted on the township right of way without proper authorization.

Designation of an off-street loading space or area is not applicable to this petition.

5. **Sign Requirements – Article 12**

The submitted site plan and narrative does not indicate any signs will be located on the property. No sign permit is required for any sign. However, if an electronic sign will be placed on the property, the sign shall comply with the sign code regulations found under

Article 12 of the zoning regulations. The sign shall also be located outside of the township road right of way.

6. **Landscaping**

The submitted site plan and narrative do not indicate any landscaping will be installed.

The county has no specific requirements in the zoning regulations regarding landscaping. However, under the conditional use permit review process, the Planning Commission/Governing Body can require landscaping, buffering, and screening be installed to lessen the impact of a development on a neighborhood.

There are two residences near the proposed development. One residence is on the west side of N. Sunrise Road and one residence directly to the east of the proposed development (owned by the petitioner).

Caution should be observed if landscaping is being considered. Requiring the wrong type of landscaping may have an unintended consequence of limiting the efficiency of the solar farm.

Due to the lack of significant residential development and the difficulty it may be to monitor any landscaping requirement, staff recommends no landscaping be installed.

7. **Lighting**

The applicant stated no lights will be required with the proposed development.

8. **Fencing**

There are no fence regulations except for instances when a sight triangle is involved or as a conditional use permit requirement. There is no sight triangle associated with this proposed parcel.

The applicant indicates a silt fence will be installed during the construction phase of the project to aid in erosion control measures.

After construction is complete, a six-foot chain-link fence with three strands of barbed wire will be installed around the perimeter of the property to aid in preventing unauthorized access to the site.

Staff recommends the fencing be installed as indicated in the narrative and on the site plan.

9. **Height Limitations – Article 13**

There is no maximum height for a building or structure in the AG zoning district.

FACTORS

The Planning Commission may recommend approval/denial of a Conditional Use and the Governing Body may approve/deny such Conditional Use using the following factors as guidelines:

1. *Whether approval of the Conditional Use would be consistent with the intent and purpose of these regulations.*

The intent and purpose of the regulations is to provide flexibility in approving non-residential land uses which may not have a significant impact on the neighborhood if certain conditions are met and to implement the eleven purposes found in Article 1-102.

In reviewing the eleven purposes of the Zoning Regulations found under Article 1-102, staff concludes approval of the conditional use permit would be consistent with the intent and purpose of these regulations.

The most important purposes found in the regulations that support this factor is:

- To promote the health, safety, comfort, and general welfare of the citizens of Reno County, Kansas.
- To inform the public regarding future development in Reno County, Kansas, thereby providing a basis for wise decisions with respect to such development.

2. *Whether the location of the proposed use is compatible to other land uses in the surrounding neighborhood.*

To the north are agricultural buildings and agricultural land in McPherson County.

To the east is agricultural land zoned AG and an agricultural single-family dwelling and related agricultural buildings zoned R-1, owned the petitioner.

To the south is agricultural land zoned AG.

To the west is agricultural land zoned AG and a single-family residence zoned R-1.

The surrounding area is predominantly zoned AG and used for agricultural production purposes. This proposal should have little impact on the surrounding neighborhood. The residences in the area appear to be part of the existing agricultural operations and not non-agricultural residential development.

If the petition is approved, some agricultural land will be lost to production. Any agricultural land not used for the solar farm will remain in agricultural production. A solar farm is a type of land use often located in areas away from residential neighborhoods and away from large-forested areas. Once the solar farm project term is completed, the land may be cleared and returned to agricultural production or another appropriate land use.

Staff concludes the location is compatible with the surrounding neighborhood based on the above reasons.

3. *Whether the proposed use places an undue burden on the existing transportation and service facilities in the area affected and, if so, whether such additional transportation and service facilities can be provided.*

E. 108th Avenue is a township-maintained dirt road. If approved, the area can expect to see additional traffic during the construction phase of the project. Once construction is complete, traffic in the area should return to normal as the site will be monitored remotely. A couple of times a month an employee will visit the site to perform routine maintenance and other tasks.

No excessive damage to E. 108th Avenue or other roads is anticipated. If necessary, oversize/overweight permits may be required by the Public Works Department to deliver certain components of the project to the site.

The applicant should also check with the Medora Township Trustee regarding permit requirements for the entrance and any other special requests regarding transporting the solar farm components to the location.

Medora Township was sent a notice of this proposal. No written or verbal response was received from Medora Township.

There are no public sewer or water districts serving this area. No wastewater or well permit requests were indicated in narrative and none are anticipated for the development.

Staff concludes no undue burden should be placed on the existing transportation and service facilities based on the above stated reasons.

4. *Whether the proposed use is made necessary or desirable because of changed or changing conditions in the area affected.*

This area consists of large agricultural parcels and no non-agricultural related residences. There is no indication this area is trending toward any other type of land use other than agricultural.

Going by the strict interpretation of this factor, staff concludes the proposed use is not made necessary or desirable because of changed or changing conditions.

However, it is believed that all types of energy companies are always looking for alternative energy resources and opportunities to improve pricing for their customers. Therefore, this proposed use could be considered desirable in order to meet the needs of customers.

5. *The length of time the subject property has remained vacant or undeveloped as zoned: provided, the use of land for agricultural purposes shall be considered as viable use of the land and not be considered as allowing the land to be vacant or undeveloped.*

The proposed 8.6-acre parcel is currently vacant. Utilizing this land for agricultural purposes could be considered the highest and best use of this land.

Due to the limited areas a solar farm may be located, using agricultural land for this type of land use could be considered a viable land use. This reasoning is based on if the project is

nearing the end of its usefulness, the components can be removed and the land returned to agricultural production or another appropriate land use with minimal effort.

6. *Whether the applicant's property is suitable for the proposed use.*

This proposed parcel is 8.6 acres in size. The applicant has determined that this 8.6 acre proposed parcel has the necessary qualities and is appropriate for the of size solar farm the company desires to construct.

The applicant has provided a setback of close to 50' off of the road right of way and provided enough space between the solar arrays and the property lines to drive a vehicle within the project boundary. There is enough space on the west side of the proposed parcel to deliver equipment and make repairs without utilizing another property.

The property is currently used for agriculture purposes. The area will be taken out of agricultural production, however, if the solar farm ends, the applicant states the solar farm components will be removed from the parcel leaving little evidence a solar farm existed on the parcel. The land could then be returned to agricultural production or another appropriate land use.

Staff concludes the property is suitable for the proposed use.

7. *Whether the proposed Conditional Use would be in conformance to and further enhance the implementation of the Comprehensive Plan.*

In reviewing this petition, several chapters within the Comprehensive Plan require a review to determine compliance or non-compliance.

Chapter 7 discusses land uses within the County. In summarizing this chapter, the County adopted a conditional use type of land use and zoning versus a traditional type of zoning which includes commercial and industrial zoning districts and a future land use map which projects where all types of land uses should occur.

With a conditional use permit based zoning, any non-agricultural, non-residential type of land use requires a conditional use permit. Each petition is reviewed using the "Golden" Factors as a basis of that review. There is no implied guarantee a particular land use will be approved or denied on a specific parcel. Under the heading of *Other Special Land Uses*, this section discusses large wind energy conversion systems and the fact that this land use and their location should be left to the open marketplace with the County retaining the final decision through the conditional use permit process. The Comprehensive Plan does not prohibit this type of land use.

This section also states "commercial solar energy systems" or "solar panel farms" should adhere to the same policies as wind energy conversion systems.

Chapter 9 discusses the goals, objectives, and policies of the County.

Under the goals for Socio-Economic Development there is one specific objective that shows this proposal is compatible with the Comprehensive Plan. That goal is as follows:

- Promote business and industrial development consistent with the overall quality of life within Reno County which would benefit the County's economy and not adversely affect the environment. Efforts should focus on supplementing business types already in existence within the County and promoting development of new businesses compatible with the established business and skill base within the County.

The following objective under the Transportation System goals show this proposal is compatible with the Comprehensive Plan. That goal is as follows:

- Ensure that new private development in rural Reno County does not negatively impact the existing transportation system nor place demands for major upgrades to the transportation system in an untimely manner.

Under the goals for Land Use there are several specific objectives that show this proposal is compatible with the Comprehensive Plan. Those goals are as follows:

- Ensure that future development occurs in a timely fashion and is adequately served by roads and other public facilities and services.
- Minimize land use incompatibilities and ensure that adjacent developments are compatible in density and quality, thereby providing for a smooth transition between land uses.

Other objectives not listed here may appear to be in favor or against the petition.

When reviewing these and all other relevant objectives, staff concludes the petition complies with the goals and objectives of the Comprehensive Plan. This conclusion is based on the minimal effects the land use should have on the surrounding neighborhood and public infrastructure.

8. *Whether the relative gain to the public health, safety, and general welfare outweighs the hardship imposed on the applicant by not upgrading the value of the property by approving the proposed Conditional Use.*

In reviewing the petition, it appears the customers of Ark Valley Electric Cooperative will benefit from this proposal by receiving a saving on energy costs. According to the applicant, the power generated by this proposed solar farm will not be sold to the open market. The current property owner will benefit from the sale of the land and is also a customer of Ark Valley Electric Cooperative. The project may also benefit the public by creating temporary and permanent jobs. The owner currently has use of the land for agricultural purposes. The owner will receive any related benefits from the operation of the solar farm.

Staff concludes the gain to the public health, safety, and welfare outweighs the hardship imposed on the owner by not upgrading the value of the property.

9. *Whether the proposed Conditional Use, if it complies with all the conditions upon which the approval is made contingent (as authorized in Article 15 of these Regulations), will not adversely affect the property in the area affected.*

In reviewing the application, site plan, and the surrounding area, staff concludes if certain conditions are approved, this proposed solar farm should not adversely affect surrounding properties or the neighborhood.

This conclusion is based on the petition stating there will be no lights, no noticeable noise, no noticeable traffic increases after construction is complete, and the lack of single-family dwellings in the area.

There is only one single family dwelling in the area that may be affected by the project. That dwelling is located over 800 feet to the west and across N. Sunrise Road. A public hearing notice was sent to this property owner. Staff received no written or verbal response from this property owner.

10. *Such other factors as may be relevant from the facts and evidence presented in the application.*

The applicant stated in the narrative that Ark Valley Electric Cooperative will be the future owner of the parcel and the solar farm will be operated by a company called Today's Power, Inc.

The applicant also stated that at the end of the project life, which is expected to be at least 25 years from now, the equipment will be removed leaving little evidence a solar farm existed on the land.

Staff discussed with the County Counselor the issue of ensuring this project is removed from the property (decommissioning). He believes this is the responsibility of the property owner. Nobody knows what the cost will be to remove the equipment 25 years from now. Having a decommissioning agreement in place creates an expectation that the County will enforce the agreement. If the surety is not adequate, then the County is responsible for the expense.

As stated previously, this parcel will be owned by Ark Valley Electric Cooperative instead of being leased from the property owner. So, Ark Valley Electric Cooperative, or a future property owner, should be responsible for removing the equipment. Removal of the equipment can be handled through conditions of approval associated with the conditional use permit.

Article 3-105 of the Subdivision Regulations states "The creation of up to one (1) additional lot, for a total of two (2) lots including the original parent tract, in the unincorporated portion of Reno County on properties zoned and used as agricultural shall be permitted without requiring either a rezoning or a plat. The intent of this provision is to accommodate those divisions of agricultural lands for creation of an additional building site, as well as those that are necessary because of mortgage or lending requirements..."

Article 3-105 (3) states the newly created lot shall be a minimum of three acres and a maximum of seven acres.

The proposed parcel is 8.6 acres and this regulation could be interpreted to mean that this proposed agricultural lot split is in violation of the Subdivision Regulations. Staff wants to clarify that the three-to-seven-acre requirement is only for the creation of a new single-family dwelling building site, not the creation of a non-residential building site.

If the solar farm is approved, and after the project is removed from the property, the 8.6-acre parcel may not be used as a single-family dwelling building site except in compliance with the zoning and subdivision regulations. Since this project could last 25 plus years, the zoning and subdivision regulations may be amended in the future to accommodate a single-family dwelling land use.

An approved agricultural lot split application will be required prior to construction of the project.

11. *The recommendation of the permanent or professional staff.*

STAFF RECOMMENDATION:

Staff recommends **APPROVAL** of this request for a conditional use permit to establish a solar farm on land zoned AG based on the following factors and conditions:

1. Whether approval of the Conditional Use would be consistent with the intent and purpose of these regulations.
2. Whether the location of the proposed use is compatible to other land uses in the surrounding neighborhood.
3. Whether the proposed use places an undue burden on the existing transportation and service facilities in the area affected and, if so, whether such additional transportation and service facilities can be provided.
4. *The length of time the subject property has remained vacant or undeveloped as zoned: provided, the use of land for agricultural purposes shall be considered as viable use of the land and not be considered as allowing the land to be vacant or undeveloped.*
5. Whether the applicant's property is suitable for the proposed use.
6. Whether the proposed Conditional Use would be in conformance to and further enhance the implementation of the Comprehensive Plan.
7. Whether the relative gain to the public health, safety, and general welfare outweighs the hardship imposed on the applicant by not upgrading the value of the property by approving the proposed Conditional Use.
8. Whether the proposed Conditional Use, if it complies with all the conditions upon which the approval is made contingent (as authorized in Article 15 of these Regulations), will not adversely affect the property in the area affected.
9. The recommendation of the permanent or professional staff.

Staff recommends the following conditions of approval:

1. The property shall be developed according to the submitted site plan. Any expansion of operations beyond the approved site plan shall require a new conditional use permit.
2. This conditional use permit is approved according to the submitted narrative.
3. Transmission lines within the project site shall be installed below ground only.

4. The exterior surfaces of the solar energy arrays shall be neutral in color, substantially non-reflective of light, and located so any glare does not project onto adjacent structures or public roadways.
5. The display of any advertising sign on the parcel is prohibited.
6. All solar related equipment shall be removed from the parcel within twelve (12) months of the date when the solar farm use has been discontinued or abandoned. The use shall be presumed to be discontinued or abandoned if no electricity is generated for a period of twelve (12) continuous months.
7. Owner shall receive an approved agricultural lot split prior to construction of the project.
8. Applicant shall meet all applicable Federal, state, and local regulations.
9. Reno County reserves the right to rescind this conditional use upon any violation of County Regulations or conditions governing this approval.

Staff sent letters to 4 different property owners. One written comment was received after the staff report was mailed to the Planning Commission.

Written comments are only accepted into the official record. Verbal comments and contacts of staff are not entered into the official record in order to avoid misinterpretations.

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The County Commission may make a motion to:

1. Approve the conditional use permit request as submitted.
2. Approve/amend the conditional use permit request with conditions.
3. Deny the conditional use permit request as submitted.
4. Return to staff the conditional use permit request for further information.

On August 19, 2021, the Reno County Planning Commission conducted a public hearing on this petition.

Jackie Holmberg, General Manager of Ark Valley Electric Cooperative Association, Inc., 10 E. 10th Street, S. Hutchinson, KS 67505 stated they provide electrical services for 3,200 members with 5,200 active services. The members are the owners of the company. The proposal is to construct a one-megawatt solar farm. The solar farm is contracted for a 25-year power purchase agreement with additional five-year options. The solar farm is limited to one-megawatt by the agreement signed by Ark Valley so the project will not grow. The Cooperative is responsible for purchasing all the power generated by the solar farm. The power will not be sold elsewhere. The power will be used by the local members.

This solar farm is located east of K-61 Highway in the northeast part of the county. The parcel is less than nine acres and will consist of 3,500 solar arrays. The system is designed to maximize solar energy production during the Cooperative's peak demand hours which are the summer months between 3pm and 6pm when the power is the most expensive. The energy produced will be distributed to the 837 members supplied by the substation in the area.

Any savings realized by the solar farm will be returned to all the members.

Commissioner Macklin asked who supplies their power now.

Ms. Holmberg said the majority of the power comes from Evergy.

Commissioner Jorns questioned why Kansas Electric Power Cooperatives (KEPCO) limits the solar farm to one-megawatt.

Ms. Holmberg said the reduction is passed down through the power contract KEPCO has with Evergy. They have to have the capacity for the power plants to store the energy.

Vice-Chairwoman French questioned maintenance of the facility, the planting of vegetation, and what are the plans for mowing or maintenance throughout the year.

Ms. Holmberg said the vegetation will be short in order to not shade the solar panels. If the area needs mowing it will be done.

Chairman Goertzen asked if there is any intention of expanding the site.

Ms. Holmberg said no, even if they wanted to. Any land not used will be returned to the farmer. They want as little land as possible to maintain.

Ms. Holmberg showed Commissioner Martin the location of the substation after he requested the information.

Vice-Chairwoman French encouraged Ms. Holmberg to advise the company running the solar farm to maintain the area as the other solar farm does not appear to be maintained very well.

Commissioner Macklin asked about the size of this solar farm compared to the one near S. Hutchinson.

Ms. Holmberg said this solar farm will be the same size as that one.

Vonachen presented the staff report.

After the staff report, Chairman Goertzen questioned the prohibition of signs and asked if that excludes signs related to the project.

Vonachen said no. The company will be allowed to put emergency contact signs and other information signs related to the project on the property. This condition was intended to not have signs advertising other businesses like restaurants.

Commissioner Jorns requested Ms. Holmberg come back to the podium. He questioned condition number six and asked what are the life expectancies of the solar panels?

Ms. Holmberg said at least 25 years. Some of the panels will go bad before the 25 years. Those will be replaced. Nothing last forever so there is that agreement with Today's Power that all items will be removed and returned to agricultural use. The hardest thing is removing the fence posts.

Chairman Goertzen invited audience members present to address the Planning Commission.

Nobody from the audience members present addressed the Planning Commission.

Chairman Goertzen asked the applicant and staff for any rebuttal statements.

Neither the applicant nor staff provided any rebuttal statements.

Chairman Goertzen closed the public hearing.

The Planning Commission had no further comments or concerns regarding the proposal.

Motion by Commissioner Macklin that Case Number 2021-09, the request by E & E Legacy Farms, LLC (Applicant: Ark Valley Electric Cooperative Association, Incorporated) requesting a conditional use permit from the Reno County Zoning Regulations to establish a one-megawatt AC single axis tracking solar system (solar farm) on a portion of a parcel of land zoned AG – Agricultural Land District be approved based on the nine factors and nine conditions listed in the staff report and as heard at this public hearing; seconded by Commissioner Jorns. The motion passed by the following 5-0 vote (Yes: Martin, Macklin, Jorns, French, and Goertzen).

ACTION REQUIRED

Motion to (accept/deny/return to the Planning Commission for further discussion) the Planning Commission's recommendation to approve the proposed conditional use permit.

ATTACHMENTS

Application
Comments
Zoning and property ownership map
Site plan



Comments
E&E Legacy Farm, LLC (Gilbert Schroeder)
(Applicant: Ark Valley Electric Cooperative Association, Inc.)
Case #2021-09

RENO COUNTY DEPARTMENTS

Darcy Basye, Reno County Health Department

See included comments.

OTHER AGENCIES

None

WRITTEN PUBLIC COMMENTS – IN FAVOR OF THE PETITION

Schuyler VanAukan – (Address unknown). See attached letter.

WRITTEN PUBLIC COMMENTS – NEUTRAL ON THE PETITION

None

WRITTEN PUBLIC COMMENTS – AGAINST THE PETITION

None

RECEIVED

AUG 16 2021

RENO COUNTY
PUBLIC WORKS DEPT

August 6, 2021

Mr. Mark Vonachen, Reno County Planner
Reno County Public Works
600 Scott Boulevard
South Hutchinson, KS 67505

Dear Mr. Vonachen:

Please accept this letter of support for Ark Valley Electric Cooperative's proposed solar project in northeast Reno County.

This solar project will undoubtedly provide both economic and environmental benefits for our community. It will reduce the costs of energy for Ark Valley Electric Cooperative and result in savings for its member. The solar project will also benefit this entire county through the collection of additional property taxes for the solar array.

As a member of Ark Valley, I am excited to see this project because it will benefit all the members of the cooperative for 25 years or more.

Thank you,

Schuyler VanDusen

Address: 6911 E 108th City/State/Zip: Inman KS 67546

Property Owner: E & E Legacy Farm, LLC PID: 21010000001000

Map and Measurements are for sanitation code purposes only.



RENO CO HEALTH DEPT

209 West 2nd, Hutchinson, KS 67501-5232 phone 620-694-2900 fax 620-694-2901

ENVIRONMENTAL ASSESSMENT - WASTEWATER



Property Address: 6911 E 108th City/State/Zip: Inman KS 67546 PID#: 21010000001000
 Owner: E & E Legacy Farm, LLC Phone/Email: _____
 Special Instructions: _____
 Initial Inspection Follow-up Inspection Visit Number _____ Trip charge applied Office Review Only
 Re-inspection Required Date: _____ Zoning Permit/Case #: Case #2021-09

Existing System? Y N System Type*: N/A Farm ground
 Installation date: _____ Location: _____
 Code Violations observed: N/A office review

Corrective Actions: N/A office review

System is not currently in use. No evidence of sanitation code violations relating to the operation/functioning of the wastewater system. However, sanitation code violations may become apparent upon occupancy of house and use of system.
 *Enhanced Treatment Systems are required to be inspected annually from the date of installation. A copy of the inspection report and documentation of any repairs indicated on the inspection is to be filed with the Health Department within 60 days of the anniversary date listed below.
 The next inspection for this property is due on: _____

Setback Issues: N/A no wastewater system proposed

Reserve area is required as a potential location to replace existing lateral field in the event of failure
 Reserve Area Identified: Y N _____
 Where: N/A no wastewater system proposed
 Any Limitations: Site evaluation would reveal site limitations.

Comments: No wastewater system proposed for the solar farm, based on review of application and site plan.
If a wastewater system is proposed please contact the Environmental Section to start the permit process.
 More information can be found at <https://www.renogo.org/724/Wastewater-Information>

Profile Pit Y N N/A Scheduled Appointment: _____
 Handouts Given: see website

Field Inspections are limited to an observation of the ground for evidence of surfacing sewage and other obvious visual indicators of system failure and violations of the Reno County Sanitation Code. This inspector cannot verify the condition, age, life expectancy, or functionality of the system. In the event any party desires further assurances with respect to this wastewater treatment system's present condition or future serviceability, a licensed wastewater installer should be consulted.

Signature: [Signature] 8-12-2021
Environmental Health Specialist Date



RENO COUNTY HEALTH DEPARTMENT

209 West 2nd, Hutchinson, KS 67501-5232 phone 620-694-2900 fax 620-694-2901

ENVIRONMENTAL ASSESSMENT - WELL WATER

Property Address: 6911 E 108th City/State/Zip: Inman KS 67546 PID#: 21010000001000

Owner: E & E Legacy Farm, LLC Phone/Email: _____

Special Instructions: _____

Initial Inspection Follow-up Inspection Visit Number _____ Trip Charge Applied Office Review Only

Re-inspection Required Date: _____

Existing System? Y N

Zoning Permit/Case #: Case #2021-09

Domestic Drinking Water Well

Code Violations: _____

Corrective Actions: _____

Est. distance well to: Septic tank _____
Lateral field _____
Other _____

Location: _____

Well Cap: Sanitary seal: Yes No
Vented: Yes No

Well Casing: ≥12" above grade: Yes No
Intact: Yes No

Conduit Adequate: N/A Yes No

Pump Type: Submersible Top Mount

*Water well casing alterations may only be completed by the property owner or a water well contractor.

Construction in compliance with Code
 Construction not in compliance with Code

Domestic Irrigation/Livestock Well

Code Violations: _____

Corrective Actions: _____

Est. distance well to: Septic tank _____
Lateral field _____
Other _____

Location: _____

Well Cap: Sanitary seal: Yes No
Vented: Yes No

Well Casing: ≥12" above grade: Yes No
Intact: Yes No

Conduit Adequate: N/A Yes No

Pump Type: Submersible Top Mount

Backflow Prevention: N/A Yes No

Method: _____

*Water well casing alterations may only be completed by the property owner or a water well contractor.

Setbacks: N/A No well is proposed

Setbacks in compliance with code Setbacks not in compliance with code

Comments: No well is proposed based on review application for solar farm.

If a water well is needed please contact the Environmental Section to start the permit process.

More information can be found at <https://www.renogov.org/659/Water-Wells>

Handouts Given: see website.

No inspection was made of below grade components. No representative of the Health Dept. is qualified to test or analyze water samples. The above stated water sample results were obtained from an independent laboratory. Reno County offers no opinion concerning the suitability of the water sampled for domestic consumption, except as to the test results provided on the date sampled. A more comprehensive test may demonstrate the presence of other undesirable elements. *Water well casing alterations may only be completed by the property owner or a water well contractor.

Signature _____ Date 8-12-2021

Environmental Health Specialist F/Masters/EH/EnvironmentalAssessmentWaterWell 08/17



AGENDA ITEM

**AGENDA
ITEM
#VII.E**

AGENDA DATE: September 14, 2021

PRESENTED BY: Mike Garrett, Horizons Mental Health

AGENDA TOPIC:
Horizons Mental Health Quarterly Report

SUMMARY & BACKGROUND OF TOPIC:
Horizons Mental Health is one of the agencies that receives funding from Reno County. The amount budgeted for Horizons to receive in 2021 is \$452,025.

ALL OPTIONS:
No action is requested from the Board of County Commissioners.

RECOMMENDATION / REQUEST:
No action is needed.

POLICY / FISCAL IMPACT:
Reno County approved funding in the amount of \$452,025 to Horizons Mental Health for FY21.

**Horizons Mental Health Center
FY21Q4 County Commission Meetings
Reno County Commission**

Agenda

FY21Q4 County Commission Meeting: September 14, 2021 10:00 a.m.

1. Financials
 - a. FY21 Year End Financials
 - b. FY22 July Financials
 - i. Month and YTD
 - c. Significant increase in grant work; and funding
 - i. COVID hotspot through KDADS from SAMHSA
 - ii. CCBHC SAMHSA grant
 - iii. Current applications
 1. Mental Health Awareness for first responders
 2. MHFA training for all first responders in our service area
 - d. Starting to receive our funding through our CCBHC grant.
 - e. Annual audit taking place
 - i. Our contract with the State requires an annual independent financial audit
 - ii. We will also likely have an independent audit of our COVID stimulus funds required as well

2. COVID 19
 - a. We are still open for face to face services
 - b. Masks are required in our facilities
 - c. Practicing safety guidelines
 - d. Monitor the data from all 5 of the counties we serve

3. State Issues
 - a. State Mental Health Hospitals (SMHH)
 - i. State Institution Alternative (SIA) initiative
 1. Started August 31, 2021
 2. Provides more community beds
 3. A few communities have designated some beds as SIA
 - a. Applied and approved by KDADS
 - b. May only serve specific populations
 - c. Not a no reject, no eject facilities
 4. Must be turned down by SIAs prior to being authorized to go to LSH
 - ii. Moratoriums
 1. Osawatomie SMHH for almost 6 years
 2. LSH for the last several months
 - a. Bed capacity is 85 now

Horizons Mental Health Center
Statement of Revenue and Expense
For The Month and Year To Date Ended June 30, 2021

MTD						YTD						
Actual	Budget	Variance	% Change	Prior Year	Prior Yr Variance	Actual	Budget	Variance	% Change	Prior Year	Prior Yr Variance	
1,033,368	1,361,762	(328,394)	-24.12%	980,031	53,338							
						Total inpatient revenue						
						Revenue from outpatients	12,749,488	16,155,454	(3,405,965)	-21.08%	12,730,498	18,990
						Physician services revenue						
<u>1,033,368</u>	<u>1,361,762</u>	<u>(328,394)</u>	<u>-24.12%</u>	<u>980,031</u>	<u>53,338</u>	Total patient revenue	12,749,488	16,155,454	(3,405,965)	-21.08%	12,730,498	18,990
222,179	248,794	(26,615)	-10.7%	230,951	(8,772)	Contractual Adjustments	2,816,648	2,985,528	(168,880)	-5.7%	2,499,466	317,182
37,199	49,005	(11,806)	-24.1%	30,005	7,194	Charity Care	343,764	588,059	(244,294)	-41.5%	416,197	(72,433)
6,129	37,696	(31,567)	-83.7%	15,212	(9,083)	Other deductions	119,637	452,353	(332,716)	-73.6%	162,826	(43,189)
(23,076)	41,466	(64,541)	-155.7%	42,912	(65,988)	Provision for bad debt	160,780	497,588	(336,808)	-67.7%	323,771	(162,991)
<u>242,431</u>	<u>376,960</u>	<u>(134,529)</u>	<u>-274.2%</u>	<u>319,080</u>	<u>(76,648)</u>	Total deductions from revenue	3,440,830	4,523,527	(1,082,697)	-188.4%	3,402,260	38,570
790,937	984,802	(193,865)	-19.7%	660,951	129,986	Net patient revenue	9,308,658	11,631,927	(2,323,268)	-20.0%	9,328,238	(19,580)
392,931	314,993	77,938	24.7%	363,807	29,124	Other operating revenue	5,052,392	3,831,289	1,221,103	31.9%	4,111,861	940,532
<u>1,183,868</u>	<u>1,299,795</u>	<u>(115,927)</u>	<u>5.05%</u>	<u>1,024,758</u>	<u>159,110</u>	Total operating revenue	14,361,051	15,463,216	(1,102,165)	11.90%	13,440,099	920,952
						Expenses						
693,442	804,960	(111,518)	-13.9%	683,279	10,162	Salaries	8,519,355	9,459,171	(939,816)	-9.9%	8,408,654	110,701
24,808	18,750	6,058	32.3%	19,236	5,573	Purchased labor	269,948	225,000	44,948	20.0%	225,750	44,198
193,106	236,100	(42,993)	-18.2%	382,439	(189,333)	Employee benefits	3,067,751	2,833,201	234,550	8.3%	2,684,885	382,866
-	-	-	0.0%	31,250	(31,250)	Physician Fees	-	-	-	0.0%	31,250	(31,250)
(165,556)	44,333	(209,889)	-473.4%	35,706	(201,262)	Rent	287,346	532,000	(244,654)	-46.0%	399,012	(111,666)
12,379	13,866	(1,488)	-10.7%	14,587	(2,208)	Utilities	162,626	166,392	(3,766)	-2.3%	146,102	16,524
2,189	5,683	(3,494)	-61.5%	1,912	277	Maintenance	31,260	68,200	(36,940)	-54.2%	55,338	(24,077)
51,585	40,943	10,641	26.0%	41,181	10,404	Purchased services	488,845	491,320	(2,475)	-0.5%	479,082	9,763
5,611	10,303	(4,691)	-45.5%	11,221	(5,610)	Other Supplies	81,789	123,631	(41,842)	-33.8%	113,021	(31,232)
24,891	24,503	388	1.6%	18,664	6,227	Computer software services	248,951	294,035	(45,084)	-15.3%	225,334	23,617
54,118	53,965	152	0.3%	45,333	8,785	Other	468,601	647,584	(178,983)	-27.6%	533,489	(64,888)
<u>896,573</u>	<u>1,253,407</u>	<u>(356,834)</u>	<u>-28.5%</u>	<u>1,284,807</u>	<u>(388,234)</u>	Total expense	13,626,472	14,840,533	(1,214,061)	-8.2%	13,301,917	324,555
<u>\$ 287,295</u>	<u>\$ 46,388</u>	<u>\$ 240,907</u>	<u>519.3%</u>	<u>\$ (260,049)</u>	<u>\$ 547,344</u>	*EBIDA	<u>\$ 734,579</u>	<u>\$ 622,683</u>	<u>\$ 111,896</u>	<u>18.0%</u>	<u>\$ 138,182</u>	<u>\$ 596,397</u>
<u>24.3%</u>	<u>3.6%</u>	<u>20.7%</u>	<u>580.0%</u>	<u>-25.4%</u>	<u>49.6%</u>	EBIDA as percent of net revenue	<u>5.1%</u>	<u>4.0%</u>	<u>1.1%</u>	<u>27.0%</u>	<u>1.0%</u>	<u>4.1%</u>
-	-	-	0.0%	-	-	Interest	10,130	-	10,130	0.00%	40	10,089
236,912	26,162	210,751	805.6%	24,177	212,736	Depreciation	437,381	313,938	123,443	39.32%	161,811	275,571
<u>\$ 50,383</u>	<u>\$ 20,227</u>	<u>\$ 30,156</u>	<u>149.1%</u>	<u>\$ (284,225)</u>	<u>\$ 334,608</u>	Operating margin	\$ 287,068	\$ 308,745	\$ (21,677)	-7.0%	\$ (23,669)	\$ 310,737
\$ 61,667	\$ 12,500	49,167	393.3%	\$ 557,153	\$ (495,486)	Investment return	\$ 1,884,614	\$ 150,000	\$ 1,734,614	1156.4%	\$ 141,439	1,743,175
-	-	-	0.0%	600	(600)	Contributions received	-	-	-	0.0%	600	(600)
43,116	1,500	41,616	2774.4%	607	42,509	Other	50,439	18,000	32,439	180.2%	27,447	22,992
<u>\$ 104,783</u>	<u>\$ 14,000</u>	<u>\$ 90,783</u>	<u>648.45%</u>	<u>\$ 558,360</u>	<u>\$ (453,577)</u>	Total other nonoperating income	<u>\$ 1,935,053</u>	<u>\$ 168,000</u>	<u>\$ 1,767,053</u>	<u>1051.82%</u>	<u>\$ 169,486</u>	<u>\$ 1,765,567</u>
<u>\$ 155,166</u>	<u>\$ 34,227</u>	<u>\$ 120,939</u>	<u>353.4%</u>	<u>\$ 274,135</u>	<u>\$ (118,969)</u>	Excess (Deficiency) of Revenue Over Expenses	<u>\$ 2,222,121</u>	<u>\$ 476,745</u>	<u>\$ 1,745,376</u>	<u>366.1%</u>	<u>\$ 145,817</u>	<u>\$ 2,076,304</u>
<u>4.26%</u>	<u>1.56%</u>	<u>2.70%</u>	<u>-27.74%</u>	<u>32.0%</u>	<u>3.00%</u>	Operating Margin %	2.00%	2.00%	0.00%	-0.18%	2.2%	
<u>12.04%</u>	<u>2.61%</u>	<u>9.43%</u>	<u>17.32%</u>	<u>-5.28%</u>	<u>10.59%</u>	Excess (Deficiency) Percent	<u>13.64%</u>	<u>3.05%</u>	<u>10.59%</u>	<u>1.07%</u>	<u>12.57%</u>	

Horizons Mental Health Center
Statement of Revenue and Expense
For The Month and Year To Date Ended July 31, 2021

MTD						YTD					
Actual	Budget	Variance	% Change	Prior Year	Prior Yr Variance	Actual	Budget	Variance	% Change	Prior Year	Prior Yr Variance
963,553	1,476,385	(512,832)	-34.74%	995,284	(31,731)	963,553	1,476,385	(512,832)	-34.74%	995,284	(31,731)
963,553	1,476,385	(512,832)	-34.74%	995,284	(31,731)	963,553	1,476,385	(512,832)	-34.74%	995,284	(31,731)
188,443	260,026	(71,583)	-27.5%	244,598	(56,154)	188,443	260,026	(71,583)	-27.5%	244,598	(56,154)
39,969	40,843	(874)	-2.1%	31,634	8,336	39,969	40,843	(874)	-2.1%	31,634	8,336
6,416	65,872	(59,456)	-90.3%	8,302	(1,885)	6,416	65,872	(59,456)	-90.3%	8,302	(1,885)
5,521	34,634	(29,113)	-84.1%	14,902	(9,381)	5,521	34,634	(29,113)	-84.1%	14,902	(9,381)
240,350	401,376	(161,026)	-204.0%	299,435	(59,085)	240,350	401,376	(161,026)	-204.0%	299,435	(59,085)
723,203	1,075,009	(351,807)	-32.7%	695,849	27,353	723,203	1,075,009	(351,807)	-32.7%	695,849	27,353
400,379	461,861	(61,482)	-13.3%	314,734	85,645	400,379	461,861	(61,482)	-13.3%	314,734	85,645
1,123,582	1,536,870	(413,288)	-46.04%	1,010,583	112,998	1,123,582	1,536,870	(413,288)	-46.04%	1,010,583	112,998
774,021	892,724	(118,703)	-13.3%	676,316	97,704	774,021	892,724	(118,703)	-13.3%	676,316	97,704
21,840	32,145	(10,305)	-32.1%	23,058	(1,218)	21,840	32,145	(10,305)	-32.1%	23,058	(1,218)
337,650	290,141	47,509	16.4%	226,391	111,258	337,650	290,141	47,509	16.4%	226,391	111,258
-	-	-	0.0%	-	-	-	-	-	0.0%	-	-
22,692	42,707	(20,015)	-46.9%	38,006	(15,314)	22,692	42,707	(20,015)	-46.9%	38,006	(15,314)
13,983	15,593	(1,609)	-10.3%	11,025	2,958	13,983	15,593	(1,609)	-10.3%	11,025	2,958
9,759	5,025	4,734	94.2%	2,595	7,164	9,759	5,025	4,734	94.2%	2,595	7,164
51,338	60,424	(9,086)	-15.0%	42,958	8,380	51,338	60,424	(9,086)	-15.0%	42,958	8,380
12,673	10,090	2,583	25.6%	1,436	11,237	12,673	10,090	2,583	25.6%	1,436	11,237
25,103	22,847	2,256	9.9%	17,221	7,882	25,103	22,847	2,256	9.9%	17,221	7,882
45,823	49,903	(4,080)	-8.2%	32,870	12,952	45,823	49,903	(4,080)	-8.2%	32,870	12,952
1,314,881	1,421,598	(106,717)	-7.5%	1,071,877	243,004	1,314,881	1,421,598	(106,717)	-7.5%	1,071,877	243,004
\$ (191,299)	\$ 115,272	\$ (306,571)	-266.0%	\$ (61,294)	\$ (130,006)	\$ (191,299)	\$ 115,272	\$ (306,571)	-266.0%	\$ (61,294)	\$ (130,006)
-17.0%	7.5%	-24.5%	-327.0%	-6.1%	-11.0%	-17.0%	7.5%	-24.5%	-327.0%	-6.1%	-11.0%
-	-	-	0.0%	-	-	-	-	-	0.0%	-	-
43,446	26,955	16,491	61.2%	16,176	27,270	43,446	26,955	16,491	61.18%	16,176	27,270
\$ (234,745)	\$ 88,317	\$ (323,062)	-365.8%	\$ (77,470)	\$ (157,275)	\$ (234,745)	\$ 88,317	\$ (323,062)	-365.8%	\$ (77,470)	\$ (157,275)
\$ 490	\$ -	490	#DIV/0!	\$ -	\$ 490	\$ 490	\$ -	\$ 490	#DIV/0!	\$ -	\$ 490
-	12,500	(12,500)	-100.0%	-	-	-	12,500	(12,500)	-100.0%	-	-
-	-	-	0.0%	-	-	-	-	-	0.0%	-	-
(33,432)	833	(34,265)	-4111.8%	817	(34,249)	(33,432)	833	(34,265)	-4111.8%	817	(34,249)
\$ (32,942)	\$ 13,333	\$ (46,276)	-347.07%	\$ 817	\$ (33,759)	\$ (32,942)	\$ 13,333	\$ (46,276)	-347.07%	\$ 817	\$ (33,759)
\$ (267,687)	\$ 101,650	\$ (369,337)	-363.3%	\$ (76,653)	\$ (191,034)	\$ (267,687)	\$ 101,650	\$ (369,337)	-363.3%	\$ (76,653)	\$ (191,034)
-20.89%	5.75%	-26.64%		-7.67%	-13.2%	-20.89%	5.75%	-26.64%		-7.67%	-13.2%
-24.54%	6.56%	-31.10%		-7.58%	-16.96%	-24.54%	6.56%	-31.10%		-7.58%	-16.96%



AGENDA ITEM

**AGENDA
ITEM
#VII.F**

AGENDA DATE: September 14, 2021

PRESENTED BY: Megan Davidson Director of Solid Waste and SCS Engineers, Monte Markley and Steve Lineham

AGENDA TOPIC:
Gas Collection and Control System (GCCS) Expansion at the Reno County Landfill.

SUMMARY & BACKGROUND OF TOPIC:

Municipal Solid Waste facilities that are subject to New Source Performance Standards and which meet certain thresholds are required under Title 40 of the Code of Federal Regulations, Part 60 (40 CFR 60) to install and maintain a landfill gas control system. The current system was installed in 2014 in order to adhere to this requirement. Additionally, as provided by 40 CFR 60.753(a)(1): within five years of placing waste within a designated area of a landfill (i.e., a landfill cell), the site must operate the collection system within that area. Waste was first placed in Cell 7 of Site D of the landfill on January 9, 2017. Therefore, Reno County must install and operate gas collection wells in that cell by January 9, 2022 per KDHE. Timing and scheduling of this project was based off of where the landfill currently is in Cell 7 to be ready for the wells to be installed and the operations could be moved another area of the landfill while the project is being completed. This project has a time constraint in regards to getting the project done on time and taking in to consideration material availability, equipment, and weather constraints. The timeframe that we are scheduling for is to begin construction October 12, 2021 with an end date of December 22, 2021. This will give us time to complete the project and have it going before the January 9, 2022 deadline.

SCS also recommends expansion of the GCCS beyond that discussed above. The reasons for this include:

1. Reno County has had continued landfill gas migration issues along the northern boundary of the landfill property. In 2019, SCS performed an assessment of the source of migrating gas and found historic waste buried outside the limits of the landfill cells. In accordance with Kansas Administrative Regulations 28-29-108(e), a remediation plan must be developed.
2. The Site B flare is a smaller flare that is separate from the rest of the landfill GCCS. Site B is an old part of the landfill that was closed in 1989. Landfill gas generation from Site B is too small

and inconsistent to run the flare as intended. However, air permitting regulations dictate that the flare continue to run and shall not be down longer than five days. These requirements and the age of the Site B flare (15 years old) have created a lot of work for landfill staff. Therefore, SCS has included in their design to route Site B into the larger Site A/C/D flare. This should effectively remove the Site B flare from the air permit and lessen both the workload and costs associated with maintaining that system.

SCS Field Services has provided a lump sum cost of \$412,888.50 to expand the system as discussed above.

ALL OPTIONS:

1. Approve the Scope of Services from SCS Field Services as presented and authorize the County Administrator to sign the service agreement.
2. Delay the approval of the services for further discussion.

RECOMMENDATION / REQUEST:

Approve the Scope of Services for SCS Field Services to install the Gas Collection Wells and tie the Site B Flare into the Site D flare as recommended by staff and authorize the County Administrator to sign the service agreement.

POLICY / FISCAL IMPACT:

The Scope of Services from SCS Field Services has been accounted for in the 2021 budget. The GCCS Expansion services will come out of the 013 Remediation Funds.

September 3, 2021

Ms. Megan Davidson
Director of Solid Waste
Reno County Municipal Solid Waste Landfill
703 S Mohawk Road
Hutchinson, Kansas 67501

Subject: Response to the Request for Proposal for the Cell 7 Gas Collection and Control System for the Reno County Landfill

Dear Ms. Davidson:

SCS Field Services (SCS-FS) is pleased to present this proposal for the installation of the gas collection and control system (GCCS) design plan for the Reno County Municipal Solid Waste Landfill (Site).

SCOPE OF WORK

SCS-FS will furnish all equipment and labor required to install the proposed estimated 4,500 linear feet of landfill gas (LFG) header, lateral, air, and force main piping along with 300-feet of vertical gas extraction wells in the Cell 7 area of the Site. All LFG collection piping will consist of a combination of 4-inch and 8-inch lateral HDPE pipe and 12-inch and 16-inch header HDPE piping in a 30-inch wide trench. SCS-FS will construct each collector with a minimum gradient specified in the design plans unless otherwise stated in written form from the design engineer. Installation of sump or condensate knockout at predetermined locations will be built onsite once elevations are confirmed. Other works associated with all LFG piping and vertical extraction wells installation will be done in accordance with details called out in the finalized design project layout that is issued for construction.

SCHEDULE

If awarded this project, SCS-FS is prepared to mobilize all the necessary personnel, equipment, and materials required to begin work as early as October 12, 2021. SCS-FS is estimating a total of 31 working days from start date for a completion of this project on or before December 22, 2021.

ASSUMPTIONS AND CONDITIONS

In preparing this proposal, SCS-FS offers the following assumptions and conditions:

1. Weather and site conditions will be suitable for accomplishing the work in accordance with the proposed schedule.
2. The proposed price does not include erosion control items (i.e. silt fence, hay bales) or repairs to vegetative cover (i.e. seeding).
3. Soil to be derived from onsite borrow pit loaded by site excavator when possible. SCS-FS to provide truck for hauling soil.

4. Work will be performed at OSHA Level D.
5. Conditions that differ materially from the information provided by the client, or what is reasonably anticipated given the nature of the work are excluded from our bid.
6. At no time shall the title of any hazardous substances, solid waste, petroleum contaminated soil or absorbents, or other regulated substances pass to SCS-FS, nor shall any provision of an ensuing agreement between SCS-FS and Site be interpreted to permit SCS-FS to assume the status of "generator", "transporter", or "treatment, storage or disposal facility" under state and federal law.
7. This proposal is valid for 30 days from the date of this submittal. This proposal is confidential and for Reno County Municipal Solid Waste Landfill use only.

COST ESTIMATE

SCS-FS is proposing a total lump sum cost of \$412,888.50 for completion of the Cell 7 GCCS project.

As requested, the completed pricing sheet showing detailed unit costs can be found in Appendix A of this proposal.

CLOSING

SCS-FS appreciates the opportunity to present this proposal to the Reno County Municipal Solid Waste Landfill for your consideration. If you have any questions or inquiries regarding this proposal, please feel free to contact Jason Lewallen at 817-680-2264 or Bobby Llanas at 214-605-4666.

Sincerely,



Jason Lewallen
Project Director
SCS Field Services



Ronald Wilks
Vice President
SCS Field Services

APPENDIX A

BID FORM

Reno County Landfill 2021 GCCS Expansion

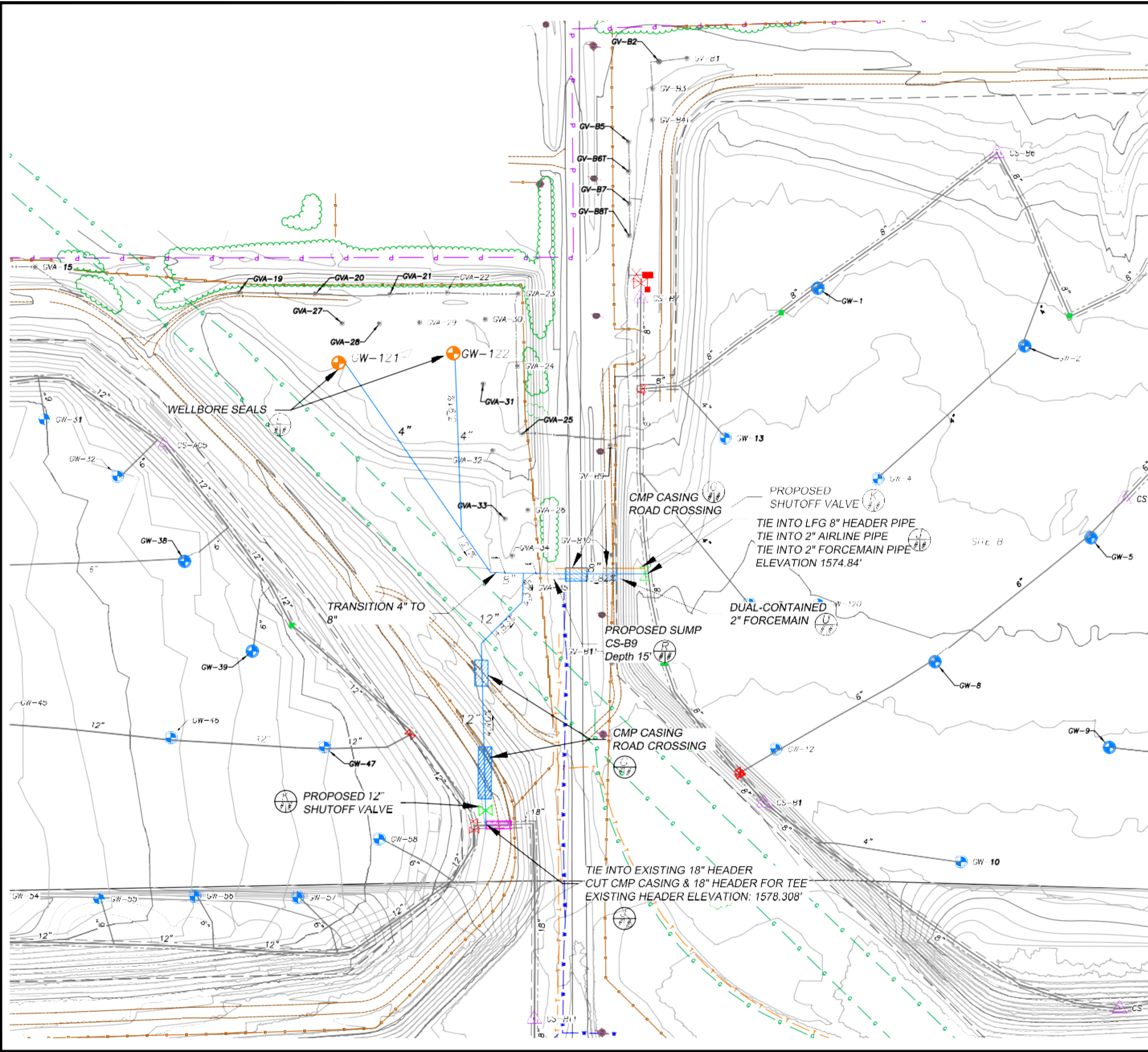
<u>Biditem</u>	<u>Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Bid Total</u>
10	Mobilization	1.00	LS	42,250.00	42,250.00
15	Drill Rig Mobilization	1.00	LS	7,125.00	7,125.00
20	Surveying	1.00	LS	8,100.00	8,100.00
30	LFG Wells	420.00	VF	135.00	56,700.00
40	Wellbore Seal	2.00	EA	2350.00	4,700.00
50	Wellheads	10.00	EA	320.00	3,200.00
60	2" Airline - Common Trench	150.00	LF	2.75	412.50
70	2" Forcemian - Common Trench	150.00	LF	2.75	412.50
80	4" LFG Piping	750.00	LF	27.50	20,625.00
90	8" LFG Piping	2425.00	LF	36.10	87,542.50
100	12" LFG Piping	430.00	LF	57.00	24,510.00
110	16" LFG Piping	600.00	LF	67.00	40,200.00
120	8" Valves	1.00	EA	4750.00	4,750.00
120	12" Valves	1.00	EA	5560.00	5,560.00
	16" Valve	1.00	EA	12635.00	12,635.00
	Pump Discharge Assembly Valve	1.00	EA	2570.00	2,570.00
	Air Supply Line Valve	1.00	EA	2010.00	2,010.00
	4" Elbow	3.00	EA	17.00	51.00
	8"-4" Reducer	2.00	EA	121.00	242.00
	12" Elbow	1.00	EA	455.00	455.00
	4" Branch Saddle	1.00	EA	290.00	290.00
	8" Tee	3.00	EA	20.00	60.00
	12"-8" Reducer	3.00	EA	155.00	465.00
	16" Tee	3.00	EA	515.00	1,545.00
	16"x12" Reducer	3.00	EA	580.00	1,740.00
	12"x6" Reducer	1.00	EA	227.00	227.00
	6"x4" Reducer	1.00	EA	30.00	30.00
	18" Tee	1.00	EA	725.00	725.00
	18"x12" Reducer	1.00	EA	936.00	936.00
	4" Wye	1.00	EA	110.00	110.00
	8" Wye	1.00	EA	325.00	325.00
130	Sumps	1.00	EA	20075.00	20,075.00
130	Condensate Knockout	1.00	EA	8250.00	8,250.00
140	Tie-Ins to Existing Piping	8.00	EA	2215.00	17,720.00
150	Tie-In Near Flare	1.00	LS	3700.00	3,700.00
	Blind Flange	1.00	EA	2000.00	2,000.00
	Directional Borehole	80.00	LF	240.00	19,200.00
165	Road Crossing Casing - CMP	140.00	LF	56.00	7,840.00
170	Seeding	1.00	AC	3600.00	3,600.00

Bid Total =====> \$412,888.50

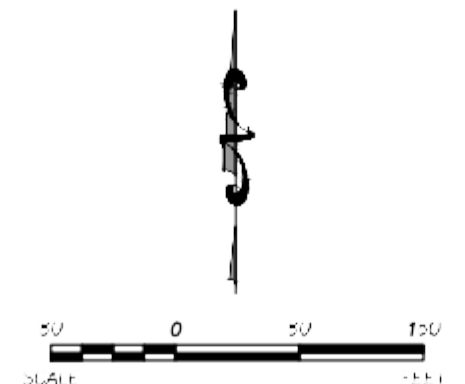
Quantities provided are plan view quantities. Contractor is responsible for field and construction quantities.
 If need be, break up the reduction from a larger pipe size to a smaller with a series of reducers (ie. 16"-12" and then 12" to 8")

APPENDIX B
SITE DRAWINGS

J:\27221073_10\Data and Calculations\2021 Cell 7 GCCS Expansion\Drawings\10 - Site Layout_v5.dwg Aug 19, 2021 - 3:47pm Layout Name: Site b By: 4415afr

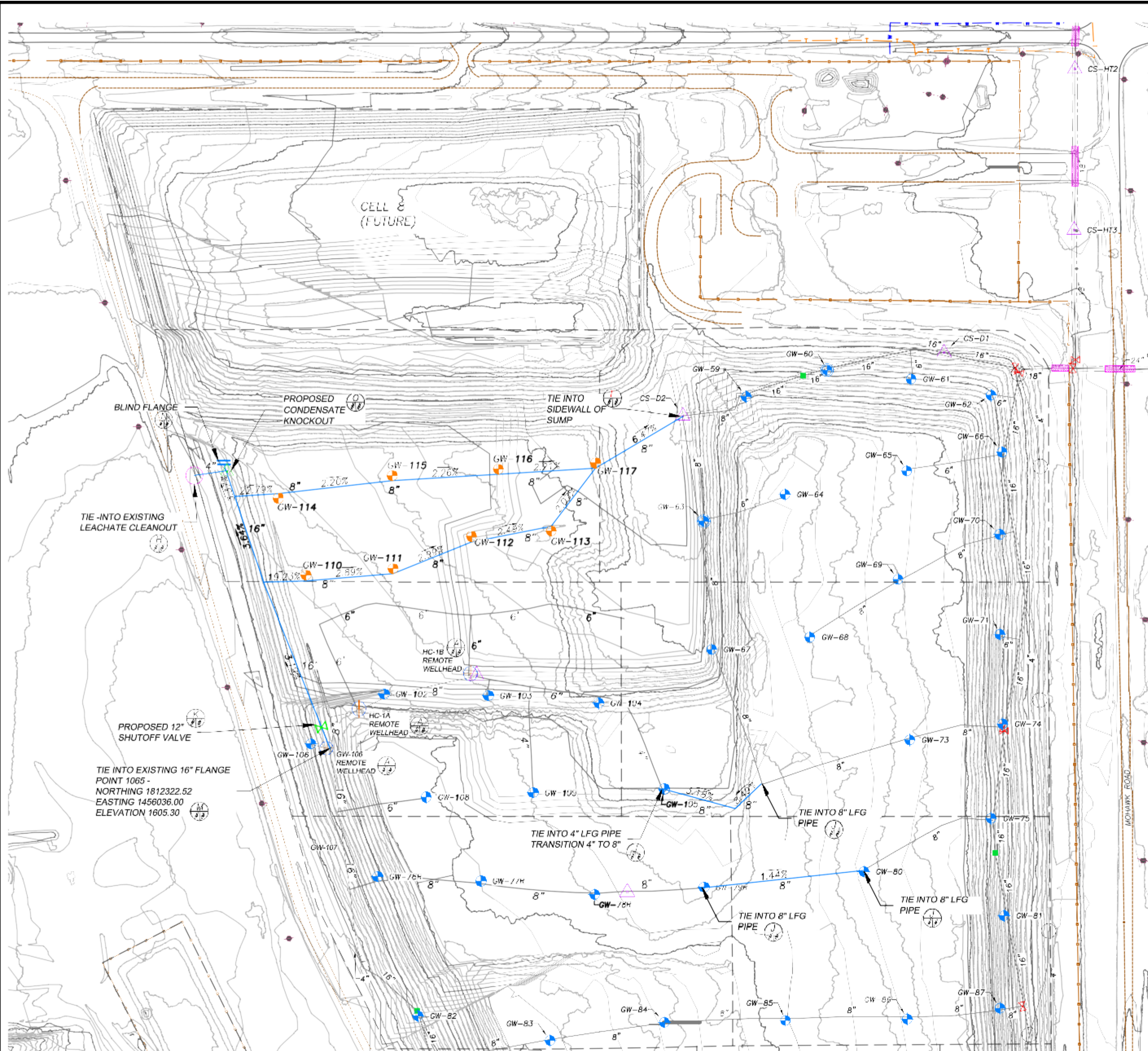


- EXISTING LEGEND**
- - - - - EXISTING 2" CONDUIT
 - - - - - EXISTING 12" CONDUIT
 - - - - - 1570
 - - - - - APPROXIMATE OWNERS OF CELL/DISPOSAL UNIT
 - - - - - APPROXIMATE PROPERTY BOUNDARY
 - - - - - AS-BUILT LANDFILL GAS HEADER/LATERAL
 - - - - - AS-BUILT 2" CONDENSATE LINE
 - - - - - AS-BUILT 2" AIR LINE
 - - - - - EXISTING NATURAL GAS PIPELINE
 - - - - - EXISTING WATER LINE
 - - - - - EXISTING TELEPHONE LINE
 - - - - - EXISTING FENCE
 - - - - - EXISTING GAS REMEDIATION SYSTEM STAKES
 - - - - - EXISTING PAVED ROAD
 - - - - - EXISTING UNPAVED ROAD
 - - - - - EXISTING TREE LINE/VEGETATION
 - - - - - AS-BUILT CMP PROTECTIVE CASING
 - (blue circle) AS-BUILT GAS EXTRACTION WELL WITH WELL BORE SEAL
 - (blue circle) AS-BUILT GAS EXTRACTION WELL
 - △ (purple) AS-BUILT CONDENSATE SUMP
 - ⊗ (red) AS-BUILT SHUTOFF VALVE
 - (green) AS-BUILT BLADDER ACCESS RISER
 - (green) EXISTING TREE
 - (grey) EXISTING GAS REMEDIATION WELL
 - (grey) EXISTING UTILITY POLE
- PROPOSED LEGEND**
- (blue) PROPOSED HEADER/LATERAL LFG PIPE
 - (orange) PROPOSED 2" AIRLINE
 - (blue) PROPOSED DUAL-CONTAINED FORCEMAIN
 - (blue) PROPOSED CMP PROTECTIVE CASING
 - △ (purple) PROPOSED CONDENSATE SUMP
 - △ (green) PROPOSED CONDENSATE KNOCKOUT
 - ⊗ (green) PROPOSED SHUTOFF VALVE
 - (blue) PROPOSED GAS EXTRACTION WELL
 - (blue) PROPOSED GAS EXTRACTION WELL WITH WELL BORE SEAL



REV	DATE	DESCRIPTION

SHEET TITLE	SITE B LAYOUT
PROJECT TITLE	CELL 7 GAS COLLECTION AND CONTROL SYSTEM
CLIENT	RENO COUNTY MSWLF RENO COUNTY, KANSAS 703 S. MOHAWK ROAD HUTCHINSON, KANSAS
SCS ENGINEERS	11120 E. 26th Street North, Ste. 1100 Wichita, Kansas 67226 PH. (316) 315-4501 FAX. (316) 315-4505
DATE	3/16/21
DRAWING NO.	3 of 9

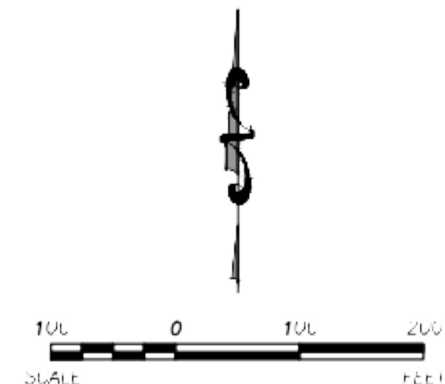


EXISTING LEGEND

- - - - - EXISTING 2" CONTOUR
- - - - - 1570
- - - - - EXISTING 10' CONTOUR
- - - - - APPROXIMATE LIMITS OF CELL/DISPOSAL UNIT
- - - - - APPROXIMATE PROPERTY BOUNDARY
- - - - - AS-BUILT LANDFILL GAS HEADER/LATERAL
- - - - - AS-BUILT 2" CONDENSATE LINE
- - - - - AS-BUILT 2" AIR LINE
- - - - - EXISTING NATURAL GAS PIPELINE
- - - - - EXISTING WATER LINE
- - - - - EXISTING TELEPHONE LINE
- - - - - EXISTING FENCE
- - - - - EXISTING GAS REMEDIATION SYSTEM PIPING
- - - - - EXISTING PAVED ROAD
- - - - - EXISTING UNPAVED ROAD
- - - - - EXISTING TREE LINE/VEGETATION
- - - - - AS-BUILT GROUND PROTECTIVE CASING
- AS-BUILT GAS EXTRACTION WELL WITH WELL BORE SEAL
- AS-BUILT GAS EXTRACTION WELL
- ▲ AS-BUILT CONDENSATE SUMM
- ⊗ AS-BUILT SHUTOFF VALVE
- AS-BUILT HEADER ACCESS RISER
- EXISTING TREE
- EXISTING GAS REMEDIATION WELL
- EXISTING UTILITY POLE

PROPOSED LEGEND

- PROPOSED HEADER/LATERAL LFG PIPE
- PROPOSED 2" AIRLINE
- PROPOSED DUAL-CONTAINED FURFURMAN
- PROPOSED GROUND PROTECTIVE CASING
- ▲ PROPOSED CONDENSATE SUMM
- ▲ PROPOSED CONDENSATE KNOCKOUT
- ⊗ PROPOSED SHUTOFF VALVE
- PROPOSED GAS EXTRACTION WELL
- PROPOSED GAS EXTRACTION WELL WITH WELL BORE SEAL



NO.	REV.	DATE	DESCRIPTION

SITE DYLAYOUT

PROJECT TITLE
CELL 7 GAS COLLECTION AND CONTROL SYSTEM

CLIENT
RENO COUNTY MSWLF
RENO COUNTY, KANSAS
703 S. MOHAWK ROAD
HUTCHINSON, KANSAS

SCS ENGINEERS
11120 E. 26th Street North, Ste. 1100
Wichita, Kansas 67226
PH: (316) 315-4801 FAX: (316) 315-4505

PROJ. NO. 27221073.10	DRAWN BY AIF	CHECK BY SMI	SCALE AS SHOWN
DATE 8/16/21	DRAWING NO. 103 - SITE LAYOUT_MSWLF	4	

of 9

DESIGN-BUILD SERVICES AGREEMENT

THIS AGREEMENT (hereafter “Agreement”) is made by and between Reno County, Kansas (hereafter “Client”) and SCS Field Services (hereafter “Contractor”), a division of SCS Engineers.

WITNESSETH:

That in consideration of the mutual covenants and agreements herein contained, the parties hereto do hereby covenant and agree as follows:

ARTICLE 1--SCOPE OF WORK

1.1 The obligations of Contractor as set forth in Article 1.2 shall constitute the Scope of the Work covered by and to be performed under this Agreement.

1.2 The Contractor shall provide the following services, including furnishing supplies, materials, equipment, labor and services required for: Installation of gas wells, gas transmission pipelines, appurtenances (sumps, pumps, air lines, condensate lines, valves, etc.) and connections as shown in the drawings attached hereto. The scope of services is described in SCS’ proposal with subject: *Response to the Request for Proposal for the Cell 7 Gas Collection System for the Reno County Landfill*, dated September 3, 2021. SCS proposes to complete these services for the lump sum price of \$412,888.50.

ARTICLE 2--DEFINITIONS

2.1 **CHANGE ORDER:** A “Change Order” is a written order to the contractor, prepared by Contractor signed by the Client’s Representative, issued after the execution of this Agreement, authorizing a modification, addition or deletion in the Work, an adjustment (if any) in the contract sum to be paid to Contractor or an adjustment in the time for the completion of the Work, and which is countersigned by Contractor’s Representative.

2.2 **CLIENT:** “Client” shall mean the above-named organization designated as “Client,” its successors and assigns.

2.3 **CLIENT’S REPRESENTATIVE:** “Client’s Representative” shall mean Mr. Randy Partington – County Administrator or Megan Davidson – Director of Solid Waste or such other person as may be designated by the Client on written notice to Contractor, to act as its representative.

2.4 CONTRACT DOCUMENTS: The Contract Documents shall consist of the documents listed in Exhibit A attached hereto, this Agreement and any subsequent amendments or modifications thereto, including any signed work order and any signed change order.

2.5 CONTRACTOR: "Contractor" shall mean SCS Field Services, its successors and assigns.

2.6 CONTRACTOR'S REPRESENTATIVE: "Contractor's Representative" shall mean Mr. Steve Linehan or such other person as may be designated by Contractor on written notice to Client to act as its representative.

2.7 JOB SITE (CONSTRUCTION AREA): "Job site" shall mean only the specific area known and designated as the Reno County Landfill located at 703 Mohawk Road, Hutchinson, Kansas, or as shown on the map attached to this agreement.

2.8 SUBSTANTIAL COMPLETION: "Substantial completion" of the Work or a designated portion thereof is the date when the Work is sufficiently completed in accordance with the Contract Documents so that Client may take possession of the Work or designated portion thereof for the use for which it is intended.

2.9 WORK: "Work" shall mean the services required by the Contract Documents and includes labor, materials and services necessary to fulfill Contractor's obligations as set forth in the Contract Documents.

ARTICLE 3-- CONTRACT DOCUMENTS

3.1 In the event of conflict between this Agreement and the provisions of the other Contract Documents, this Agreement shall control. In the event of any conflict between the provisions of the Contract Documents, other than this Agreement, the latest approved document shall control.

3.2 All Contract Documents hereinafter submitted by Contractor for the approval of Client in connection with the performance of the Work shall be deemed approved unless Client makes written objection thereto within five (5) working days after receipt thereof.

3.3 It is agreed that the Contract Documents represent the entire contractual agreement between Client and Contractor, and that no verbal agreement or conversation between the parties either before or after the execution of this Agreement shall affect or modify any of the terms or obligations contained herein.

3.4 The Contractor shall not be liable to Client or otherwise responsible for damage or injury to the Work or for additional costs or delays in the performance of the Work and shall be entitled to an equitable adjustment in the contract sum and schedule rising out of or caused by concealed, latent or unforeseen surface or subsurface conditions at the Job Site: (i) differing from those indicated in or revealed by the Contract Documents, (ii) not specifically disclosed to Contractor in writing prior to the commencement of the Work, (iii) resulting from subsidence or from operations or activities by Client or its employees, agents and representatives at the Job Site, or (iv) differing materially from those reasonably anticipatable, considering the nature of the work to be performed.

3.5 The Contractor shall not be liable to Client or otherwise responsible for damage or injury to the Work or for additional costs or delays in the performance of the Work arising out of or caused by reason of the Contractor relying or acting upon incorrect or inaccurate information whether written or otherwise furnished to the Contractor by Client or its agents, employees, and representatives.

ARTICLE 4--TIME OF COMMENCEMENT AND COMPLETION

4.1 The Work to be performed under this Agreement shall commence following the execution of this Agreement and receipt by the Contractor of a Notice to Proceed and all necessary permits, and shall be completed within such a time schedule as shall be mutually agreed to by the Client and Contractor.

ARTICLE 5--CONTRACT SUM

5.1 The Client shall pay the Contractor for the performance of the Work, subject to additions and deductions by Change Orders as provided in Article 9, in current funds, the contract sum of Four hundred twelve thousand eight hundred eighty eight and 50/100 dollars (\$ 412,888.50). Upon Substantial Completion of the Work, the Contractor shall promptly be paid the remaining balance of the contract sum by Client.

ARTICLE 6--PROGRESS PAYMENTS

6.1 Contractor will submit to the Client invoices on a monthly basis for payment covering all Work performed during the preceding month, including all Work performed pursuant to Change Orders.

6.2 The invoice for payment shall show charges for all Work performed during the preceding month, including the value of construction material or equipment, the payment of which Contractor is liable for, whether or not such construction material has then been delivered to the Job Site. The amount due for Work performed shall be calculated on the percentage of the Work completed during the previous month, unless unit prices therefor are to form the basis of compensation hereunder. In the event unit pricing is utilized, then the amount due shall be based on the units completed during the period.

6.3 Within thirty (30) days after submission of the invoice for payment, Client shall make a progress payment to Contractor in an amount equal to the total amount of the charges shown on the invoice for payment.

6.4 Interest at the rate of one and one-half percent (1.5%) per month shall be paid on the unpaid balance of any invoice for payments not made by Client within thirty (30) days from the date of receipt thereof. Such interest shall be in addition to the contract sum to be paid Contractor pursuant to this Agreement.

ARTICLE 7--RESPONSIBILITIES OF CLIENT

The Client, at its sole cost and expense, shall:

7.1 Designate in writing a person to act as Client's Representative with respect to the Work to be performed under this Agreement and such person shall have complete authority to transmit instructions to the Contractor through Contractor's Representative, to receive information and to interpret and define Client's policies and decisions with respect to all aspects of the Work covered by this Agreement.

7.2 Provide full information with respect to the scope of Work to be performed by the Contractor, including but not limited to, the Client's design/construction standards, design objectives, constraints and criteria, budget information, previous studies conducted at the site, analytical results and any other information regarding known potential or possible health or safety hazards existing on or near the Job Site.

7.3 Give prompt written notice to Contractor whenever the Client observes or otherwise becomes aware of any defect in the Work covered by this Agreement.

7.4 Guarantee access to and make all provisions for the Contractor to enter upon public and private lands as required for the Contractor to perform its Work under this Agreement.

7.5 Make available a convenient and adequate source of water and electricity and furnish telephone service and all other utilities required for the performance of the Work.

7.6 Furnish all property and topographic surveys describing the physical characteristics and legal limits of the job site and necessary utility locations at the job site required for the performance of the Work.

7.7 Furnish necessary borings and soils engineering required for the performance of the Work.

7.8 Provide at the Job Site for the benefit and use of Contractor in the performance of the Work, staging area and space for jobsite trailer, parking and storage for materials and construction equipment.

7.9 Make application to all Federal, state, county and municipal agencies and secure and pay for, all governmental approvals, permits, licenses, and variances required for the performance of the Work.

7.10 Not cause any other construction or other activities to be undertaken in the immediate area of the Job Site that would impede the Contractor's progress where the Work is to be performed by Contractor under this Agreement without the consent of Contractor.

ARTICLE 8--RESPONSIBILITIES OF CONTRACTOR

Contractor shall:

8.1 Cause the Work to be performed in accordance with the Contract Documents.

8.2 Pay for all labor, materials, equipment, tools, construction equipment and machinery, transportation and other facilities and services necessary for the execution and completion of the Work.

8.3 Keep the job site free from accumulation of construction waste materials or rubbish caused by its operations during the performance of the Work. At the completion of the Work, Contractor shall remove all its construction wastes from and about the Job Site as well as its tools, construction equipment, machinery and surplus materials and shall leave the Job Site "broom-clean" or its equivalent.

8.4 Assist Client in making application to all Federal, state, county and municipal agencies for the purpose of obtaining all governmental approvals, permits, licenses and variances required for the performance of the Work, provided nevertheless, that Client shall be responsible for the actual obtainment at its expense of all such approvals, permits, licenses and variances.

8.5 Prepare Change Orders for the Client's approval and execution.

8.6 Contractor, subject to the provisions of Article 8.7 and 8.8 hereof, shall perform the engineering and design work in accordance with good and sound professional practices. Contractor's construction services shall be free from defects in workmanship and in conformance with the Contract Documents. This statement of Contractor's responsibilities is expressly in lieu of all other guaranties and warranties express or implied, including any warranties of merchantability and fitness. Contractor's liability hereunder shall be limited to remedying, at its own expense, any failure of Contractor to perform the Work as provided hereinabove, provided however: (i) that such defect shall manifest itself on or before the expiration of twelve (12) months following Substantial Completion, and (ii) that Client shall give notice in writing to Contractor of such defect on or before the expiration of twelve (12) months following Substantial Completion. In lieu of remedying such defect in the Work, Contractor, with the concurrence of Client, may pay Client the cost of repair thereof.

8.7 Contractor does not guarantee nor warrant, either expressly or impliedly, the materials in or workmanship of supplies, materials, equipment or machinery manufactured by other parties and furnished and installed by Contractor in the performance of the Work, but Contractor shall endeavor to obtain from all vendors and suppliers and assign to Client the warranties and guaranties of such vendors and suppliers with respect thereto and Contractor shall, at the request and sole cost and expense of Client, assist in enforcing such warranties and guaranties by the third party manufacturers or suppliers.

8.8 Contractor does not guarantee nor warrant the quality or suitability of any process to be used by Client in the completed facility or any product to be manufactured by Client in the completed facility

ARTICLE 9--CHANGES IN THE WORK

9.1 The Client, without invalidating this Agreement, may order changes in the Work within the general scope of the Agreement consisting of additions, deletions or modifications, and the contract sum and the time for the completion of the Work shall be adjusted accordingly. All such changes in the Work shall be authorized by a Change Order in the manner hereinafter provided for.

9.2 The Contractor shall not be required to proceed with any additions, deletions or modifications to the Work unless pursuant to a work order signed by both the Contractor and the Client. Should the work to be performed by Contractor under any work order result in an increase in the cost of the Work, the Client shall be obligated to pay Contractor the total cost of the additional work.

9.3 The cost or net credit to the Client resulting from a change in the Work as above provided shall be confirmed by a written Change Order signed by both parties. Thereupon, the time for the completion of the Work shall be adjusted accordingly. The contract sum shall be adjusted upwards or downwards by the amount of any additional cost to contractor, or credit to Client, resulting from any change in the Work caused by a Change Order. The refusal by Client to execute a Change Order shall not relieve Client of its obligation to pay Contractor the full cost of any additional work performed by Contractor pursuant to a work order.

9.4 The Contractor shall have the authority to make changes in the Construction Documents consistent with the intent of the design as required to meet unanticipated circumstances, but such changes shall not change the performance required hereunder. Changes under this Article 9.4 shall not affect the contract sum or the time for completion of the Work.

ARTICLE 10--INDEMNIFICATION

10.1 Except as provided in Article 10.2, and to the extent provided in Article 11.1, Contractor shall indemnify and hold harmless Client from and against any loss, liability or damages which may be sustained by Client by reason of injury, illness or death to persons or damage to tangible property occurring during the performance of the Work and resulting from the negligence of Contractor, its subcontractors, agents or employees.

10.2 Client shall indemnify, defend and hold harmless Contractor and SCS Engineers from and against any loss, liability and damages which may be sustained by Contractor or SCS Engineers by reason of injury, illness or death to persons or damage to tangible property caused either directly or indirectly by any substance, condition, element or materials or any combination of the foregoing: (i) produced by Client or emitted or released by Client either intentionally or unintentionally, from the Job Site or facilities herein agreed to be designed and/or constructed and/or remediated by Contractor for the benefit of Client if specifically required by Client or if necessary for the planned use of the Work, or (ii) resulting from the negligence or willful misconduct of Client, its subcontractors, agents or employees.

ARTICLE 11--LIMITATION OF LIABILITY

11.1 The parties agree that Contractor's total liability for the Project shall be limited to the total contract sum.

11.2 This Article 11 states the agreement of the parties with respect to allocation of risks inherent in this type of project. If Client desires Contractor to assume more risk than is specified in Article 11.1, and is willing to compensate Contractor for the greater assumption of risk, then in consideration of Client paying a surcharge, which must be expressly spelled out in an addendum to this Agreement, Contractor's limitation of liability will be adjusted as set forth in the addendum.

ARTICLE 12--CONTRACTOR'S LIABILITY INSURANCE

12.1 The Contractor shall purchase and maintain the insurance described in Articles 12.1.1 through 12.1.3 hereof, for not less than the limits of liability therein specified so as to protect Contractor from claims under workers' compensation and other employee benefit acts, from claims for damages because of bodily injury, including death, and from claims for damage to property which may arise out of or result from the Contractor's operations under this Agreement, whether such operations be by Contractor or by any subcontractor or anyone directly or indirectly employed by any of them.

12.1.1 Workers' Compensation including occupational disease in accordance with the statutory requirements set forth by the state in which the work is to be performed and employer's liability insurance covering all of Contractor's employees engaged in the performance of this Agreement in the minimum sum of \$1,000,000.

12.1.2 Commercial general liability insurance covering death or bodily injury and property damage with minimum limits of \$1,000,000 per occurrence and \$1,000,000 in the aggregate.

12.1.3 Comprehensive automobile liability insurance covering Contractor for claims arising from owned, hired and non-owned vehicles covering death or bodily injury and property damage with a combined single limit of \$1,000,000.

12.2 Certificates of insurance covering all of the insurance required to be maintained by Contractor shall be filed with the Client.

ARTICLE 13--FORCE MAJEURE

13.1 Contractor shall not be responsible for any delay in the performance or progress of the Work or liable for any costs or damages sustained by Client resulting from such delay caused by any act or neglect of the Client or Client's Representative, or by any employee of Client, or any third person acting as the agent, servant or employee of the Client, or by changes ordered in the Work, or by labor disputes, including but not limited to strikes, slowdowns, job actions, picketing and secondary boycotts, or by fire or other casualty loss, or by unusual delay in transportation, or by acts of God, or as a result of compliance with any other or request of any Federal, state, county or municipal governmental authority or any person purporting to act therefore, or by acts of declared or undeclared war, or by public disorder, riot, or civil

commotion, or by any other cause beyond the control and without the fault or negligence of Contractor. In the event of any such delay, Contractor shall proceed with due diligence to mitigate such delay and continue the performance of all obligations hereunder. The time during which Contractor is delayed in the performance of the Work, as herein provided, shall be added to the time for completion of the Work as set forth in Article 4. All additional costs or damages resulting from any delay in the performance or progress of the Work caused by any act or neglect of the Client, its agents, employees or representatives shall be borne entirely by the Client and promptly paid to Contractor.

ARTICLE 14--OTHER PROVISIONS

14.1 Any notices required or permitted under this Agreement shall be deemed to be fully given if placed in a pre-paid addressed envelope and sent certified mail, if to the Client, addressed: Reno County Solid Waste, 703 S. Mohawk Rd., Hutchinson, KS 67503; if to the Contractor, addressed: SCS Engineers, 11120 E 26th St N, Suite 1100, Wichita, KS 67226 or to such other address as the parties shall specify in writing to each other.

14.2 It is agreed between the parties hereto that the interpretation and enforcement of this Agreement shall be in conformity with the laws of the State of Kansas.

14.3 In the event one or more, but not all of the provisions of this Agreement are declared invalid by a court of competent jurisdiction, such determination shall not affect the legality or enforceability of the remainder of the terms hereof.

14.4 This Agreement may be executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall, together, constitute and be one and the same Agreement. This Agreement may be amended only by a subsequent instrument in writing signed by both Client and Contractor.

14.5 The Contractor's relationship to the Client in the performance of the Work under this Agreement shall be that of an independent contractor.

14.6 This Agreement shall inure to the benefit of and be binding upon the parties hereto, their successors or assigns.

14.7 The Client and Contractor, by and through their respective signatories to this Agreement, each represent to the other that they are authorized to enter into this Agreement.

14.8 For the purposes of this Agreement, the term "SCS Engineers" shall mean Stearns, Conrad and Schmidt Consulting Engineers, Inc., a Virginia corporation.

14.9 Except as specifically provided under Article 1.2 above, the parties anticipate that all materials now present at or to be excavated from the Job Site legally may be left on-site. If contaminated or potentially contaminated materials require additional characterization, transportation, and/or disposal off-site, then the costs associated with these requirements shall be considered a change pursuant to Article 9 above.

14.10 At no time shall title to hazardous substances, solid wastes, petroleum contaminated or other regulated substances pass to Contractor nor shall any provision of this

Agreement be interpreted to permit or obligate Contractor to assume the status of a “generator,” “transporter,” “arranger,” “owner,” “operator,” or “treatment, storage or disposal facility” under state or federal law.

This Agreement has been read and all terms and conditions herein have been understood by and are agreed to by Client and Contractor.

CLIENT:

SCS FIELD SERVICES

BY: _____

BY: _____

NAME: _____

NAME: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

FID #54-0913440

2021 GAS COLLECTION AND CONTROL SYSTEM RENO COUNTY LANDFILL HUTCHINSON, KANSAS

KDHE Solid Waste Permit No. 723
August 2021

PREPARED FOR:



RENO COUNTY MUNICIPAL SOLID WASTE LANDFILL
703 S MOHAWK ROAD
HUTCHINSON, KANSAS 67501

DRAWING INDEX	
DRAWING NO.	SHEET TITLE
1	Cover Sheet
2	Existing Conditions
3	Site B Layout
4	Site D Layout
5	LFG Details
6	LFG Details
7	LFG Details
8	LFG Details
9	LFG Details

PREPARED BY:

SCS ENGINEERS

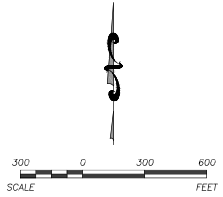
11120 E. 26TH STREET NORTH, STE. 1100
WICHITA, KANSAS 67226
PH (316) 315-4501
WWW.SCSENGINEERS.COM
PROJECT NUMBER 27221073.10

ISSUED FOR BID, NOT FOR
CONSTRUCTION

J:\27221073.10>Data and Calculations\2021 Cell 7 GCCS Expansion Drawings\02 - Existing Conditions_v2.dwg Aug 30, 2021 - 11:53am Layout Name: Existing Conditions By: 4415air



- LEGEND:**
- EXISTING 2" CONTOUR
 - 1570— EXISTING 10' CONTOUR
 - - - APPROXIMATE LIMITS OF CELL/DISPOSAL UNIT
 - - - APPROXIMATE PROPERTY BOUNDARY
 - P AS-BUILT LANDFILL GAS HEADER/LATERAL
 - AS-BUILT 2" CONDENSATE LINE
 - AS-BUILT 2" AIR LINE
 - EXISTING NATURAL GAS PIPELINE
 - EXISTING WATER LINE
 - EXISTING TELEPHONE LINE
 - EXISTING FENCE
 - EXISTING GAS REMEDIATION SYSTEM PIPING
 - EXISTING PAVED ROAD
 - EXISTING UNPAVED ROAD
 - EXISTING TREE LINE/VEGETATION
 - AS-BUILT CMP PROTECTIVE CASING
 - AS-BUILT GAS EXTRACTION WELL WITH WELL BORE SEAL
 - AS-BUILT GAS EXTRACTION WELL
 - AS-BUILT CONDENSATE SUMP
 - AS-BUILT SHUTOFF VALVE
 - AS-BUILT HEADER ACCESS RISER
 - EXISTING TREE
 - EXISTING GAS REMEDIATION WELL
 - EXISTING UTILITY POLE



REV.	DATE	DESCRIPTION	BY

SHEET TITLE: **EXISTING CONDITIONS**

PROJECT TITLE: **2021 GAS COLLECTION AND CONTROL SYSTEM**

CLIENT:

RENO COUNTY MSWLF
RENO COUNTY, KANSAS
703 S. MOHAWK ROAD
HUTCHINSON, KANSAS

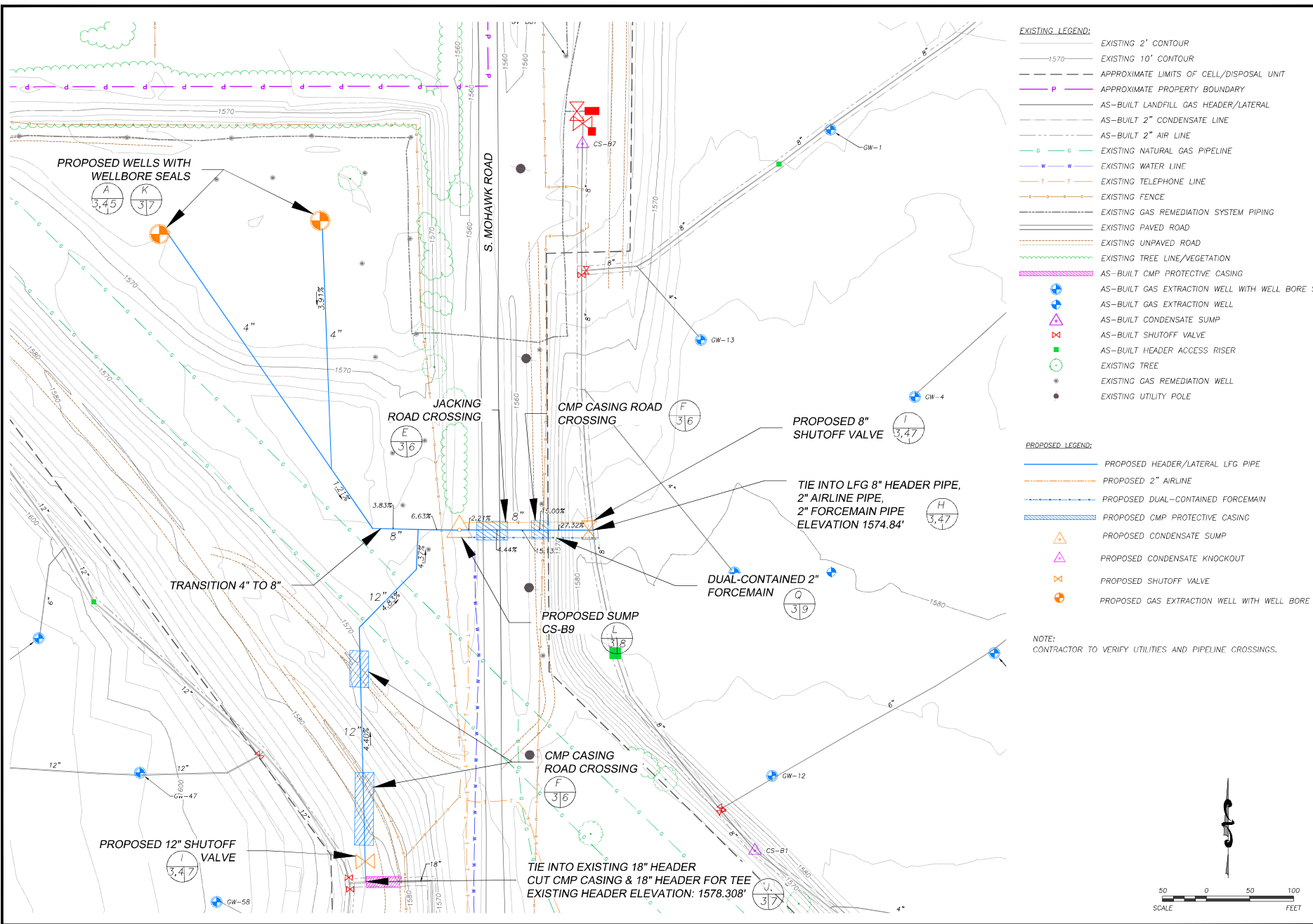
SCS ENGINEERS
 1100 E. 20th Street
 North, Ste. 1100
 Wichita, KS 67202
 PH: (316) 315-4501 FAX: (316) 315-4505

DATE: 8/30/21

CADD FILE:
 01 - EXISTING CONDITIONS_V2.dwg

DRAWING NO. **2** of **9**

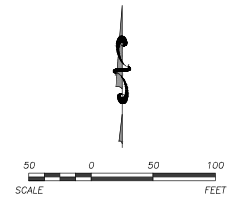
J:\27221073.10>Data and Calculations\2021 Cell7 GCCS Expansion Drawings\DS - Site Layout_v6.dwg Aug 30, 2021 - 1:18pm Layout Name: Site B By: 4415air



- EXISTING LEGEND:**
- - - - - EXISTING 2' CONTOUR
 - - - - - EXISTING 10' CONTOUR
 - - - - - APPROXIMATE LIMITS OF CELL/DISPOSAL UNIT
 - - - - - APPROXIMATE PROPERTY BOUNDARY
 - - - - - AS-BUILT LANDFILL GAS HEADER/LATERAL
 - - - - - AS-BUILT 2" CONDENSATE LINE
 - - - - - AS-BUILT 2" AIR LINE
 - - - - - EXISTING NATURAL GAS PIPELINE
 - - - - - EXISTING WATER LINE
 - - - - - EXISTING TELEPHONE LINE
 - - - - - EXISTING FENCE
 - - - - - EXISTING GAS REMEDIATION SYSTEM PIPING
 - - - - - EXISTING PAVED ROAD
 - - - - - EXISTING UNPAVED ROAD
 - - - - - EXISTING TREE LINE/VEGETATION
 - - - - - AS-BUILT CMP PROTECTIVE CASING
 - AS-BUILT GAS EXTRACTION WELL WITH WELL BORE SEAL
 - AS-BUILT GAS EXTRACTION WELL
 - △ AS-BUILT CONDENSATE SUMP
 - △ AS-BUILT CONDENSATE KNOCKOUT
 - △ AS-BUILT SHUTOFF VALVE
 - △ AS-BUILT HEADER ACCESS RISER
 - EXISTING TREE
 - EXISTING GAS REMEDIATION WELL
 - EXISTING UTILITY POLE

- PROPOSED LEGEND:**
- PROPOSED HEADER/LATERAL LFG PIPE
 - PROPOSED 2" AIRLINE
 - PROPOSED DUAL-CONTAINED FORCEMAIN
 - PROPOSED CMP PROTECTIVE CASING
 - △ PROPOSED CONDENSATE SUMP
 - △ PROPOSED CONDENSATE KNOCKOUT
 - △ PROPOSED SHUTOFF VALVE
 - PROPOSED GAS EXTRACTION WELL WITH WELL BORE SEAL

NOTE:
CONTRACTOR TO VERIFY UTILITIES AND PIPELINE CROSSINGS.



REV.	DATE	DESCRIPTION	BY

SHEET TITLE
NORTH GCCS EXPANSION AREA

PROJECT TITLE
2021 GAS COLLECTION AND CONTROL SYSTEM

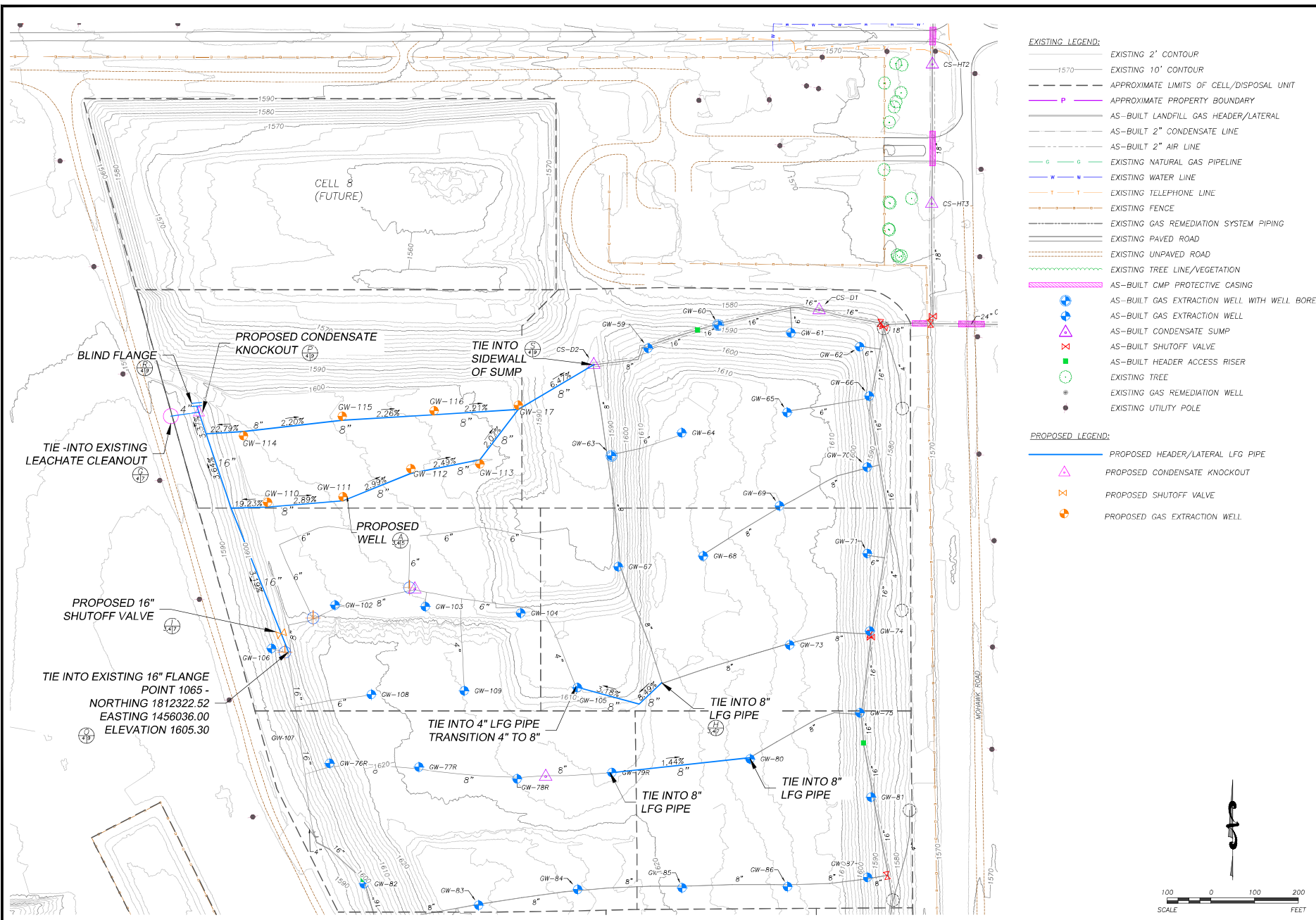
CLIENT
RENO COUNTY MSWLF
RENO COUNTY, KANSAS
703 S. MOHAWK ROAD
HUTCHINSON, KANSAS

SCS ENGINEERS
1100 E. 20th Street
Wichita, KS 67203
PH: (316) 315-4501 FAX: (316) 315-4505

DATE: 8/30/21

DRAWING NO.
3 of 9

J:\27221073.10>Data and Calculations\2021 Cell 7 GCCS Expansion Drawings\03 - Site Layout_v6.dwg Aug 30, 2021 - 1:50pm Layout Name: Site D By: 4415af



- EXISTING LEGEND:**
- - - - - EXISTING 2' CONTOUR
 - - - - - EXISTING 10' CONTOUR
 - - - - - APPROXIMATE LIMITS OF CELL/DISPOSAL UNIT
 - - - - - APPROXIMATE PROPERTY BOUNDARY
 - - - - - AS-BUILT LANDFILL GAS HEADER/LATERAL
 - - - - - AS-BUILT 2" CONDENSATE LINE
 - - - - - AS-BUILT 2" AIR LINE
 - - - - - EXISTING NATURAL GAS PIPELINE
 - - - - - EXISTING WATER LINE
 - - - - - EXISTING TELEPHONE LINE
 - - - - - EXISTING FENCE
 - - - - - EXISTING GAS REMEDIATION SYSTEM PIPING
 - - - - - EXISTING PAVED ROAD
 - - - - - EXISTING UNPAVED ROAD
 - - - - - EXISTING TREE LINE/VEGETATION
 - - - - - AS-BUILT CMP PROTECTIVE CASING
 - (blue) AS-BUILT GAS EXTRACTION WELL WITH WELL BORE
 - (orange) AS-BUILT GAS EXTRACTION WELL
 - △ (purple) AS-BUILT CONDENSATE SUMP
 - (red) AS-BUILT SHUTOFF VALVE
 - (green) AS-BUILT HEADER ACCESS RISER
 - (green) EXISTING TREE
 - (black) EXISTING GAS REMEDIATION WELL
 - (black) EXISTING UTILITY POLE

- PROPOSED LEGEND:**
- - - - - PROPOSED HEADER/LATERAL LFG PIPE
 - △ (purple) PROPOSED CONDENSATE KNOCKOUT
 - (red) PROPOSED SHUTOFF VALVE
 - (orange) PROPOSED GAS EXTRACTION WELL

PROPOSED CONDENSATE KNOCKOUT

TIE INTO EXISTING LEACHATE CLEANOUT

PROPOSED 16" SHUTOFF VALVE

TIE INTO EXISTING 16" FLANGE POINT 1065-NORTHING 1812322.52 EASTING 1456036.00 ELEVATION 1605.30

PROPOSED WELL

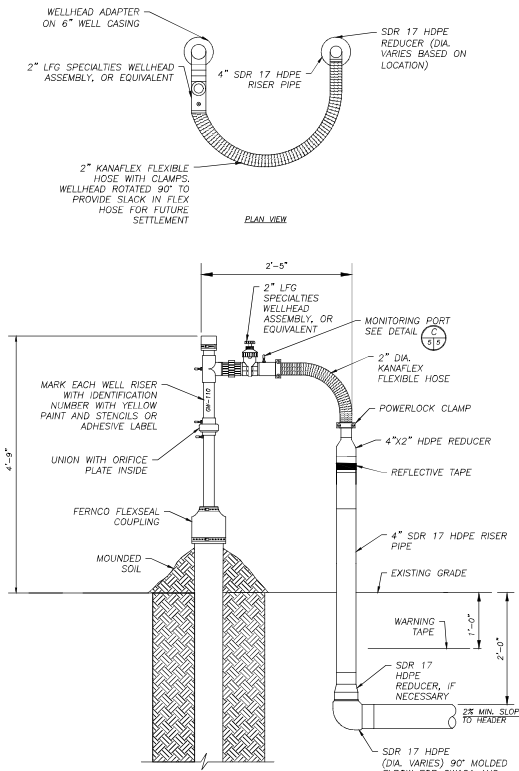
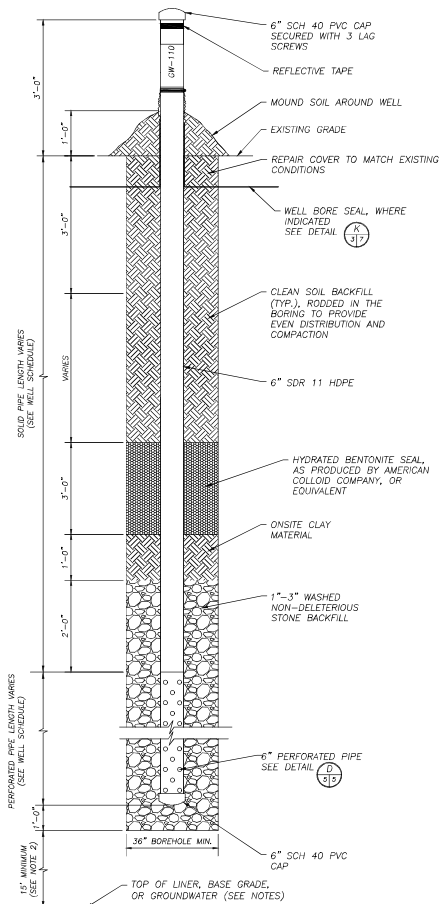
TIE INTO 4" LFG PIPE TRANSITION 4" TO 8"

TIE INTO 8" LFG PIPE

TIE INTO 8" LFG PIPE

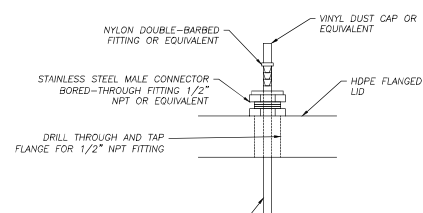
TIE INTO 8" LFG PIPE

REV.	DATE	DESCRIPTION	BY
SHEET TITLE		SITE D LAYOUT	
PROJECT TITLE		2021 GAS COLLECTION AND CONTROL SYSTEM	
CLIENT			
RENO COUNTY MSWLF RENO COUNTY, KANSAS 703 S. MOHAWK ROAD HUTCHINSON, KANSAS			
CADD FILE:			
03 - SITE LAYOUT.dwg DATE: 8/30/21 DRAWING NO.			
SCS ENGINEERS 1100 E. 20th Street Wichita, KS 67202 PH: (316) 316-4501 FAX: (316) 316-4505		DWG BY: ALR CHK BY: ALR DATE: 8/30/21 PLOT BY: SML	
SCALE 0 100 200 FEET		4 of 9	



GENERAL NOTES:

- EXCAVATED REFUSE/DRILL CUTTINGS FROM THE CONSTRUCTION AREAS SHALL BE IMMEDIATELY DISPOSED OF AT THE ACTIVE FACE OF SITE D.
- IN THE EVENT THAT A BOREHOLE MUST BE ABANDONED, THE INSTALLER SHALL PLUG AND ABANDON THE HOLE FROM THE BOTTOM TO WITHIN FIVE FEET OF THE SURFACE USING SOIL AND FROM FIVE FEET BELOW THE SURFACE TO THE SURFACE USING A CEMENT GROUT OR GRADED BENTONITE PLUGGING MATERIAL IN A MANNER APPROVED BY THE CGA ENGINEER OR TECHNICIAN.
- A SAFETY GRATE THAT PROVIDES AT LEAST 2 FEET OF OVERLAP OVER THE BOREHOLE CORNERS OR EDGES AND IS DESIGNED AND CONSTRUCTED TO HOLD AT LEAST TWICE THE WEIGHT OF THE MATERIALS AND EQUIPMENT (INCLUDING PIPING CLAMPED TO THE CENTER OF THE GRATE) PLACED ON THE GRATE WILL BE AVAILABLE AT ALL TIMES DURING DRILLING ACTIVITIES. THE GRATE SHOULD BE USED TO COVER ANY OPEN BOREHOLES WHEN PERSONS ARE WITHIN THE CONTROLLED ACCESS ZONE.
- NO BACKFILLING OPERATIONS SHALL BE PERMITTED UNTIL THE BENTONITE HAS BEEN HYDRATED. HYDRATION FOR BENTONITE PLUG IS A MINIMUM 30 MINUTES OR AS RECOMMENDED BY THE MANUFACTURER.
- COMBUSTIBLE LANDFILL GAS IS EXPECTED TO VENT FROM BOREHOLES AND SHALL BE MONITORED AND CONTROLLED IN SUCH A MANNER AS TO SAFELY CONSTRUCT THE WELLS, PREVENT VIOLATION OF ALL APPLICABLE AIR QUALITY REGULATIONS, AND PREVENT WORKER EXPOSURE.
- A WATER TRUCK WITH SUITABLE SPRAYING EQUIPMENT SHALL BE KEPT ON SITE AT ALL TIMES DURING DRILLING. DURING DRILLING INTO DRY REFUSE, WATER WILL BE PERIODICALLY SPRAYED INTO BOREHOLES JUST SUFFICIENT TO DAMPEN THE CUTTINGS.
- PIPES AND FITTINGS SHALL BE CONSTRUCTED OF HDPE TYPE PE 4710 RESIN.

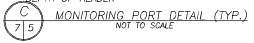


NOTES:

- PERFORATIONS SPACED 90° APART HORIZONTALLY.
- PERFORATIONS SPACED 4" APART VERTICALLY.
- 90° AND 270° ROWS STAGGERED 2" BELOW 0° AND 180° ROWS

NOTES:

- WELLHEAD ASSEMBLIES SHALL BE SUPPLIED AS PREFABRICATED AND SHOP TESTED ASSEMBLIES.
- WELLHEAD PIPING AND FITTINGS SHALL BE SCHEDULE 80 PVC.
- WELLHEAD ASSEMBLY UNITS SHALL BE SUITABLE FOR MEASURING LANDFILL GAS FLOW UP TO 50 CUBIC FEET PER MINUTE AND SHALL INCORPORATE BUILT-IN MEASUREMENT TUBES, IMPACT TUBING, UNIONS, FITTINGS, TEMPERATURE GAUGES OR PORTS, QUICK CONNECT PORTS, AND NUTS, BOLTS, AND GASKETS.
- NUTS, BOLTS, AND GASKETS SHALL BE CADMIUM PLATED, GALVANIZED STEEL, STAINLESS STEEL, OR ZINC PLATE FOR ABOVEGROUND INSTALLATION AND STAINLESS STEEL FOR BELOW GROUND INSTALLATION.
- KANAFLEX HOSE SHALL BE INSTALLED TO PROVIDE 50 PERCENT CONTRACTION, 30 PERCENT EXTENSION, AND SUFFICIENT SLACK TO ALLOW FOR PIPING EXPANSION AND CONTRACTION WITHOUT CREATION OF LOW POINTS IN THE LINE.



- NOTES:**
- ENGINEER SHALL ADJUST WELL SCHEDULE AS NECESSARY BASED ON THE PRE-CONSTRUCTION SURVEY.
 - TOTAL DRILL DEPTHS BASED ON THE SITE-SPECIFIC CRITERIA DESCRIBED BELOW:
-SITE D: A MINIMUM 15' ABOVE THE TOP OF LOW PERMEABILITY LINER ELEVATIONS.
 - THE WASHED NON-CALCERIOUS STONE BACKFILL SHALL BE FREE FROM DIRT, VEGETATION, OR OTHER OBJECTIONABLE MATTER, AND FREE FROM AN EXCESS OF SOFT, THIN ELONGATED, LAMINATED OR DISINTEGRATED PIECES.
 - UNDER NO CIRCUMSTANCE SHALL THE BOREHOLE DRILLING CONTINUE BELOW THE WELL DEPTH ELEVATION IDENTIFIED IN THE WELL SCHEDULE.
 - GW-121 & GW-122 ARE IN AN AREA WITH NO LINER.

(A) TYPICAL GAS EXTRACTION WELL DETAIL
NOT TO SCALE

NORTH GCSS EXPANSION AREA - VERTICAL GAS EXTRACTION WELL SCHEDULE						
WELL	NORTHING	EASTING	SURFACE ELEVATION (FT)	DRILL DEPTH (FT)	TOTAL WELL PIPE DEPTH (FT)	BURIED PERFORATED (FT)
GW-121	1814885.37	1457194.88	1574.10	26.0	25.0	15.0
GW-122	1814900.78	1457378.97	1574.79	26.0	25.0	15.0
Totals:					50.0	30.0

Notes:
1. Existing surface elevations are from survey by Vaughn Weaver 2/3/2020

SITE D, CELL 7 - VERTICAL GAS EXTRACTION WELL SCHEDULE									
WELL	NORTHING	EASTING	SURFACE ELEVATION (FT)	LINER ELEVATION (FT)	DEPTH TO LINER (FT)	DRILL DEPTH (FT)	TOTAL WELL PIPE DEPTH (FT)	BURIED SOLID (FT)	BURIED PERFORATED (FT)
GW-110	1812664.34	1455987.83	1618.84	1558.0	61	46	45	15.0	30
GW-111	1812676.93	1456160.37	1615.53	1558.0	58	43	42	15.0	27
GW-112	1812741.04	1456315.50	1602.58	1555.0	48	33	32	15.0	17
GW-113	1812751.85	1456473.25	1601.00	1554.0	47	32	31	15.0	16
GW-114	1812816.39	1455932.91	1615.62	1555.0	61	46	45	15.0	30
GW-115	1812861.20	1456158.63	1613.53	1553.0	61	46	45	15.0	30
GW-116	1812873.58	1456368.70	1601.17	1552.0	49	34	33	15.0	18
GW-117	1812886.07	1456561.10	1596.29	1551.0	45	30	29	15.0	14
Totals:						301	120	15.0	181

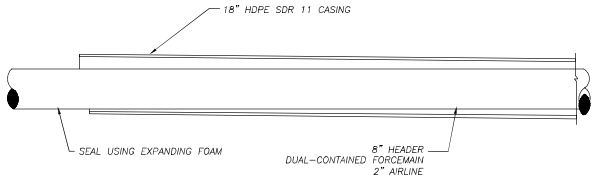
Notes:
1. Existing surface elevations are from survey by Vaughn Weaver 12/9/2020
2. Base grade for wells is from the Site D permit design top of clay (used for Phase I installation)

2021 GAS COLLECTION AND CONTROL SYSTEM

**RENO COUNTY MSWLF
RENO COUNTY, KANSAS
703 S MCHAWK ROAD
HUTCHINSON, KANSAS**

SCS ENGINEERS
STEARNS, CONRAD AND SCHMIDT
ENGINEERS, ARCHITECTS AND PLANNERS
OVERLAND PARK, KANSAS 66210 MISSOURI
PH: 913 241-0000 FAX: 913 241-0000
WWW.SCS-ENGINEERS.COM

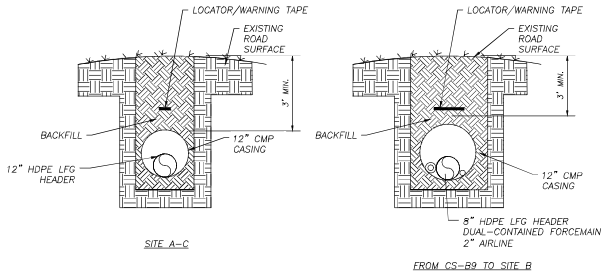
DATE: 8/30/21
SCALE: N/A
DRAWING NO. 5 of 9



NOTES:

1. CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION AND IMPLEMENTATION OF TRAFFIC CONTROL WITH RENO COUNTY ROAD DEPARTMENT.

E
3/6 TYPICAL PAVED ROAD CROSSING/JACKING DETAIL
NOT TO SCALE



F
3/6 VEHICLE ACCESS ROAD/PATH CROSSING DETAIL
NOT TO SCALE

GENERAL NOTES:

1. EXCAVATED MATERIALS FROM THE CONSTRUCTION AREA MAY BE SEGREGATED AND STOCKPILED FOR REUSE AS FILL MATERIAL AS DIRECTED BY THE COA TECHNICIAN. UNUSED EXCAVATED FILL MATERIALS SHALL BE DISPOSED AT THE SITE UNDER THE DIRECTION OF THE OWNER OR COA TECHNICIAN.
2. BACKFILL MATERIALS SHALL BE REASONABLY WELL-GRADED SOILS FREE OF BROKEN CONCRETE AND PAVEMENT, WOOD, ORGANIC MATERIALS, REFUSE, OR OTHER DELETERIOUS MATERIALS.
3. NO BACKFILL MATERIAL SHALL BE LARGER THAN FOUR INCHES IN SIZE.
4. THE LENGTH OF TRENCH EXCAVATION SHALL BE LIMITED TO THE INSTALLER'S CAPABILITIES TO EXCAVATE, INSTALL THE PIPE, BACKFILL, AND COMPACT THE TRENCH IN ONE WORKING DAY. NO TRENCH SHALL BE ALLOWED TO REMAIN OPEN OVERNIGHT, UNLESS OTHERWISE APPROVED BY THE COA TECHNICIAN.
5. TRENCH EXCAVATIONS WHICH EXCEED FOUR FEET IN DEPTH SHALL COMPLY WITH THE APPLICABLE TRENCH SAFETY STANDARDS AS STATED IN THE OSHA EXCAVATION SAFETY STANDARDS 29 CFR 1926.650 SUBPART P AND LANDFILL GAS DIVISION OF THE SOLID WASTE ASSOCIATION OF NORTH AMERICA.
6. THE PIPE SHALL BE LAID IN A FLAT-BOTTOM TRENCH WHICH HAS BEEN CAREFULLY GRADED AND SHAPED WITH BEDDING IN PLACE SO THAT THE BARREL OF THE PIPE WILL HAVE BEARING FOR ITS FULL LENGTH. BLOCKING OF THE PIPE SHALL NOT BE PERMITTED.
7. FIELD SURVEY PORTS/WITNESS RISERS SHALL BE CONSTRUCTED AS DIRECTED BY THE COA TECHNICIAN. VERTICAL PVC PIPES SHALL BE INSTALLED IN TRENCHES EXTENDING FROM THE GROUND SURFACE TO THE TOP OF THE BURIED PIPING EVERY 90 FEET, AT FITTINGS, AND AT CHANGES IN PIPELINE GRADE AND ALIGNMENT. BACKFILL AROUND THE SURVEY PORTS AS DIRECTED BY THE COA TECHNICIAN. A PVC CAP SHALL BE PLACED ON TOP OF THE SURVEY PORTS.
8. EXCAVATIONS SHALL BE BACKFILLED TO THE ORIGINAL GRADES UNLESS OTHERWISE SHOWN ON THE CONSTRUCTION ISSUE DRAWINGS. DEVIATIONS FROM THESE GRADES DUE TO SETTLING SHALL BE CORRECTED BY THE INSTALLER AS DIRECTED BY THE COA TECHNICIAN.
9. BACKFILL IN PIPE TRENCHES SHALL BE PLACED IN LAYERS AND NOMINALLY COMPACTED.
10. WATER ENTERING THE EXCAVATION FROM SURFACE RUNOFF SHALL BE COLLECTED FROM THE EXCAVATION TO MAINTAIN A BOTTOM FREE FROM STANDING WATER.
11. WATER REMOVED FROM EXCAVATIONS SHALL BE MANAGED AND DISCHARGED INTO THE ONSITE LEACHATE MANAGEMENT SYSTEM AS DIRECTED BY THE OWNER OR COA TECHNICIAN.
12. THE PREMISES SHALL BE KEPT FREE FROM ACCUMULATION OF WASTE MATERIALS OR RUBBISH CAUSED BY OPERATIONS. UPON COMPLETION OF THE CONSTRUCTION ACTIVITIES, ALL WASTE MATERIALS AND RUBBISH SHALL BE REMOVED, AS WELL AS ALL TOOLS, CONSTRUCTION EQUIPMENT, MACHINERY, AND SURPLUS MATERIALS.
13. PIPING SHALL NOT BE LAID IN WATER, AND NO PIPE SHALL BE LAID WHEN TRENCH OR WEATHER CONDITIONS ARE UNSUITABLE FOR SUCH WORK.
14. INSTALLED PIPES SHALL BE AIR PRESSURE TESTED AT A PRESSURE OF 5.0 PSIG. THE MAXIMUM ALLOWABLE PRESSURE LOSS SHALL BE 10 PERCENT OF THE STARTING TEST PRESSURE UNTIL REQUIRED TEST PRESSURE IS REACHED. THIS PRESSURE SHALL BE MAINTAINED FOR A MINIMUM TIME OF 10 MIN. IN THE EVENT OF A FAILING TEST, THE PIPE AND FUSIONS SHALL BE INSPECTED FOR CRACKS, PINHOLES, OR PERFORATIONS VISUALLY OR BY UTILIZING A SOAP WATER MIXTURE.
15. PIPING SHALL BE BACKFILLED AND SECURED PRIOR TO AIR TESTING TO PREVENT DAMAGE TO ADJACENT PIPING AND EQUIPMENT IN THE EVENT OF A JOINT FAILURE. JOINTS SHALL BE BACKFILLED AFTER THE COMPLETION OF A PASSING AIR PRESSURE TEST AND APPROVAL BY THE COA TECHNICIAN.
16. LENGTHS OF FUSED PIPING TO BE HANDLED SHALL NOT EXCEED 400 FEET.
17. CONTRACTOR NEEDS TO ISOLATE COMPONENTS FOR TIE-INS. CONTRACTOR SHALL NOTIFY LANDFILL WHERE THEY WILL ISOLATE COMPONENTS AND DURATION, TIE-IN DURATION CANNOT EXCEED 5 DAYS.
CONTACT- JIM HOWEY CELL- (620)560-7593

DATE	BY	CHKD	APP'D

SHEET TITLE	LFG DETAILS
PROJECT TITLE	2021 GAS COLLECTION AND CONTROL SYSTEM

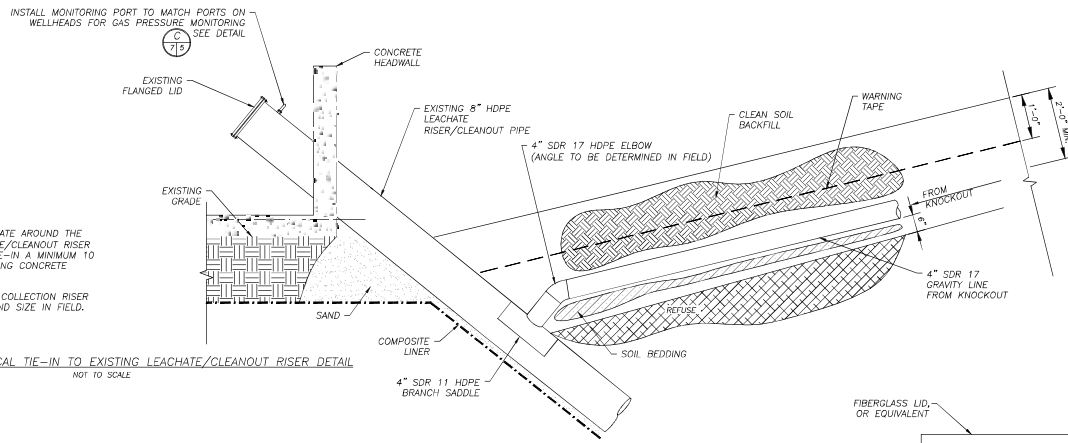
CLIENT	RENO COUNTY MSWLF RENO COUNTY, KANSAS 703 S. MICHIGAN ROAD HUTCHINSON, KANSAS
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SCS ENGINEERS	STEARNES, CONRAD AND SCHMIDT 1001 WEST 11TH STREET, SUITE 4100 OVERLAND PARK, KANSAS 66204 MISSOURI PH: (913) 241-2222 FAX: (913) 241-2000 WWW.SCS-ENGINEERS.COM
PROJECT NO.	22221072A.00
DATE	08/30/21
SCALE	N/A
DRAWING NO.	D6-DETAILS.DWG

CADD FILE:	D6-DETAILS.DWG
DATE:	8/30/21
SCALE:	N/A
DRAWING NO.	

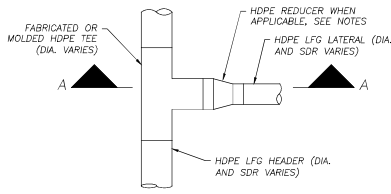
J:\22221072A\10\DATA AND CALCULATIONS\2021_CELL_7_P002_DETAIL.DWG (J:\22221072A\10\DATA AND CALCULATIONS\2021_CELL_7_P002_DETAIL.DWG) - LFG DETAILS

25-2725-17(2) (DWG) AND 28-042(LEAKS) 2021 CELL 7 6025 DWG/STATION/REVISED/DATE - LFG DETAIL/GEN



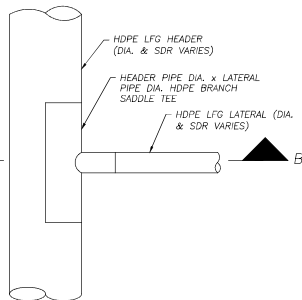
- NOTES:
- CAREFULLY EXCAVATE AROUND THE EXISTING LEACHATE/CLEANOUT RISER PIPING. MAKE TIE-IN A MINIMUM OF FEET FROM EXISTING CONCRETE HEADWALL.
 - VERIFY LEACHATE COLLECTION RISER CONFIGURATION AND SIZE IN FIELD.

G
3/7
TYPICAL TIE-IN TO EXISTING LEACHATE/CLEANOUT RISER DETAIL
NOT TO SCALE



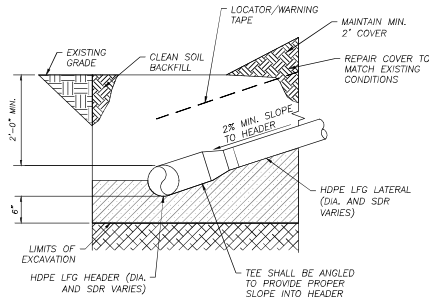
- NOTES:
- MOLDED HDPE TEES SHALL BE INSTALLED FOR ALL LATERAL TIE-INS SMALLER THAN 12" IN DIAMETER. TEES SHALL BE ANGLED TO MAINTAIN SLOPE INTO THE HEADER AS SHOWN IN SECTION VIEW.
 - FOR HDPE PIPES LARGER THAN 12" IN DIAMETER, ELECTROFUSION MAY BE USED AS THE METHOD OF WELDING.
 - CONSECUTIVE SIZE REDUCERS SHALL BE USED TO TRANSITION FROM THE MOLDED TEE TO THE LFG LATERAL, IF NEEDED. FOR EXAMPLE, TO TRANSITION FROM A 12" TEE TO A 6" LATERAL, A 12"x10" REDUCER, 10"x8" REDUCER, AND 8"x6" REDUCER SHALL BE INSTALLED.
 - 6" MIN. OF CLEAN SOIL BEDDING SHALL BE PLACED BELOW EACH TEE. THE SOIL SHALL BE INSTALLED SO IT EXTENDS 3' MIN. IN EACH DIRECTION OF THE TEE. SOIL SHALL BE SLIGHTLY MOISTENED AND HAND-TAMPED PROVIDING SUPPORT TO ALL POINTS OF THE TEE. CLEAN, GRADED SOIL SHALL BE HAND-TAMPED ABOVE TEE (1' MIN.) BEING CAREFUL TO ELIMINATE VOIDS.

H
3/7
LFG TIE-IN WITH TEE DETAIL - PLAN VIEW
NOT TO SCALE

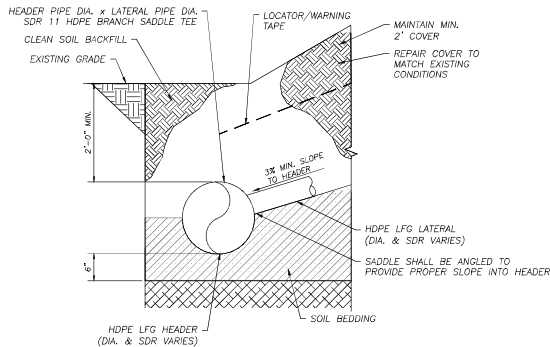


- NOTES:
- HDPE BRANCH SADDLES SHALL BE USED FOR LATERAL TIE-INS TO HEADERS 16" IN DIAMETER AND LARGER. BRANCH SADDLES SHALL BE SHOP FABRICATED AND INSTALLED TO MAINTAIN SLOPE INTO THE HEADER AS SHOWN IN SECTION VIEW.

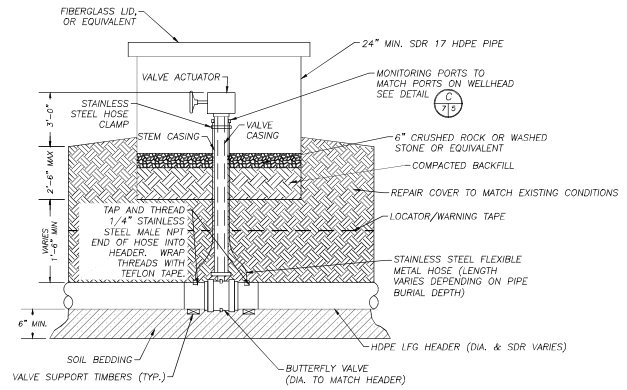
J
3/7
LFG LATERAL TIE-IN WITH BRANCH SADDLE DETAIL - PLAN VIEW
NOT TO SCALE



LFG TIE-IN WITH TEE DETAIL - SECTION VIEW
NOT TO SCALE

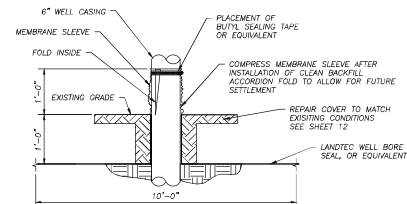


LFG LATERAL TIE-IN WITH BRANCH SADDLE DETAIL - SECTION VIEW
NOT TO SCALE



- NOTE
- VALVE SHALL BE BUTTERFLY BUBBLE TIGHT, WAFER DESIGN, WITH A PVC BODY, AND COMPATIBLE WITH A FLAT FACE FLANGE. VALVES 12" AND LARGER SHALL BE BUTTERFLY VALVE TYPE 812 WITH VITON SEAT AS MANUFACTURED BY ABZ VALVE, OR EQUIVALENT.

I
3/7
TYPICAL SHUTOFF LFG VALVE DETAIL
NOT TO SCALE



- NOTES:
- WELL BORE SEAL ONLY USED FOR WELLS GW-121 & GW-122.

K
3/7
WELL BORE SEAL DETAIL
NOT TO SCALE

DATE	BY	CHKD	APP'D

SHEET TITLE
LFG DETAILS

PROJECT TITLE
2021 GAS COLLECTION AND CONTROL SYSTEM

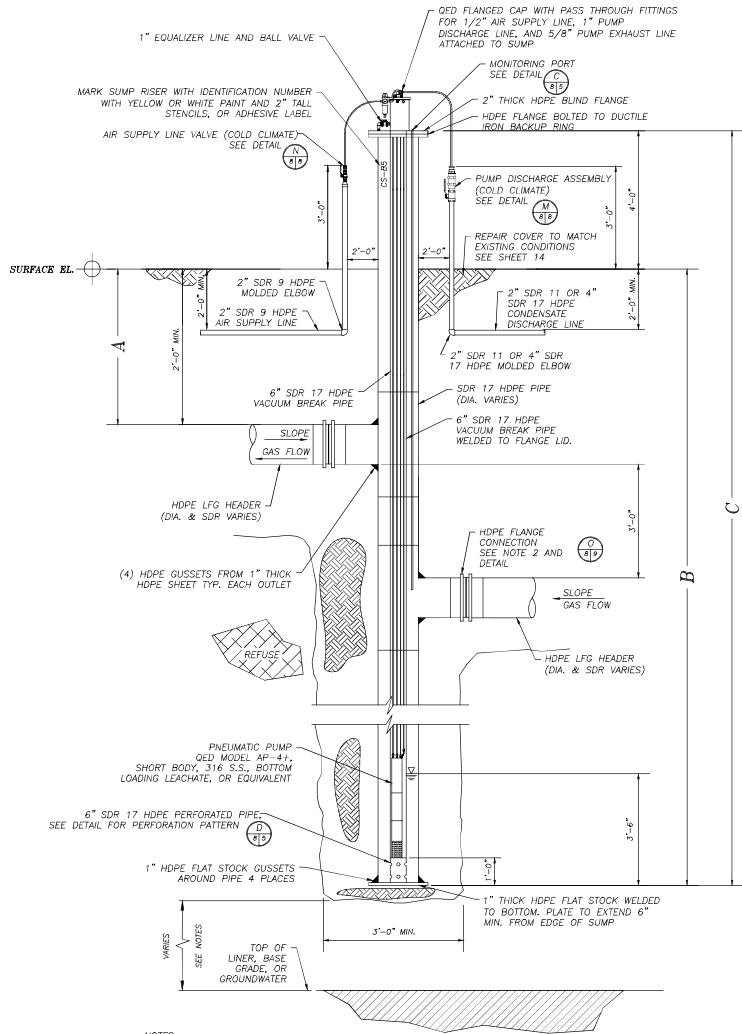
CLIENT
**RENO COUNTY MSWLF
RENO COUNTY, KANSAS
703 S MICHIGAN ROAD
HUTCHINSON, KANSAS**

CADD FILE:
D7 - DETAILS.DWG

DATE:
8/30/21

SCALE:
N/A

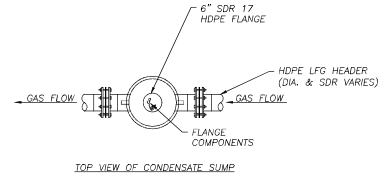
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7 of 9



NOTES:

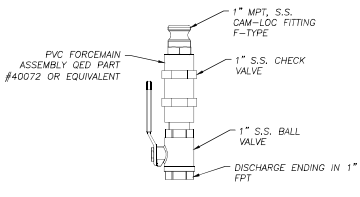
- 6" DIA. SDR 17 HDPE VACUUM BREAK PIPE EXTRUSION WELDED TO FLANGE LID. 1'-0" OF PIPE TO PROTRUDE THROUGH TOP OF FLANGE. EXTRUSION WELD PIPE TO BOTH SIDES OF BLIND FLANGE. CENTER OF PIPE LOCATED 2" OFF CENTER OF BLIND FLANGE.
- THOROUGHLY COAT ENTIRE SURFACE OF BOLTS, WASHERS, NUTS AND BACKUP RINGS WITH POLYCOAT RUBBERIZED PRIMER, OR EQUIVALENT, AFTER TIGHTENING BOLTS. WRAP FLANGE IN PLASTIC WRAP PRIOR TO BACKFILLING.
- VERIFY CONDENSATE SUMP CONFIGURATION IN FIELD. ADJUSTMENTS SHALL BE APPROVED BY ENGINEER PRIOR TO INSTALLATION.
- ENGINEER SHALL APPROVE DEPTH BASED ON GROUND SURFACE ELEVATION PRIOR TO INSTALLATION.
- UNDER NO CIRCUMSTANCE SHALL THE SUMP BE INSTALLED LESS THAN 10 FEET FROM THE BASE GRADE ELEVATION.

L
3 TYPICAL CONDENSATE SUMP DETAIL
NOT TO SCALE

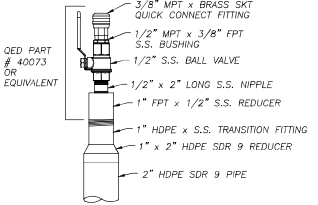


TOP VIEW OF CONDENSATE SUMP

NORTHERN GCCS EXPANSION AREA-SUMP									
Sump I.D.	GRID COORDINATES		SURFACE ELEVATION (FT)	GROUND WATER ELEVATION (FT)	HEADER DIAMETER (INCHES)	SUMP DIAMETER (INCHES)	PIPE CROWN DEPTH (HEADER IN, FT) (A)	TOTAL SUMP DEPTH (FT) (B)	TOTAL SUMP LENGTH (FT) (C)
	NORTHING	EASTING							
CS-B9	1814547	1457539	1562.00	--	8.0	18.0	6.0	18.0	22.0
Notes:	1.								
	2.								



M
8 PUMP DISCHARGE ASSEMBLY DETAIL
NOT TO SCALE



N
8 AIR SUPPLY LINE VALVE DETAIL
NOT TO SCALE

DATE	DESCRIPTION

SHEET TITLE
LFG DETAILS

PROJECT TITLE
2021 GAS COLLECTION AND CONTROL SYSTEM

CLIENT
**RENO COUNTY MSWLF
RENO COUNTY, KANSAS
103 S HIGHWAY ROAD
HUTCHINSON, KANSAS**

SCS ENGINEERS
STEARNS, CONRAD AND SCHMIDT
CONSULTING ENGINEERS, INC.
OVERLAND PARK, KANSAS 66210 MISSOURI
PH(913) 88-0000 FAX (913) 881-0012

DATE: 8/30/21
SCALE: N/A
DRAWING NO.

CADD FILE:
D8-DETAILS.DWG

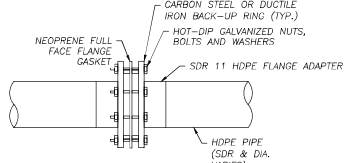
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SCALE: N/A

DRAWING NO.

8 of **9**

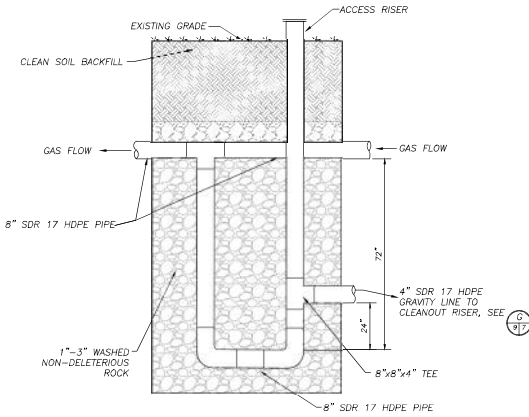
X:\272103\10\DWG AND CALCULATIONS\2021_CELL 7_GCCS_EXPANSION\DRAWINGS\21-09 - LFG DETAILS.DWG



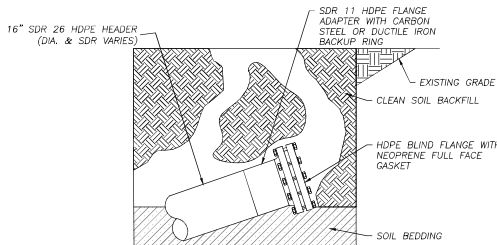
NOTES:

- WHEN BUTT FUSION IS USED TO JOIN PIPES WITH DIFFERENT WALL THICKNESSES, THEY MUST HAVE THE SAME OUTSIDE DIAMETER AND THE DIFFERENCE IN MINIMUM WALL THICKNESS MUST NOT EXCEED 26 PERCENT.

Q
4 | 9
FLANGE CONNECTION DETAIL
NOT TO SCALE



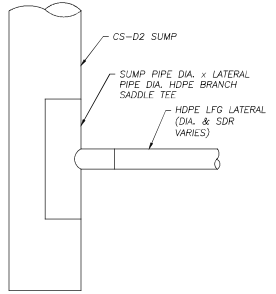
P
4 | 9
TYPICAL CONDENSATE KNOCKOUT DETAIL
NOT TO SCALE



NOTES:

- NUTS, BOLTS, AND WASHERS SHALL BE HOT-DIP GALVANIZED OR STAINLESS STEEL.
- THOROUGHLY COAT ENTIRE SURFACE OF BOLTS, WASHERS, NUTS AND BACKUP RINGS WITH POLYCOAT RUBBERIZED PRIMER, OR EQUAL, AFTER TIGHTENING NUTS. WRAP FLANGE IN PLASTIC WRAP PRIOR TO BACKFILLING.
- INSTALL FLANGE WITH THE PROPER SLOPE TO PROVIDE FOR FUTURE CONDENSATE DRAINAGE.

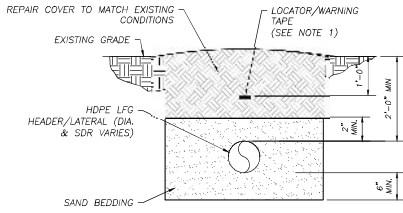
R
4 | 9
BURIED BLIND FLANGE FOR FUTURE EXPANSION DETAIL
NOT TO SCALE



NOTES:

- HDPE BRANCH SADDLE SHALL BE TIED INTO SIDEWALL OF SUMP CS-D2. THE TIE-IN DEPTH LOCATION ON THE SUMP SIDEWALL IS TO BE DETERMINED IN THE FIELD, THE LATERAL PIPE BEING TIED INTO THE SUMP WILL NEED TO MAINTAIN AT LEAST 3% SLOPE.

S
4 | 9
SUMP SIDEWALL TIE-IN WITH BRANCH SADDLE DETAIL
NOT TO SCALE

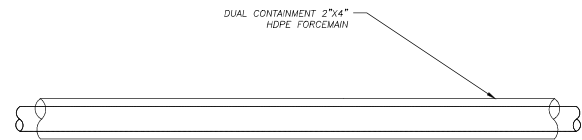


NOTES:

- TAPE SHALL BE A METALLIC LOCATOR/WARNING TAPE IMPRINTED WITH "CAUTION GAS LINE BURIED BELOW," AS SUPPLIED BY TERRA TAPE, OR EQUIVALENT.
- ALL HEADER AND LATERAL PIPING SHALL BE INSTALLED AT MIN. SLOPES IDENTIFIED ON PLANS UNLESS APPROVED IN ADVANCE BY ENGINEER.
- THE NUMBER AND TYPES OF PIPES INSTALLED IN THE TRENCH MAY VARY. SEE SITE PLANS.
- HEADERS 12" AND GREATER IN DIAMETER SHALL BE CONSTRUCTED OF SDR 26 HDPE PIPE OF TYPE PE 4710 RESIN. HEADERS SMALLER THAN 12" IN DIAMETER SHALL BE CONSTRUCTED OF SDR 17 HDPE PIPE.

MIN. MINUM TRENCH WIDTH			
NOMINAL DIA.	MINIMUM	MINIMUM	MINIMUM
3" - 4"	3"	3"	3"
1 1/2" - 30"	PIPE DIA. + 1"	1"	1"
1 1/2" - 24"	PIPE DIA. + 1"	1"	1"

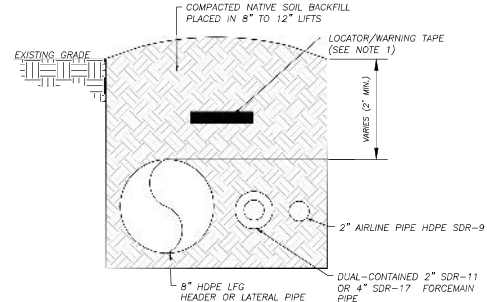
T
9 | 9
HEADER/LATERAL TRENCH DETAIL
NOT TO SCALE



NOTES:

- LOCATED OUTSIDE LANDFILL LIMITS.

Q
3 | 9
DUAL-CONTAINED FORCEMAIN
NOT TO SCALE



NOTES:

- CONTRACTOR SHALL TAKE PRECAUTIONS AS TO NOT DAMAGE THE GEOMEMBRANE OR GEOCOMPOSITE DURING EXCAVATION AND PIPE INSTALLATION. ANY DAMAGE SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO REPAIR AT THE CONTRACTOR'S EXPENSE. ANY REPAIRS SHALL BE APPROVED BY THE OWNER OR OWNER'S REPRESENTATIVE.
- TRENCHING AND EXCAVATION SHALL CONFORM WITH OSHA TRENCHING AND EXCAVATION REGULATIONS AS REVISED IN SUBPART P OF PART 1926 IN THE FEDERAL REGISTER.
- LFG HEADER OUTSIDE OF THE WASTE FOOTPRINT SHALL BE HDPE SDR-26 AND LFG HEADER AND LATERAL PIPE INSIDE THE WASTE FOOTPRINT SHALL BE HDPE SDR-17.
- LFG PIPING INSIDE WASTE FOOTPRINT SHALL BE PLACED AT 3% MINIMUM SLOPE.
- LFG PIPING OUTSIDE THE WASTE FOOTPRINT SHALL BE PLACED AT 1% MINIMUM SLOPE.
- FORCEMAIN PIPING OUTSIDE THE WASTE FOOTPRINT SHALL BE HDPE DUAL CONTAINMENT PIPE (2" SDR-11 CARRIER PIPE & 4" SDR-17 CONTAINMENT PIPE)

U
9 | 9
PIPE TRENCH DETAILS: OUTSIDE WASTE
NOT TO SCALE

DATE	BY	CHECKED	APPROVED

SHEET TITLE
LFG DETAILS

PROJECT TITLE
2021 GAS COLLECTION AND CONTROL SYSTEM

CLIENT
**RENO COUNTY MSWLF
RENO COUNTY, KANSAS
703 S MOHAWK ROAD
HUTCHINSON, KANSAS**

SCS ENGINEERS
7311 W. 130th St. Ste. 100
Overland Park, KS 66209
PH: (913) 661-0010 FAX: (913) 661-0012

DATE: 8/30/21
DRAWING NO. 9 of 9

CADD FILE:
08-09 - LFG DETAILING

DATE: 8/30/21

DRAWING NO. 9 of 9



AGENDA ITEM

**AGENDA
ITEM
#VII.G**

AGENDA DATE: September 14, 2021

PRESENTED BY: Mike Mathews Information Technology Director

AGENDA TOPIC:
Information Technology Annual Update

SUMMARY & BACKGROUND OF TOPIC:
Annual Update

ALL OPTIONS:
None

RECOMMENDATION / REQUEST:

POLICY / FISCAL IMPACT:
Done



RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2523
Fax: 620-694-2954

Sept. 7, 2021

Annual Report Information Services

Michael Mathews

Information Technology has been busy this year with several projects.

We have completed the install and implementation of the Citrix virtual desktop program; we are currently using this for all remote workers. It has proven to be a valuable tool as we have navigated through covid pandemic. We believe that this is the best way to deliver desktops to every user in the future and have budgeted for it in 2022. This will allow us to purchase thin client workstations instead of full desktops and do a better job of maintain each users program list.

As part of the pandemic response, we upgraded our internet speed and bandwidth, part of that project was to convert to an IP based phone system. We are currently working with the vendor for the best ways to support the system with both our staff and theirs.

We are also looking at the design of our network and are currently working towards revamping it. We are redesigning all the current IP connectivity for departments and creating a new domain, this will allow us to better separate the departments and create a more secure network.

We are also looking for and implanting methods to reduce the amount of paper we are generating; one example is we have created a way for departments to submit their vouchers to the clerk's office electronically. We have explored and submitted a plan to the Commission to create a document management specialist position in 2022 to begin working with all departments to find ways to electronically save and maintain documents.

In addition, we have begun discovering and implementing ways to reduce additional paper by working with departments that use paper forms and converting them to digital forms. For forms that require signatures, we have discovered a way to capture signatures with Topaz Signature Pads and an in-house developed Word Add-in. Additional, pre-saved signatures can be used in Nitro Pro or Adobe Acrobat. We also have methods for electronically signing documents using Panda Docs.



AGENDA ITEM

**AGENDA
ITEM
#VIII.A**

AGENDA DATE: September 14, 2021

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Monthly Department Reports

SUMMARY & BACKGROUND OF TOPIC:

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments.

ALL OPTIONS:

n/a

RECOMMENDATION / REQUEST:

Discussion Only

POLICY / FISCAL IMPACT:

n/a



120 W. Avenue B, Hutchinson, KS 67501

(620)694-2911 Fax: (620)694-2767

Monthly Report for August 2021

Submitted by

Barbara Lilyhorn

Director- Department of Aging and Public Transportation

Mask Mandate Extended

The Transportation Security Administration from U.S. Department of Homeland Security has approved the issuance of SD 1582/84-21-1B. This renewal extends the effective date of this Mask Requirement Directive until January 18, 2022. As a result, masks will continue to be required to be worn on all Rcat vehicles and in the Transfer Station and on the Rcat grounds.

Staff

- We have one driver positions tentatively filled – and are waiting for the required medical testing to be successfully completed.
- 1 driver position remains open.

Budget

The Department of Aging and the Department of Public Transportation have each spent 47% of the Department budgets – a composite total of 47% of the entire 002 expenditure budget as of 8/27/21. Composite revenue remains at 43%. Rcat continues to have eligible grant expenditures reimbursed at 100% for the Operations portion of the grant and has returned to the normal 80% reimbursement rate for the Administrative portion of the grant as of July 1.

Bright Spots

- The Department of Aging continues the distribution process for the second allotment of 12 Kansas Senior Farmers Market Nutrition Program voucher booklets from the South-Central Kansas Area Agency on Aging (SCKAAA). The voucher booklets are worth \$35 - checks are in increments of \$5 and may be used for fresh produce, honey and herbs purchased through authorized vendors. There is one left.
- The Rcat fleet underwent the Annual KDOT Vehicle Inspection by the Shop Supervisor at the District 5 Headquarters. This is a visual inspection of each bus for mechanical operation, overall condition of the body as well as proper/ required signage for ADA compliance. In addition, all the maintenance and repair records are reviewed. There were no violations. Kyle Berg and Ron Brubaker do an excellent job on the Rcat fleet all the time. They work very hard to get the fleet ready for this event every year and it shows. Rcat Safety Maintenance Coordinator Mike Ellis and Operations Assistant Rochele Hoskinson were also key to a successful inspection this year.



RENO COUNTY
125 West First Ave.
Hutchinson, Kansas 67501
(620) 694-2915
Fax: (620) 694-2987

RE: Monthly report ending August 2021

Dear Randy Partington, County Administrator:

Staffing changes or issues

We have vacancies in Residential for a Field Appraiser I position and The County Appraiser's position is open. We have done several interviews for the Field Appraiser I position and are hoping to fill that position soon.

Financial summary

- As of August, the Appraiser's office will have spent approximately 58% of the year-to-date budget, with the majority of it being payroll. The remaining expenses were primarily regular/seasonal monthly expenses.

Projects/Issues/Challenges/Concerns

Personal Property

- Personal property staff is adding and removing personal property items as calls and documents come in.
- Personal property is helping taxpayers coming in or calling to address warrants they received for non-payment of their personal property items.
- Personal property staff attended a CIC conference via zoom.

Residential Department

- Residential staff is finishing up 17%
- Residential staff has completed the Neighborhood analysis.
- Residential Staff has completed a vacant land time trend

- Residential staff continues to do Payment under protest and upper-level hearings
- Residential staff with the assistance of commercial staff are completing ag questionnaire site inspections.
- Residential staff will be starting to site visit building permits
- Residential staff started land analysis
- The residential Mid- year ratio came in and they are in compliance.

Commercial Department

- Commercial staff has completed 17%
- Commercial staff continues to do payment under protest and upper-level hearings
- Commercial staff will be working on Neighborhood analysis
- The commercial mid-year ratio came in and they are currently being bootstrapped in for compliance.



120 W. Avenue B, Hutchinson, KS 67501
620-694-2585
Fax: 620-694-2767

Budget YTD Summary

As of August 26, 2021, we are at 62% of our overall budget. This amounts to \$95,450 out of the overall budget of \$154,752. The internal service fund (fuel and parts) stands at 35% or \$151,195 out of total of \$428,000.

Projects/Issues

The KDOT annual bus inspections were completed this month with no issues. With patrol vehicles we are currently down two units for warranty engine repairs and one unit for body damage.



Donna Patton
County Clerk

RENO COUNTY
125 West 1st Ave.
Hutchinson, Kansas 67501
(620) 694-2934
Fax: (620) 694-2534
TDD: Kansas Relay Center 1-800-766-3777

Clerk/Election Monthly Report for August

The Election Office is preparing for the upcoming November Election. Jenna is working on the programming, and after numerous rounds of proofing, we will be sending that information to the printer sometime in September. We are also sending all of our advanced ballot envelopes to the printers to get additional lines printed on them due to HB2183. We are so thankful for our local printer that can print on these for us. The Bill says that no one can deliver more than 10 ballots to our office, so the wording will reflect that. We have to replace some Board Workers due to the same Bill. It states that if they are a candidate they can't serve on ANY Board because they don't want them touching or handling any ballots. This law does not apply to anyone in my office because we are acting in the capacity of our job duties. We have to report registered voters to the Secretary of State's Office each month broken out by precinct. This Bill really changed a lot of processes for us, but we are adapting.

In the Clerk's Office, I have received some of the budgets from the Taxing Entities. If they are going over their Revenue Neutral Rate, they have until October 1st to get their budgets to me. After I receive all of them, I will start the process of preparing the Tax Roll and getting the statements ready to send to the printer. Brenda wants them mailed out by the second week of November.

By the end of August, 61% of the year-to-date budget in the Clerk's Office was used and 39% in the Election's Office with most of that being used for payroll.

Donna Patton



COMMUNITY CORRECTIONS

115 West 1st
Hutchinson, Ks. 67501
Phone 620-665-7042
Fax 620-662-8613

Commission Update

August 2021

Staffing

Staffing has remained stable and there are no openings for this department. We've had few disruptions from COVID-19 over the Spring and Summer thus far.

Projects / Concerns

Two new risk and needs assessments were mandated to be used starting July 1. As with many other areas of the new KDOC client management system these assessments are still not incorporated and working correctly. Staff are doing the assessments on paper and uploading them into the system for now. The assessments, one for men and another for women, are taking officers additional time as they try to become proficient at completing them with clients. KDOC is hoping to have the assessments working electronically within the system in September. This is part of the growing pains of initiating a new data management system but hopefully the program will offer things the past system did not.

A lot of work has already taken place on the FY'23 grant funding increase request. KDOC staff allowed two other directors and I access to the grant budgets for all the Community Corrections agencies in the State. I used this and collected additional information to calculate the amount of additional funding agencies would need from the State to increase salaries to a competitive level. Along with increasing wages I calculated the number of additional officers needed based on adult caseloads within each agency. I also looked at turnover rates. Community Corrections had a 12% turnover rate compared to 2% for State and local governments and 4% nationally according to the Bureau of Labor Statistics. The conclusion is \$14.3 million is needed to increase wages and add an additional 51 officers across the State. This data was given to KDOC to include as a budget enhancement request to the State. KDOC will continue to support the request for additional funding unless the Governor's budget does not include it. The information is also being shared with Community Corrections agencies across the State so they can advocate with their local representatives to support increased funding for Community Corrections.

Budget

With the assistance of the County the budget is on track for FY'22. The pandemic continues to affect clients which results in additional requests for assistance paying rent, with mental health medications, and treatment costs. The grant which pays for these things is separate from the supervision grant and specifically targets behavioral health.

Communications Monthly Report- August 2021

Press Releases:

- Drug Court Anniversary Celebration, Annex Limited Hours, Testing Options in Reno County, KDHE mobile lab, COVID cases increase, Pfizer additional dose, media invite for 43rd Ave. Bridge Opening

Graphic Design:

- Sheriff's office recruitment trifold and posters, Trivia game for Third Thursday, Job Openings for Third Thursday flyer, 3 to 5 commissioners materials, logo creation for Reno Recovery Collaborative, Reno Recovery Follow-up Billboard, Reno County School Quarantine and Masking Guideline flyers x 4, sandwich board signage for Health Department

Website:

- General updates for all departments, Zoning notice of public hearing, 6 news flashes
- New web pages progressing, meeting Sept. 2 to see finalized functional layout

Videos/Photos:

- Jail Deputies Recruitment interviews and promo edit, Reno Recovery August event videotaping, edited together video for Sheriff's Third Thursday, finalized and posted Spotlight on Randy Regehr, public works video overview, videotaped Sheriff SRT tryouts and training

Social Media:

- Facebook Reno Co.: 2,756 (+53), 38 posts
 - Top Post Reno Co. Facebook page: Reno County Active Cases Increased to 330 (8.23.21)
 - 11,089 reach, 970 post clicks, 412 link clicks, 28 shares, 2 hide posts
- Facebook EMA: 11,029 (+12), 7 posts
 - Top Post Emergency Management Facebook page: Reno County Active Cases Increased to 330 (8.23.21)
 - 5,445 reach, 486 post clicks, 9 shares, 5 hide posts
- Twitter: 786 (+6), 30 tweets
 - Top post Reno County Twitter: Third Thursday Vaccination Clinic (8.18.21)
 - 445 impressions, 14 engagements
- YouTube: 183 subscribers (+14)
 - Top video YouTube: Reno County Sheriff's Office is Hiring (8.31.21)
 - 90 views, 1 like
- Other posts: HR job openings, road closings, commission meeting live updates, ARPA taskforce, register to vote, drug court anniversary, Health Department not testing, Childcare provider courses, Third Thursdays, Reno Recovery promos, overdose signs, immunization clinic, NBC baseball, Reno County Public Works

Committee meetings: Wellness Committee, Market Hutch

Issues: No issues to report

DISTRICT ATTORNEY
Thomas R. Stanton

DEPUTY DISTRICT ATTORNEY
Andrew R. Davidson

**SENIOR ASSISTANT
DISTRICT ATTORNEY**
Kimberly A. Rodebaugh

ASSISTANT DISTRICT ATTORNEYS
Natasha Esau
Valerie D. Hansen
Jennifer L. Harper
Sierra M. Logan



TELEPHONE: (620) 694-2715
FAX: (620) 694-2711

Victim-Witness Service
(620) 694-2773

Investigator Daniel Nowlan
(620) 694-2765

AUGUST 2021 BOCC UPDATE

September 2nd, 2021

Staffing changes or issues:

As of August 2, 2021, the Reno County District Attorney's Office employs nineteen people: 6 attorney/prosecutors; 1 investigator/coroner assistant; 1 part-time assistant coroner; 1 victim/witness coordinator; 1 diversion coordinator; nine office legal staff and one attorney applicant who is awaiting bar results.

We have hired Phillip Tomlinson to fill the Assistant District Attorney Position vacated by Natash Esau in June. Phillip began his employment with us on August 2, 2021 under a temporary license to practice law. Phillip took the bar exam the last week of July. The attorneys in the office have had to carry a heavier caseload than normal, and I expect this to be the case until Phillip is fully trained in his position. I hope to be back to a normal flow of cases by October 1.

Jury Trials have once again been put on hold. An increase in Covid variant infections led the court to reinstate previous Covid restrictions, and all persons entering areas designated for Court use must once again wear masks, even if fully vaccinated.

In the month of August, there was 1 individual who graduated from Drug Court.

Budget summary:

FY2021 expenditures to date are at 64% of budget.

Projects-Issues-Challenges-Concerns

Cases awaiting Jury Trials will once again begin to accumulate as no trials are conducted because of Covid. There are currently 77 cases awaiting Jury Trial, down from the high of about 130 several months ago. The prosecutors in the office have done a good job of trying cases and finding just resolutions to pending cases to this point.

Thomas R. Stanton
Reno County District Attorney



Emergency Management

Reno County
206 W 1st Ave
Hutchinson, KS 67501
620-694-2974

Staffing changes or issues (if any)

There are no staffing changes to report. In my department, I have a full time Emergency Management Specialist and due to COVID we have hired a temporary full time administrative assistant. We continue to work hard to maintain daily operations.

Budget YTD summary

At the end of August, I have used 65% of my year-to-date budget with most of that coming from payroll. There are not any large expenditures planned in the month of August.

Projects/Issues/Challenges/Concerns

Emergency Management continues to be very busy. We continue to fulfill personal protective equipment requests almost daily, attend numerous meetings, work through the rewrite of the Local Emergency Operations Plan, participated in webinars, and attended a tour and training at a private organization.

Earlier this month we met with the Arnold group and a position description for the Fire Administrator is close to be completed.



RE: Monthly report ending August 2021

Dear Randy Partington, County Administrator:

Staffing changes or issues

We have vacancies in Environmental Health, Administration, and Older Adult Services; we are reviewing resumes and conducting interviews.

Financial summary

Our grant workplans have been updated and submitted.

Projects/Issues/Challenges/Concerns

<u>Covid-19 Update.</u>	<i>Active Cases</i>	<i>14-day PTR</i>	<i># of residents with at least 1 dose</i>
Last month:	79	13.00%	41.82%
This month:	397	20.40%	45.29%

Vaccine Administration. August has been a very busy month with administering back-to-school vaccines, along with Covid-19 vaccines. We have had several immunization events with schools and community partners during the month.

KDHE Mobile Lab. KDHE's mobile lab is back in Hutchinson to administer COVID-19 and Hepatitis A vaccines, along with rapid COVID testing. The lab is set up at the Salvation Army, 700 N Walnut Street, in Hutchinson, from 8am to 3pm on August 11, 18, 25, and September 1st. All services are free and confidential.

Free Mosquito Dunks Available. There are free larvicide mosquito dunks and directions for proper usage available to all Reno County residents at the Reno County Health Department, 209 West 2nd Avenue, and at local municipalities.

Upcoming Projects

Vaccine Administration. We continue to look toward educational opportunities to discuss the benefits of receiving the Covid-19 vaccine rather being susceptible to getting the virus. We have several vaccine administration events scheduled next month.

September is National Preparedness month. We will be working with Laurie Moody to raise awareness about the importance of preparing for disasters and emergencies including having emergency kits, prescription listing, power backups, and an emergency contact list.

Walk with Ease. The Reno County Wellness Program is teaming up with the Reno County Health Department in offering the Walk with Ease program to Reno County employees; flyer attached.

Sincerely,
Karla Nichols
Director of Public Health



Walk With Ease



Experience the Walk With Ease Program Arthritis Foundation Certified. Doctor Recommended



“When I started the program, I was afraid to walk very far because of my knee pain. But Walk With Ease helped me start slow and build up gradually. Now I am confident in my ability to walk easily without making my arthritis worse.”

— Walk With Ease participant

The **Arthritis Foundation Walk With Ease Program** is an exercise program that can reduce pain and improve overall health. If you can be on your feet for 10 minutes without increased pain, you can have success with Walk With Ease.

Benefits to You

Walk With Ease will help you:

- Motivate yourself to get in great shape
- Walk safely and comfortably
- Improve your flexibility, strength and stamina
- Reduce pain and feel great

- ✎ Offered virtually, **starting Monday, September 20**
- ✎ Information emailed each Monday, for 6-weeks
- ✎ Weekly Zoom call each **Tuesday 12:15-12:45 pm**
- ✎ Textbook is provided
- ✎ Receive credit for up to 3 Lunch & Learns for the Wellness Program
- ✎ **Free**



**Space is limited, sign up today with Diane Swinney at
665-8882 or email diane.swinney@renogov.org**



RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
PHONE: (620) 694-2982
FAX: (620) 694-2508

Board of Commissioners - Department Update
Human Resources – August 2021
Helen Foster – Human Resources Director

Staffing

Human Resources is up to full staff. It has been busy in our office with the kick-off of Open Enrollment. Training will take some time and I am working with staff as I can outside of my obligations.

Compensation Study

Phil from TAG was here this month. We did a full-day work session to cover missing data. He covered some preliminary data with Randy and I. He is in the process now of meeting with Departments to cover the new process for the job descriptions. He is spending time with departments to look over the new evaluations and explaining the grading criteria of the new evaluation system. Departments were given an opportunity to share concerns with Phil about their positions and staffing needs.

Insurance Open Enrollment

Human Resources has been extremely busy collecting data for our new carriers and working with the carriers to establish processes. USI has been great to work with through this process. USI and Benefits Direct have our open enrollment process started. All material has been distributed to the employees. This open enrollment will all be through a telephone appointment with a non-commissioned benefit counselor to make elections and answer questions about the benefit offerings.

Position Openings

We currently have 21 position openings which is down from the previous months. This month we received 38 applications. There are several applicants in the process of onboarding. For the month of August, we have had 8 separations. Of these separations, three were short-term employees with less than 3 months of employment. Many agencies in this area are voicing the same frustrations and problems with finding applicants and retaining the employees that come onboard.

Department Budget

Human Resources has used 56% of their overall budget. Due to the high demands of the office and COVID, conferences/training have not been attended this year. In the coming months, Human Resources will be ordering in service awards and planning the presentations of those service awards. The awards for the employees should be both high quality and cost efficient. This year we are looking to find another vendor to supply those awards due to problems with the previous vendor in the quality of the products.

Covid Leave

At the end of June, a total of 1,580.75 hours of American Rescue Plan Act paid leave has been used among 44 employees with 1,165.25 hours used in August alone. This is the leave that is effective from April 1st through September 30th. I anticipate that with the current climate this number will increase for the month of September before the expiration of this policy.



RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2523
Fax: 620-694-2954

Sept. 3, 2021

Monthly Report Information Services

Michael Mathews

Staffing changes or issues

We are currently at full staff and having no issues

Budget YTD summary

At the end of July, I have used 73% of our adopted budget, we are on track for our year the majority of our large support contracts are now paid.

Projects/Issues/Challenges/Concerns

We have been working on several projects this month. We are creating a large database for all of law enforcement to track their data. One of the main pieces is it allows us to collect data from the public safety software and display it on the web. This project is a replacement for a very old software that we have been using. We fielded 349 work tickets this does not include phone calls that we get for help as. We are able to resolve most of the tickets quickly but some do require some research and take a little time to correct.

Issues that we dealt with the past month include.

August was a good month with few problems.



Maintenance & Purchasing Monthly Report 9-1-2021

Harlen Depew, Director

Staffing: We have noticed a slight uptick in applications for custodial technicians and recently filled one of these full time slots. We're still seeing little to no interest in our 1st shift maintenance position.

Budget YTD summary

The Maintenance & Purchasing operating budget is still on track for this time of the year.

Projects/Issues/Challenges/Concerns

Courthouse improvement projects continue to move forward. The contractor is still assuring us the exterior work will be completed before winter.

I'm grateful for our current group of quality employees who are working quite hard to stay on top of the most important tasks that need to be done, and to fill the gaps as best we know how. I know they are tired, but they keep coming in with good attitudes and that means a lot.

Starting in September, we will be jumping into the implementation of an upgraded Maintenance Management Software program called Asset Essentials. This program does everything our current system does in regard to electronic work request submission, reports, and tracking maintenance history, but includes increased mobile device functionality and a Capital Forecast module, which will be helpful to the County Commission in regard to long range budget planning. The goal is to have a 20 year capital forecast ready for review before the next budget season.



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976
Don Brittain, Director

August 2021 Monthly Report

Staff

Public Works is short one (2) full time equipment operators and (2) temporary employees.

YTD Budget Spent

Road & Bridge 55%
Planning & Zoning 54%
Noxious Weed 65%
Highlands Water District #8, 24%
Yoder Water District #101, 25%
Cedarview Lodge Sewer District #1, 45%
Habit Sewer District #202, 18%
Yoder Sewer District #201, 24%
Blue Spruce District #3-10, 13%
Highlands Sewer District #8, 41%

Equipment

All items have been ordered based off the equipment plan and in the process of being built.

Projects

Asphalt Crew has finished overlaying on 56th Ave, G Ave, Long View Rd, and Irish Creek Rd, Pleasant Valley Rd and now overlaying on Sun City Rd. between county line and Langdon Rd.
Mowing/Sign Crew is mowing throughout the County, replacing signs, and striping newly overlaid roads.
Dirt Crew is replacing culverts and cleaning ditches throughout the County.
Bridge Crew finished building Smoots Creek Road bridge and is building Hodge Rd. bridge, 2.5 miles north of 4th St.

Contracted Projects

43rd Avenue Bridge is 99% complete and has been opened to traffic. Opened 6 months early
Nickerson Road Bridge is 100% complete and open to traffic. Opened on time

Challenges

Working on how to pay for rehabilitating Sewer District 201 Yoder and Sewer District 202 Habit
Working on solving the Water District 101 Yoder high nitrate problem and how to pay for it.
Working with South Hutchinson on the Scott Blvd. bridge.

**Register of Deeds Monthly Report for
County Board of Commissioners
August 2021**

Current Business:

August 2021: \$68,066.00

- Documents Recorded: 996
- Recording Fees Collected: **\$50,937.00**
- Technology Fund Fees Collected: **\$11,910.00**
 - County Clerk: \$1,985.00
 - County Treasurer: \$1,985.00
 - Register of Deeds: \$7,940.00
- Heritage Trust Fund (HTF): **\$1,342.00**
 - * HTF Overage: **\$2,628.00** *\$30K cap is met!*
- Service Fees Collected: **\$1,249.00**

**HTF Overage money is money that will get transferred to the General Fund at the end of each year.*

Read below for more information.

Budgetary

- Percent of Budget Spent: 62%

Heritage Trust Fund: Collect and Distribute

Every year Reno County along with the other 104 KS counties reserves \$1.00 for every page of each qualifying document recorded under K.S.A 28-115. Every quarter, those funds are transferred to the State Treasurer's Heritage Trust Fund. The county gets to keep funds that go over \$30,000 HTF limit.

Offices with higher volume in document recordings can usually meet that 30K threshold sooner, which results in a larger amount of funds at the end of the year when the money is deposited into the General Fund. Reno County normally meets that limit between October-November but this year and last, we've met the threshold by August and last year \$17,922 was transferred to the General Fund. That's two to three times more money than the average amount that has been deposited in the past! We can estimate a similar amount will be transferred at the end of this year.

Continue Reading to learn more about the Heritage Trust Fund and what projects were awarded HTF Grants for 2021...

What is Heritage Trust Fund money used for?

The Heritage Trust Fund (HTF) is a state program that provides matching funds for the preservation of properties listed in the [National Register of Historic Places or the Register of Historic Kansas Places](#). The HTF reimburses expenses for projects that preserve or restore historic properties. Qualifying expenses include professional fees and construction costs. Properties owned by the state or federal governments are not eligible, but those owned by local governments, private individuals, non-profit, and for-profit entities qualify.

Heritage Trust Fund: Continued

2021 Heritage Trust Fund grant round

Applications for the 2021 grant round were due November 2, 2020, and awards were announced February 6, 2021. These 15 awards total \$1,168,492 in proposed grant funding. The following is the list of grant applications approved for funding, pending availability of funds:

2021 Heritage Trust Fund Grants		
County	Project	Grant Amount
Butler	First Presbyterian Church of DeGraff	\$62,990
Chase	Strong City Opera House	\$90,000
Clark	Hodson Hotel/Hardesty House	\$57,600
Douglas	First Methodist Episcopal Church	\$90,000
Greenwood	Eureka Memorial Hall	\$87,168
Hamilton	Northrup Theater	\$90,000
Harvey	Newton Carnegie Library	\$29,734
Jefferson	Newell-Johnson-Searle House Outbuilding	\$82,900
Johnson	Olathe Memorial Cemetery	\$90,000
Lincoln	Lincoln State Bank	\$90,000
Marion	Donaldson & Hosmer Building	\$89,700
Neosho	Oak Grove School District #20	\$38,400
Osage	Star Block	\$90,000
Shawnee	Jayhawk Hotel, Theater & Walk	\$90,000
Shawnee	Thacher Building	\$90,000

2022 Heritage Trust Fund grand round

Applications for the 2022 grant round are due November 1, 2021. Grants will be announced at the February 2022 Historic Sites Board of Review quarterly meeting.



To learn more about Heritage Trust Fund and other preservation projects, visit the Kansas Historical Society website.

www.kshs.org.



Reno County Solid Waste
703 S. Mohawk
Hutchinson, KS 67501
(620) 694-2586
Fax (620) 694-669-8126

Solid Waste Monthly Update August 2021
Prepared by Megan Davidson, Director

Staffing: We currently do not have any open position at the landfill. We have however encountered short staffing due to Covid on a few employees which can make it a challenge when you have others already scheduled off for vacation days etc.

Projects/Issues/Challenges/Concerns: The project is moving along quickly. Framework inside the scale house has begun as well as insulation work. On the customer convenience center they are working on the roof as well as starting to frame a few areas up as well. Materials are still trickling in and the schedule seems to be staying close to the estimated time to complete the work thus far.

Landfill staff has been busy laying down asphalt millings on the west side road close to the brush site smoothing it out for citizens. We continue to monitor the windrows of trash that was pushed out during the fire from last month. We integrate it back into the active trash when we no longer see hot spots. This process could take another couple of weeks with the amount of trash that had to be removed from the fire. The compactor is still in the shop being repaired from the fire back in the month of May. It should be back in operations hopefully by the end of the month of September.

Budget: We have received all of the equipment that was ordered on our CIP for the year of 2021. The last piece of equipment that was delivered in August was the Motor Grader. The landfill has spent 27% of their budget thru the end of August.



RENO COUNTY TREASURER
125 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2938
Fax: 620-694-2776

TDD: Kansas Relay Center 1-800-766-3777

September 7, 2021

MONTHLY REPORT

STAFFING CHANGES OR ISSUES:

We have hired two (2) new tag clerks but another is moving to another department. Too much stress here and better wages.

BUDGET YTD SUMMARY:

As of this day, we are running around 65% of our budget in the largest expenses we have (payroll). Overall expenses are at approximately 45%. We do have some areas that have not reached the time frame in which items will be charged against that fund.

PROJECTS/ISSUES/CHALLENGES/CONCERNS:

My department's major projects for the month of September still include the collection of the 2nd half of Ad Valorem taxes and tax sale properties. There is an unusual amount of processing titles, renewals and refunds of motor vehicle tags. We are also still working accounts that are targeted for the tax sale and continue to renew commercial accounts that missed their deadline. We are also working on warrant fees collected and get them released and monies sent to the District Court.

Our office had, at one time, over 70% of the employees gone with COVID. We are behind and will be trying to get caught up.



JUVENILE DETENTION CENTER
JUVENILE INTAKE & ASSESSMENT
BOB JOHNSON YOUTH SHELTER

RENO COUNTY YOUTH SERVICES

219 West Second Ave.
Hutchinson, Kansas 67501
(620) 694-2500
Fax: (620) 694-2504
TDD: Kansas Relay Center 1-800-766-3777

Youth Services Monthly Report

August 2021

Staffing changes or issues (if any)

We continue to struggle with filling open positions. Currently, we're seeking a full time cook, stand by Intake and Assessment Officer, on call Youth Care Specialist/Juvenile Detention Officer, a 30-hour Juvenile Corrections Officer, 40-hour Youth Care Specialist and a 20-hour Youth Care Specialist. All positions, except standby and on call positions, offers insurance benefits and KPERs. Those interested in the open positions can apply online at Renogov.org.

The employee of the month for August is Julissa Delgado. Julissa started working as a Youth Care Specialist in February 2021. She is highly motivated and enjoys interacting with the residents. Julissa works well with her co-workers and often covers open hours.

Budget YTD Summary

As of 9/02/2021, we have spent 50% of our Shelter budget (Dept.90). The expenses are routine and are mostly due to salaries. The total shelter budget is \$1,051,666. We have spent 58% of our detention budget (Dept.91). Detention expenditures consists of mostly salaries. The total detention budget is \$1,054,065.

Projects/Issues/Challenges/Concerns

Our continued concern is getting limited applications for our open positions. We can go weeks without having anyone even apply. I realize this issue is a common theme in other departments of the county and businesses across Hutchinson and the state of Kansas. I am hopeful the month of September we'll have an increase in our applicant pool, which will hopefully allow us to fill our open positions.

School is underway and we have most of the shelter youth enrolled and attending local schools. We do have a few youth who are unable to enroll in public school and those are attending in house school. USD 308 teachers are present daily, providing instruction. We have had limited issues with our youth returning to school and most were eager to attend and appear to enjoy daily class.

We have several youth who are approaching a year at our facility. This is twofold, it's unfortunate they're in an out of home placement but success occurs when a youth is not disrupted on or moved frequently. While here the youth focus on self-improvement, learning life lessons and completing their education.

USD 308 teachers are instructing all the detention youth and most of the youth are working well. We have a couple of youth who are working hard to complete their high school education prior to moving on.



AGENDA ITEM

**AGENDA
ITEM
#VIII.B**

AGENDA DATE: September 14, 2021

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Financial Reports

SUMMARY & BACKGROUND OF TOPIC:

Attached are reports to keep the commission informed of the county's financial status through the month of August. The year to date budget report has been modified from previous months. One change made to the report show the revenues that each department has received (credited to their department) year to date, along with their expenditures. The report also shows the expenditures by account classification in each department.

The fund activity report highlights the operating funds of Reno County. This report's fund balances are from the beginning of 2021 through August 31st.

ALL OPTIONS:
Non action agenda item

RECOMMENDATION / REQUEST:
Discussion only

POLICY / FISCAL IMPACT:

YTD BUDGET REPORT

9/1/2021

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
001-00 - General Fund-Dept			
Revenue			
Taxes	14,958,710.00	13,103,532.25	87.60%
Licenses, Permits, and Fees	640,250.00	599,043.92	93.56%
Reimbursements	752,500.00	553,505.33	73.56%
Other	9,685,990.00	95,140.23	0.98%
Interest	299,000.00	514,251.04	171.99%
Revenue Total	26,336,450.00	14,865,472.77	56.44%
Expenses			
Other Expense & Reimbursements	0.00	(9,267.50)	
Expenses Total	0.00	(9,267.50)	
001-01 - General Fund-County Commission			
Expenses			
Personal Services	54,000.00	35,376.50	65.51%
Contractual Services	6,800.00	1,771.40	26.05%
Commodities	0.00	2,259.99	
Expenses Total	60,800.00	39,407.89	64.82%
001-02 - General Fund-County Clerk			
Revenue			
Reimbursements	0.00	214.29	
Revenue Total	0.00	214.29	
Expenses			
Personal Services	240,606.00	158,439.72	65.85%
Contractual Services	7,710.00	3,615.73	46.90%
Commodities	4,600.00	1,117.59	24.30%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	252,916.00	163,173.04	64.52%
001-03 - General Fund-County Treasurer			
Revenue			
Reimbursements	0.00	185.24	
Revenue Total	0.00	185.24	
Expenses			
Personal Services	161,431.00	106,328.27	65.87%
Contractual Services	44,450.00	10,208.68	22.97%
Commodities	32,150.00	1,667.05	5.19%
Capital Improvement & Outlay	500.00	0.00	0.00%
Expenses Total	238,531.00	118,204.00	49.55%

YTD BUDGET REPORT

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
001-04 - General Fund-District Attorney			
Revenue			
Licenses, Permits, and Fees	80,000.00	113,480.00	141.85%
Revenue Total	80,000.00	113,480.00	141.85%
Expenses			
Personal Services	1,022,088.00	680,256.52	66.56%
Contractual Services	123,080.00	50,592.87	41.11%
Commodities	38,500.00	23,362.53	60.68%
Expenses Total	1,183,668.00	754,211.92	63.72%
001-05 - General Fund-Register of Deeds			
Expenses			
Personal Services	136,297.00	87,760.49	64.39%
Contractual Services	9,400.00	4,364.48	46.43%
Commodities	4,800.00	2,576.45	53.68%
Capital Improvement & Outlay	2,000.00	0.00	0.00%
Expenses Total	152,497.00	94,701.42	62.10%
001-06 - General Fund-Sheriff			
Revenue			
Licenses, Permits, and Fees	60,000.00	20,650.00	34.42%
Reimbursements	42,000.00	15,679.04	37.33%
Revenue Total	102,000.00	36,329.04	35.62%
Expenses			
Personal Services	2,555,732.00	1,710,241.15	64.01%
Contractual Services	315,802.00	206,505.23	65.39%
Commodities	220,350.00	154,734.50	70.22%
Capital Improvement & Outlay	189,425.00	109,003.09	57.54%
Other Expense & Reimbursements	2,000.00	1,060.77	53.04%
Expenses Total	3,283,309.00	2,181,544.74	64.17%
001-07 - General Fund-Administration			
Expenses			
Personal Services	422,617.00	297,019.09	70.28%
Contractual Services	45,550.00	30,756.93	67.52%
Commodities	2,700.00	1,038.84	38.48%
Other Expense & Reimbursements	0.00	(8,357.09)	
Expenses Total	470,867.00	320,457.77	68.06%

YTD BUDGET REPORT

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
001-08 - General Fund-Unified Courts			
Revenue			
Reimbursements	10,000.00	1,178.00	11.78%
Revenue Total	10,000.00	1,178.00	11.78%
Expenses			
Contractual Services	543,103.00	316,502.91	58.28%
Commodities	53,900.00	29,141.93	54.07%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	597,003.00	345,644.84	57.90%
001-09 - General Fund-Courthouse General			
Revenue			
Reimbursements	15,000.00	19,818.78	132.13%
Revenue Total	15,000.00	19,818.78	132.13%
Expenses			
Personal Services	71,272.00	45,844.30	64.32%
Contractual Services	2,152,250.00	1,477,864.98	68.67%
Commodities	21,000.00	51.80	0.25%
Capital Improvement & Outlay	8,750,079.00	78.04	0.00%
Other Expense & Reimbursements	24,000.00	50,769.68	211.54%
Ambulance Services	1,525,764.00	811,045.83	53.16%
Economic Development Projects	400,000.00	50,000.00	12.50%
Outside Agencies Appropriation	570,500.00	460,200.00	80.67%
Expenses Total	13,514,865.00	2,895,854.63	21.43%
001-11 - General Fund-Maintenance			
Revenue			
Reimbursements	30,000.00	24,273.99	80.91%
Revenue Total	30,000.00	24,273.99	80.91%
Expenses			
Personal Services	737,052.00	370,775.30	50.31%
Contractual Services	82,411.00	37,994.75	46.10%
Commodities	72,309.00	33,607.43	46.48%
Capital Improvement & Outlay	15,000.00	0.00	0.00%
Expenses Total	906,772.00	442,377.48	48.79%
001-12 - General Fund-Planning Zoning Utilities			
Expenses			
Personal Services	60,611.00	39,630.22	65.38%
Contractual Services	18,400.00	3,233.56	17.57%
Commodities	700.00	25.95	3.71%
Expenses Total	79,711.00	42,889.73	53.81%

YTD BUDGET REPORT

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
001-13 - General Fund-Emergency Management			
Revenue			
Reimbursements	0.00	473.40	
Revenue Total	0.00	473.40	
Expenses			
Personal Services	119,143.00	85,617.79	71.86%
Contractual Services	27,375.00	13,639.11	49.82%
Commodities	15,350.00	6,556.74	42.71%
Capital Improvement & Outlay	7,482.00	4,942.00	66.05%
Other Expense & Reimbursements	0.00	412.42	
Expenses Total	169,350.00	111,168.06	65.64%
001-14 - General Fund-Jail			
Revenue			
Reimbursements	90,000.00	35,100.33	39.00%
Other	5,000.00	0.00	0.00%
Revenue Total	95,000.00	35,100.33	36.95%
Expenses			
Personal Services	2,222,689.00	1,334,465.08	63.35%
Contractual Services	874,246.00	518,792.92	59.34%
Commodities	171,000.00	99,630.03	58.26%
Capital Improvement & Outlay	60,600.00	2,928.07	4.83%
Other Expense & Reimbursements	0.00	435.00	
Expenses Total	3,328,535.00	1,956,251.10	60.90%
001-15 - General Fund-Human Resources			
Expenses			
Personal Services	194,872.00	121,830.60	62.52%
Contractual Services	55,724.00	26,425.62	47.42%
Commodities	16,500.00	1,269.00	7.69%
Expenses Total	267,096.00	149,525.22	55.98%
001-16 - General Fund-Appraiser			
Revenue			
Reimbursements	3,000.00	2,691.00	89.70%
Revenue Total	3,000.00	2,691.00	89.70%
Expenses			
Personal Services	585,769.00	355,620.94	60.71%
Contractual Services	84,245.00	35,310.51	41.91%
Commodities	22,000.00	7,434.86	33.79%
Capital Improvement & Outlay	10,000.00	7,800.00	78.00%
Expenses Total	702,014.00	406,166.31	57.86%

YTD BUDGET REPORT

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
001-17 - General Fund-Election			
Revenue			
Reimbursements	500.00	538.54	107.71%
Revenue Total	500.00	538.54	107.71%
Expenses			
Personal Services	116,540.00	69,033.77	59.24%
Contractual Services	185,775.00	82,350.84	44.33%
Commodities	14,800.00	4,019.06	27.16%
Capital Improvement & Outlay	62,296.00	1,375.55	2.21%
Expenses Total	379,411.00	156,779.22	41.32%
001-18 - General Fund-IS/GIS			
Revenue			
Reimbursements	28,000.00	15,138.49	54.07%
Revenue Total	28,000.00	15,138.49	54.07%
Expenses			
Personal Services	397,680.00	225,757.11	56.77%
Contractual Services	267,875.00	255,826.19	95.50%
Commodities	5,000.00	7,625.99	152.52%
Capital Improvement & Outlay	13,000.00	8,558.37	65.83%
Expenses Total	683,555.00	497,767.66	72.82%
001-24 - General Fund-Auto Center			
Revenue			
Reimbursements	20,000.00	12,782.10	63.91%
Revenue Total	20,000.00	12,782.10	63.91%
Expenses			
Personal Services	124,390.00	81,870.88	65.82%
Contractual Services	14,667.00	9,834.76	67.05%
Commodities	9,695.00	3,583.46	36.96%
Capital Improvement & Outlay	6,000.00	162.52	2.71%
Expenses Total	154,752.00	95,451.62	61.68%
<hr/>			
REVENUE TOTALS	26,719,950.00	15,127,675.97	56.62%
EXPENSE TOTALS	26,425,652.00	10,762,309.15	40.73%
Fund 001 - General Fund Totals	294,298.00	4,365,366.82	

YTD BUDGET REPORT

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
002 Dept of Aging			
Revenue			
Taxes	254,689.00	233,401.23	91.64%
Licenses, Permits, and Fees	250.00	1.00	0.40%
Reimbursements	192,025.00	3,860.13	2.01%
Other	1,830,279.00	752,711.90	41.13%
Revenue Total	2,277,243.00	989,974.26	43.47%
Expenses			
Personal Services	1,147,398.00	727,221.57	63.38%
Contractual Services	590,870.00	252,262.96	42.69%
Commodities	282,150.00	92,588.39	32.82%
Capital Improvement & Outlay	249,565.00	134.00	0.05%
Other Expense & Reimbursements	425.00	(11.06)	-2.60%
Expenses Total	2,270,408.00	1,072,195.86	47.22%
REVENUE TOTALS	2,277,243.00	989,974.26	43.47%
EXPENSE TOTALS	2,270,408.00	1,072,195.86	47.22%
Fund 002-Dept of Aging Totals	6,835.00	(82,221.60)	

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
003 Health			
Revenue			
Taxes	1,187,305.00	1,079,374.61	90.91%
Licenses, Permits, and Fees	10,000.00	20.01	0.20%
Reimbursements	850,000.00	754,073.48	88.71%
Other	1,282,470.00	738,584.13	57.59%
Revenue Total	3,329,775.00	2,572,052.23	77.24%
Expenses			
Personal Services	2,445,944.00	1,500,142.20	61.33%
Contractual Services	585,600.00	529,197.25	90.37%
Commodities	261,700.00	108,292.19	41.38%
Capital Improvement & Outlay	5,000.00	8,624.79	172.50%
Other Expense & Reimbursements	0.00	(86,190.08)	
Expenses Total	3,298,244.00	2,060,066.35	62.46%
REVENUE TOTALS	3,329,775.00	2,572,052.23	77.24%
EXPENSE TOTALS	3,298,244.00	2,060,066.35	62.46%
Fund 003-Health Totals	31,531.00	511,985.88	

YTD BUDGET REPORT

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
004 Noxious Weed			
Revenue			
Taxes	63,951.00	59,795.25	93.50%
Reimbursements	25,000.00	0.00	0.00%
Other	42,703.00	19,453.78	45.56%
Revenue Total	131,654.00	79,249.03	60.19%
Expenses			
Personal Services	79,518.00	51,727.00	65.05%
Contractual Services	3,800.00	1,453.09	38.24%
Commodities	36,550.00	31,148.14	85.22%
Capital Improvement & Outlay	10,000.00	0.00	0.00%
Expenses Total	129,868.00	84,328.23	64.93%
REVENUE TOTALS	131,654.00	79,249.03	60.19%
EXPENSE TOTALS	129,868.00	84,328.23	64.93%
Fund 004-Nox Weed Totals	1,786.00	(5,079.20)	

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
006 Special Bridge Fund			
Revenue			
Taxes	969,095.00	864,140.89	89.17%
Reimbursements	1,200,000.00	328,561.31	27.38%
Other	605,368.00	0.00	0.00%
Revenue Total	2,774,463.00	1,192,702.20	42.99%
Expenses			
Contractual Services	1,725,000.00	19,063.25	1.11%
Commodities	350,000.00	0.00	0.00%
Capital Improvement & Outlay	675,000.00	0.00	0.00%
Other Expense & Reimbursements	0.00	176,240.00	
Expenses Total	2,750,000.00	195,303.25	7.10%
REVENUE TOTALS	2,774,463.00	1,192,702.20	42.99%
EXPENSE TOTALS	2,750,000.00	195,303.25	7.10%
Fund 006-Sp Bridge Totals	24,463.00	997,398.95	

YTD BUDGET REPORT

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
007 Public Works			
Revenue			
Taxes	4,963,448.00	4,541,409.29	91.50%
Reimbursements	275,000.00	8,147.90	2.96%
Other	1,411,995.00	837,374.87	59.30%
Revenue Total	6,650,443.00	5,386,932.06	81.00%
Expenses			
Personal Services	2,139,249.00	1,262,527.32	59.02%
Contractual Services	307,550.00	139,634.84	45.40%
Commodities	3,212,500.00	1,760,267.48	55.22%
Capital Improvement & Outlay	857,500.00	387,504.72	45.19%
Expenses Total	6,516,799.00	3,549,934.36	54.68%
REVENUE TOTALS	6,650,443.00	5,386,932.06	81.00%
EXPENSE TOTALS	6,516,799.00	3,549,934.36	54.47%
Fund 007-Public Works	133,644.00	1,836,997.70	

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
008 Solid Waste			
Revenue			
Reimbursements	20,000.00	79,135.70	395.68%
Other	9,307,597.00	4,368,464.77	46.93%
Revenue Total	9,327,597.00	4,447,600.47	47.68%
Expenses			
Personal Services	1,514,173.00	832,220.35	54.96%
Contractual Services	1,174,450.00	516,818.70	45.62%
Commodities	571,500.00	231,808.78	41.30%
Capital Improvement & Outlay	5,477,707.00	738,486.45	13.48%
Other Expense & Reimbursements	0.00	36.30	
Expenses Total	8,737,830.00	2,319,370.58	26.81%
REVENUE TOTALS	9,327,597.00	4,447,600.47	47.68%
EXPENSE TOTALS	8,737,830.00	2,319,370.58	26.54%
Fund 008-Solid Waste	589,767.00	2,128,229.89	

YTD BUDGET REPORT

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
009 Youth Shelter			
Revenue			
Reimbursements	1,168,995.00	932,037.41	79.73%
Other	943,736.00	0.00	0.00%
Revenue Total	2,112,731.00	932,037.41	44.12%
Expenses			
Personal Services	1,696,194.00	1,001,838.37	59.06%
Contractual Services	115,925.00	48,030.10	41.43%
Commodities	53,100.00	16,474.79	31.03%
Capital Improvement & Outlay	115,200.00	11,130.00	9.66%
Other Expense & Reimbursements	132,312.00	62,716.62	47.40%
Expenses Total	2,112,731.00	1,140,189.88	53.97%
REVENUE TOTALS	2,112,731.00	932,037.41	44.12%
EXPENSE TOTALS	2,112,731.00	1,140,189.88	53.97%
Fund 009-Youth Services	0.00	(208,152.47)	

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
013 Solid Waste Reserve			
Revenue			
Other	5,800,782.00	0.00	0.00%
Revenue Total	5,800,782.00	0.00	0.00%
Expenses			
Contractual Services	355,000.00	94,470.79	26.61%
Capital Improvement & Outlay	5,445,782.00	0.00	0.00%
Expenses Total	5,800,782.00	94,470.79	1.63%
REVENUE TOTALS	5,800,782.00	0.00	0.00%
EXPENSE TOTALS	5,800,782.00	94,470.79	1.63%
Fund 013-Solid Waste Reserve	0.00	(94,470.79)	

YTD BUDGET REPORT

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
015 Employee Benefits			
Revenue			
Taxes	6,620,542.00	6,003,573.60	90.68%
Reimbursements	1,350,000.00	903,413.86	66.92%
Other	3,515,184.00	0.00	0.00%
Revenue Total	11,485,726.00	6,906,987.46	60.14%
Expenses			
Personal Services	3,803,000.00	2,394,289.96	62.96%
Contractual Services	5,000.00	1,000.00	20.00%
Capital Improvement & Outlay	7,500,000.00	2,737,515.50	36.50%
Other Expense & Reimbursements	4,000.00	(36,563.52)	-914.09%
Expenses Total	11,312,000.00	5,096,241.94	45.05%
REVENUE TOTALS	11,485,726.00	6,906,987.46	60.14%
EXPENSE TOTALS	11,312,000.00	5,096,241.94	45.05%
Fund 015-Employee Benefits	173,726.00	1,810,745.52	

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
017 Training & Evaluation Center			
Revenue			
Taxes	512,789.00	466,706.86	91.01%
Other	10,772.00	0.00	0.00%
Revenue Total	523,561.00	466,706.86	89.14%
Expenses			
Contractual Services	510,000.00	480,000.00	94.12%
Expenses Total	510,000.00	480,000.00	94.12%
REVENUE TOTALS	523,561.00	466,706.86	89.14%
EXPENSE TOTALS	510,000.00	480,000.00	94.12%
Fund 017-Training & Evaluation Center	13,561.00	(13,293.14)	

9/1/2021

Revenues & Expenses	Adopted Budget	Actual	% Rec'd / Used
018 Mental Health			
Revenue			
Taxes	455,382.00	414,686.69	91.06%
Other	8,740.00	0.00	0.00%
Revenue Total	464,122.00	414,686.69	89.35%
Expenses			
Contractual Services	452,025.00	422,025.00	93.36%
Expenses Total	452,025.00	422,025.00	93.36%
REVENUE TOTALS	464,122.00	414,686.69	89.35%
EXPENSE TOTALS	452,025.00	422,025.00	93.36%
Fund 018-Mental Health	12,097.00	(7,338.31)	

YTD BUDGET REPORT

9/1/2021

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
029 Special Park & Recreation			
Revenue			
Taxes	10,269.00	8,077.30	78.66%
Other	139.00	0.00	0.00%
Revenue Total	10,408.00	8,077.30	77.61%
Expenses			
Contractual Services	10,269.00	5,500.00	53.56%
Other Expense & Reimbursements	139.00	0.00	0.00%
Expenses Total	10,408.00	5,500.00	52.84%
REVENUE TOTALS	10,408.00	8,077.30	77.61%
EXPENSE TOTALS	10,408.00	5,500.00	52.84%
Fund 029 Special Park & Recreation	0.00	2,577.30	

9/1/2021

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
030 Special Alcohol & Drug			
Revenue			
Taxes	10,269.00	8,583.67	83.59%
Other	17,117.00	0.00	0.00%
Revenue Total	27,386.00	8,583.67	31.34%
Expenses			
Contractual Services	10,000.00	10,000.00	100.00%
Capital Improvement & Outlay	17,386.00	0.00	0.00%
Expenses Total	27,386.00	10,000.00	36.52%
REVENUE TOTALS	27,386.00	8,583.67	31.34%
EXPENSE TOTALS	27,386.00	10,000.00	36.52%
Fund 030 Special Alcohol & Drug	0.00	(1,416.33)	

9/1/2021

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
083 County Bond & Interest			
Revenue			
Taxes	318,076.00	291,601.66	91.68%
Other	220,079.00	53,736.05	24.42%
Revenue Total	538,155.00	345,337.71	64.17%
Expenses			
Contractual Services	379,756.00	374,441.00	98.60%
Capital Improvement & Outlay	150,000.00	0.00	0.00%
Expenses Total	529,756.00	374,441.00	70.68%
REVENUE TOTALS	538,155.00	345,337.71	64.17%
EXPENSE TOTALS	529,756.00	374,441.00	70.68%
Fund 083 County Bond & Interest	8,399.00	(29,103.29)	

YTD BUDGET REPORT

9/1/2021

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
085 Noxious Weed/Capital Outlay			
Revenue			
Other	109,776.00	0.00	0.00%
Revenue Total	109,776.00	0.00	0.00%
Expenses			
Capital Improvement & Outlay	109,776.00	0.00	0.00%
Expenses Total	109,776.00	0.00	0.00%
REVENUE TOTALS	109,776.00	0.00	0.00%
EXPENSE TOTALS	109,776.00	0.00	0.00%
Fund 085 Noxious Weed Capital Outlay	0.00	0.00	

9/1/2021

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
086 Health/Capital Outlay			
Revenue			
Other	336,041.00	0.00	0.00%
Revenue Total	336,041.00	0.00	0.00%
Expenses			
Capital Improvement & Outlay	336,041.00	19,477.56	5.80%
Expenses Total	336,041.00	19,477.56	5.80%
REVENUE TOTALS	336,041.00	0.00	0.00%
EXPENSE TOTALS	336,041.00	19,477.56	5.80%
Fund 086 Health Capital Outlay	0.00	(19,477.56)	

9/1/2021

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
087 Historical Museum			
Revenue			
Taxes	185,831.00	168,852.66	90.86%
Other	4,071.00	0.00	0.00%
Revenue Total	189,902.00	168,852.66	88.92%
Expenses			
Contractual Services	185,000.00	171,000.00	92.43%
Expenses Total	185,000.00	171,000.00	92.43%
REVENUE TOTALS	189,902.00	168,852.66	88.92%
EXPENSE TOTALS	185,000.00	171,000.00	92.43%
Fund 087 Historical Museum	4,902.00	(2,147.34)	

YTD BUDGET REPORT

9/1/2021

Revenues & Expenses	Adopted Budget	YTD Obligations	% Rec'd / Used
180 Internal Services			
Revenue			
Reimbursements	678,000.00	304,398.63	44.90%
Other	71,568.00	0.00	0.00%
Revenue Total	749,568.00	304,398.63	40.61%
Expenses			
Commodities	678,000.00	313,768.34	46.28%
Capital Improvement & Outlay	71,568.00	0.00	0.00%
Expenses Total	749,568.00	313,768.34	41.86%
REVENUE TOTALS	749,568.00	304,398.63	40.61%
EXPENSE TOTALS	749,568.00	313,768.34	41.86%
Fund 180 Internal Services	0.00	(9,369.71)	

Reno County
Fund Activity YTD Summary Report
From Date: 1/1/2021 - To Date: 8/31/2021

Fund	Beginning Fund Balance	Revenues	Expenditures	Ending Balance	% Increase / Decrease
001 General Fund	14,919,894.47	16,178,451.31	11,941,004.22	19,157,341.56	28%
002 Dept of Aging	763,137.16	996,364.72	1,117,521.08	641,980.80	-16%
003 Health	1,358,836.24	2,703,075.92	2,366,356.06	1,695,556.10	25%
004 Noxious Weed	57,791.63	79,805.10	84,884.30	52,712.43	-9%
006 Special Bridge Fund	2,937,495.13	1,199,135.49	85,354.54	4,051,276.08	38%
007 Public Works	1,456,446.02	5,432,916.00	3,941,693.24	2,947,668.78	102%
008 Solid Waste	5,878,172.12	4,450,497.63	2,436,214.71	7,892,455.04	34%
009 Youth Shelter	674,969.49	933,817.76	1,152,175.08	456,612.17	-32%
013 Solid Waste Reserve	5,635,294.76	0.00	112,728.56	5,522,566.20	-2%
015 Employee Benefits	4,783,260.34	7,015,140.22	5,184,605.41	6,613,795.15	38%
017 Training & Evaluation Center	25,859.08	470,274.68	493,567.82	2,565.94	-90%
018 Mental Health	21,290.55	417,867.98	434,706.29	4,452.24	-79%
029 Special Park & Recreation	4,409.37	8,077.30	9,500.00	2,986.67	-32%
030 Special Alcohol & Drug	17,146.87	8,583.67	10,000.00	15,730.54	-8%
083 County Bond & Interest	142,252.49	347,548.17	376,651.46	113,149.20	-20%
085 Noxious Weed/Capital Outlay	89,776.58	0.00	0.00	89,776.58	0%
086 Health/Capital Outlay	378,479.84	0.00	19,477.56	359,002.28	-5%
087 Historical Museum	4,719.53	170,144.04	172,291.38	2,572.19	-45%
093 Special Equipment Fund	684,312.89	330,095.05	233,999.22	780,408.72	14%
094 Special Road Fund	681,589.21	632,066.70	8,495.91	1,305,160.00	91%
098 Capital Improvement Program	482,206.01	584,573.06	427,161.80	639,617.27	33%
180 Internal Services	112,489.42	319,719.75	350,416.19	81,792.98	-27%
Grand Total	\$41,109,829.20	\$42,278,154.55	\$30,958,804.83	\$52,429,178.92	28%